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CITY OF LAKE FOREST PARK
CITY COUNCIL REGULAR MEETING MINUTES
September 26, 2024

It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Lorri Bodi, Deputy Mayor (via Zoom); Tracy Furutani, Council Vice Chair; Larry Goldman, Paula Goode, Jon Lebo, Semra Riddle, Ellyn Saunders

Councilmembers absent: none

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Jeff Perrigo, Public Works Director; Mark Hofman, Community Development Director; Katie Phillips, Project Manager; Matt McLean, City Clerk

Others present: 12 visitors

CALL TO ORDER

Mayor French called the September 26, 2024 City Council regular meeting to order at 7:00 p.m.

FLAG SALUTE

Mayor French led the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Riddle moved to adopt the agenda. **Cmbr. Goode seconded.**

Cmbr. Riddle moved to amend the agenda and move Proclamations before Public Comment. **Cmbr. Lebo seconded. The motion to adopt the agenda as amended carried unanimously.**

PROCLAMATIONS

Honoring and Thanking Calvin Kilman

Mayor French read the proclamation.

Building Official Calvin Killman shared a few words of thanks for his years at Lake Forest Park.

1 **PUBLIC COMMENTS**

2
3 Mayor French invited comments from the audience.

4
5 The following people provided comments asking to include a climate manager position in the
6 budget:

- 7 • Tamera Erickson
- 8 • Dana Campbell
- 9 • Anne Udaloy
- 10 • Sarah Phillips

11
12 There being no one else in the audience wishing to speak, Mayor French closed public
13 comment.

14
15 **PRESENTATIONS**

16
17 **Active Transportation Plan**

18
19 Administrator Hill gave a brief presentation regarding the Active Transportation Plan and
20 responded to questions.

21
22 **2024 Lake Forest Park Comprehensive Plan Update**

23
24 Director Hofman presented the Planning Commission’s recommendation for the Periodic
25 Update to the Comprehensive Plan.

26
27 **CONSENT CALENDAR**

28
29 **Cmbr. Furutani moved** to approve the Consent Calendar as presented. **Cmbr. Riddle**
30 **seconded. The motion to approve the Consent Calendar as presented carried**
31 **unanimously.**

- 32
- 33 A. September 12, 2024 City Council Work Session Minutes
- 34 B. September 12, 2024 City Council Regular Meeting Minutes
- 35 C. September 19, 2024 City Council Budget & Finance Committee Minutes
- 36 D. Accounts Payable dated 9/26/2024 Claim Fund Checks Nos. 86748 through 86806 in the
37 amount of \$178,470.86, a Pre-paid Accounts Payable Dates 9/19/2024 Claim Fund
38 Check No. 86807 in the amount of \$379.50, a 9/8/2024 Payroll Fund ACH transaction in
39 the amount of \$179,700.73, a Direct Deposit transaction in the amount of \$194,569.16.
40 Additional approved ACH transactions: Elavon, \$1,351.52; Invoice Cloud, \$2,171.95;
41 State of Washington, \$9,252.17; Wex Bank – Chevron, \$58.67; US Bank Credit Card,
42 \$40,989.90. Total approved claim fund transactions: \$606,944.46.

- 1 E. Resolution 24-1967/Authorizing the Mayor to Sign Interagency Agreement IAA25475
- 2 between Washington State Administrative Office of the Courts and the Lake Forest Park
- 3 Municipal Court regarding Interpreter Reimbursement.
- 4 F. Resolution 24-1968/Cancelling Certain Checks

5
6 **ORDINANCES AND RESOLUTIONS FOR INTRODUCTION/REFERRAL**

7
8 **RESOLUTION 24-1969/Authorizing the Mayor to Sign a Professional Services Agreement with**

9 **Conzor North America, Inc. for Phase 2: 30% Design of the Beach Drive Lift Station Project**

10
11 Project Manager Phillips gave a brief presentation regarding the proposed lift station design.

12
13 **Cmbr. Lebo moved** to waive the three-touch rule for Resolution 24-1969. **Cmbr. Riddle**

14 **seconded. The motion to waive the three-touch rule passed with Cmbr. Goldman**

15 **dissenting.**

16
17 **Cmbr. Lebo moved** to adopt Resolution 24-1969/Authorizing the Mayor to Sign a

18 Professional Services Agreement with Consor North America, Inc. for Phase 2: 30%

19 Design of the Beach Drive Lift Station Project. **Cmbr. Riddle seconded. The motion to**

20 **adopt Resolution 24-1969 passed unanimously.**

21
22 **RESOLUTION 24-1970/Authorizing the Mayor to Sign a Contract with RW Lockwood**

23 **Construction for Construction of the 35th Avenue Drainage Improvements Project**

24
25 Project Manager Phillips gave a brief presentation regarding the 35th Avenue Drainage

26 Improvements Project.

27
28 **Cmbr. Lebo moved** to waive the three-touch rule for Resolution 24-1970. **Cmbr.**

29 **Furutani seconded. The motion to waive the three-touch rule passed with Cmbr.**

30 **Goldman dissenting.**

31
32 **Cmbr. Lebo moved** to adopt Resolution 24-1970/Authorizing the Mayor to Sign a

33 Contract with RW Lockwood Construction for Construction of the 35th Avenue Drainage

34 Improvements Project. **Cmbr. Riddle seconded. The motion to adopt Resolution 24-**

35 **1970 passed unanimously.**

36
37 **RESOLUTION 24-1971/Confirming the City's Share of the 2025-2026 Regional Crisis Response**

38 **Agency Budget**

39
40 Administrator Hill gave a brief overview of the funding for the Regional Crisis Response Agency

41 and responded to questions.

42
43 This will be brought back at a future meeting.

1 **OTHER BUSINESS**

2

3 Deputy Mayor Bodi started a discussion regarding scheduling a public hearing for the
4 Comprehensive Plan Update.

5

6 **COUNCIL COMMITTEE REPORTS**

7

8 **Councilmember Reports**

9

10 Cmbr. Furutani attended the Sound Cities Association phone call on joining boards. The
11 deadline to apply is in October.

12

13 **Mayor's Report**

14

- 15 • Speed has continued to drop on NE 178th Street since citations have begun being issued.
- 16 • Sound Cities Association Director Hoffman will be stepping down this fall.
- 17 • Coyotes are being seen around – keep an eye on your pets.

18

19 **City Administrator Report**

20

- 21 • Rose property money is in escrow and will be closing soon.

22

23 **EXECUTIVE SESSION – Consideration of the acquisition of real estate purchase or lease**
24 **pursuant to RCW 42.30.110(1)(b).**

25

26 The City Council went into Executive Session at 9:10 p.m. for approximately 10 minutes for the
27 consideration of the acquisition of real estate purchase or lease pursuant to RCW
28 42.30.110(1)(b).

29

30 The Council returned from the Executive Session at 9:20 p.m. No announcements were made,
31 and no action was taken.

32

33 **ADJOURNMENT**

34

35 There being no further business, Mayor French adjourned the meeting at 9:21 p.m.

36

37

38

39 _____
Tom French, Mayor

40

41

42

43 _____
Matt McLean, City Clerk