

City Administrator Report

City of Lake Forest Park

Date: October 10, 2024

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

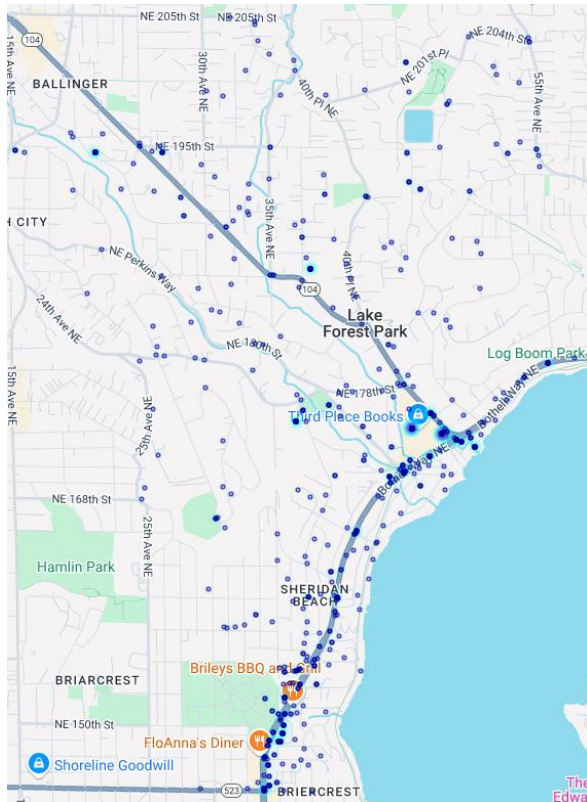
CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for
September 2024:

Each blue dot is an incident generated by dispatch or an officer.

This map represents **423** Call Incidents in **September**

Traffic Stop - General	194
Questionable Activity	48
Contact of a Person	28
LFPPD Warrants	24
Aid - Non-Emergency	19
Alarm	18
Theft	17
E911	16
Welfare Check	12
Disturbance	11
Traffic Collision	11
Animal	9
Fraud	8
Mal Misch	4
Harassment	4

Case Reports Taken for September 2024

Theft	14	Burglary	2
Warrant arrest	7	Graffiti	2
Fraud	6	APS	1
Property, found	5	DUI	1
Recovered Property	3	Malicious mischief	1
Behavioral Health	3	Missing person	1
MV prowl	3	Death investigation	1
Domestic	3	Disturbance	1
Trespass	2	Harassment	1
CPS	2	MV theft	1
Assault	2	Assist outside agency	1

Total – 63

Notable Incidents:

Assist KC Sheriff’s Office

Officers assisted KCSO with a traffic accident where a possibly intoxicated pedestrian was hit by a vehicle on the 6000 block of NE Bothell Way. Unfortunately, the pedestrian died at the scene. KC Major Accident Response & Reconstruction team (MARR) responded and took over the investigation.

Welfare Check

A subject was found—passed out—near the fountain at the Acacia Memorial Park & Funeral Home. Officers contacted the individual and established that he had too much to drink. A Crisis Responder was summoned, and she provided the subject with a comfort pack and resources.

Organized Retail Theft

A subject stole a large number of tide pods from Albertsons. The suspect was arrested but had to be transported to Evergreen Hospital because he had just consumed drugs containing fentanyl.

Fraud/Extortion

An unknown subject contacted a citizen and explained that he would expose her for visiting “taboo websites” online if he didn’t receive \$2,000 in Bitcoin. An investigation is in progress. This is a second report of a similar type of online scam.

Welfare Check

A female subject asked the police to check on her ex-boyfriend because he was under the influence and did not respond to her texts. Officers checked and established that the ex-boyfriend was fine. The ex-boyfriend explained that “she did not get her way tonight, so she is now calling the police.”

Suspicious activity

A citizen called the police in the middle of the night, stating that two subjects were under a vehicle making strange noises. Officers responded and realized that two intoxicated friends were fixing a vehicle that belonged to one of them. Officers explained that it was not a good idea to fix a car at 1:30 in the morning.

Reckless driving

A very large group of motorcyclists doing donuts across from LFP elementary school in the early evening. Two officers responded but the subjects had fled the scene.

Assault

A physical fight between two customers in Albertsons. The main suspect was arrested for assault in the 4th degree.

Felony assault

A husband under the influence of methamphetamine broke his wife's arm using a crowbar. He took her phone so she could not call the police. Officers arrested the subject for domestic violence, felony assault, and the wife went to the hospital. Because there was a small child in the residence, the officers had to call child protective services. Through the investigation, it was determined the suspect was on active felony DOC (Department of Corrections) supervision in Washington, and on parole from another state.

Challenge Seattle – King County ORC Public Safety Summit

Lt. Zanella and Lt. Adams attended a symposium at the Microsoft campus in Redmond, focused on addressing Organized Retail Crimes/Theft in the King County area. Key speakers at this event included former Gov. Christine Gregoire, Attorney General Bob Ferguson, King County Prosecuting Attorney Leesa Manion, Seattle Attorney Ann Davison, Nordstrom CEO Erik Nordstrom, and many other key figures in the public and private sectors. This symposium focused on the regional, national, and international implications of theft from local retailers, such as Albertson's, Rite Aid, and Ross.



Gov. Christine Gregoire



Ann Davison, Bob Ferguson, Leesa Manion, U.S. Attorney Tessa Gorman (From left to right)

Pink Patch Month



October is Breast Cancer Awareness Month, and the Lake Forest Park Police Department is proud to participate in the Pink Patch Project alongside agencies nationwide. This initiative aims to raise awareness and support for the fight against breast cancer. Through the sale of our pink patches and coins, we hope to contribute to organizations that assist those impacted by this disease.

All proceeds will go to Cancer Research. The Lake Forest Park Police Department sells pink patches for \$5 and pink coins for \$10 from 9 a.m. to 5 p.m., Monday through Friday.

Northshore Emergency Management Coalition (NEMCo)

The start of October means that NEMCo has just wrapped up Preparedness Month (September) and is resetting from the busy summer season of outreach and community events. This means we are inventorying our flyers, tri-folds, and other outreach materials so that we can redraft and update this important part of our plan for building a more resilient community.

Our summer season and Preparedness Month activities included: activating our volunteer corps to preform crowd control and render medical aid at Kenmore's 4th of July fireworks event; providing a large display at Lake Forest Park's Safety Day; visiting designated community members during Lake Forest Park's National Night Out, staffing a table at Kenmore's National Night Out; providing medical aid at the Summer Concert Series in Kenmore, speaking about our preparedness program at the September Lake Forest Park Rotary meeting, hosting our first post COVID Preparedness Fair at Third Place Commons in Lake Forest Park, and staffing a table at Shoreline Fire Department's Open House in Shoreline, as well as multiple events hosted by a local resident facility (CIRC).

In addition to these outreach activities, we also participated in several important training activities. Our volunteers played a key role in staffing the Northshore School District's final CERT exercise, which was hosted in conjunction with NEMCo and the Shoreline Fire Department and provided school staff with the final component of this important training. NEMCo also hosted a State-run CERT Program Manager Course over a busy August weekend, allowing volunteers and regional staff who may be otherwise busy all week to have a weekend option for this course. We have also started our first fall CERT Basic Course at Station 51, focusing on providing community members with a basic understanding of important response actions that can be used in their neighborhoods after a disaster.

In addition to the above training, the NEMCo Emergency Manager also facilitated two tabletop exercises, one for Lake Forest Park and one for Kenmore, addressing the hazards created by the heavy rain and flooding that an atmospheric river could bring to our region. NEMCo also provided several CPR classes to employees from both Lake Forest Park and Kenmore, training almost two dozen additional employees on basic first aid, CPR, and the proper use of an AED.

On the administrative front, NEMCo did a groom of the Emergency Worker Identification Card system for our agencies and created a total of approximately 250 new IDs for the Shoreline Fire Department and Northshore Utility District. NEMCo also has continued to work with the Northshore Utility District to update their Rapid Damage Assessment procedures and has begun the process of updating and rolling out our Extreme Weather Welfare Check program later this year. NEMCo also applied for and was awarded the Emergency Management Performance Grant for the next calendar year. NEMCo closed out the previous year’s grant and has submitted the required reimbursement paperwork, which the state should process in the next few weeks.

Public Works Department

Public Works crews laid out and added Pickleball Court lines to the tennis court at Horizon View Park.



A work in progress in layout the new pickleball court lines.



Lines are taped off and the final reveal is a fresh court ready for pickleballers of all ages.

Public Works crews were out in full force tackling the roadside brush. This is a constant battle from spring through fall. Much of this is done by hand....



and some is by machine.





Before

After

In the before picture, the edge of the roadway on the 3300 block of 178th Street is failing, and water is penetrating the roadway base, furthering the pavement’s demise. With the completed repair and bermed edge, stormwater will flow in a path that will not degrade the pavement. Our Public Works crews are experienced and talented, able to tackle any job.



If you need a catch basin raised, we've got you covered. Our Public Works crews worked on this catch basin on Bothell Way adjusting it to ensure water flows off the street as it's supposed to.



Public Works crews do it all. Here, our team is setting buoy lines for the new Lake Front Park. Setting the lines is an important part of the park’s boundaries.

I. Internal City Information



Calvin Killman retired from the city after 20 years on September 26, 2024.

II. Council Information

III. Response to Citizen and Council Comments

IV. Contract Reporting

Two agreements were administratively approved during the reporting period:

- **AG-24-041** – Olympic Research and Strategy, LLC; Community survey for levy lid lift
- **AG 24-042** – Wally's Towing; Rotational towing contract for PD

V. Legislative Update

VI. Community Events

VII. Upcoming City Sponsored Events

VIII. Meetings Calendar

[City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

October 17, 2024, 6:00 PM - 7:30 PM City Hall and via Zoom

[More Details](#)

[City Council Committee of the Whole Meeting \(hybrid meeting\)](#)

October 21, 2024, 6:00 PM - 7:30 PM City Hall and via Zoom

[More Details](#)

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

October 22, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)

[City Council Regular Meeting \(hybrid meeting\)](#)

October 24, 2024, 7:00 PM - 9:00 PM City Hall and via Zoom

[More Details](#)