

1 City of Lake Forest Park – Climate Policy Advisory Team
2 Regular Meeting Minutes: March 12, 2025; 7:00-9:00pm
3 Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
4

5 **CPAT members present:** Chair David Kleweno, Miriam Bertram, Sarah Phillips, Janne Kaje (via
6 Zoom), Stacey Spain, and Victoria Kutasz
7

8 **Staff and others present:** Mark Hofman, Community Development Director; Alexandra Doty,
9 Cascadia (via Zoom); Jenna Decker, Cascadia (via Zoom); Marissa Milam, Cascadia (via Zoom)
10

11 **Members of the Public present:** none
12

13 **CPAT members absent:** Vice Chair Anne Udaloy, Jessica Côté (alternate)
14

15 **Call to order:** Chair Kleweno called the meeting to order at 7:00 PM
16

17 **Welcome and Introductions:**

18 **Discussion question: What's come up for you since our last meeting?**

19 CAC members Bertram and Phillips gave an update on CAC events and the remodeling of the
20 Climate Hub at Third Place Commons.

21 Tree Board member Kutasz gave an update on Tree Board events.

22 Chair Kleweno gave an update on Planning Commission middle housing updates.
23

24 **Adoption of Agenda:** CPAT member Kutasz motioned for the agenda to be approved, CPAT
25 member Spain seconded. The agenda was approved unanimously.
26

27 **Approval of Meeting Minutes:** CPAT member Phillips made a motion to approve the February
28 12, 2025, Meeting Minutes. CPAT member Kaje seconded and the motion to approve the minutes
29 was carried unanimously.
30

31 **Public Comment:** No public comments.
32

33 **New Business:**

34 **Share out the GHG community inventory results and update on municipal inventory process**

35 Ms. Decker gave a presentation on the GHG community inventory results. Ms. Decker went over
36 the survey results from GHG emissions by sector for the years 2019, 2022, and 2023. The travel
37 market assessment is a study conducted to understand the travel behavior of all people traveling
38 to/from/within Lake Forest Park.
39

40
41 **Introduction to the travel market summary and vehicle miles traveled study**

42 Ms. Milam gave a presentation on the travel market summary. Ms. Milam went over the trends on
43 public transportation and the effects of less bus routes and work commutes. Since Covid, there has
44 been a decrease in bus routes which has led to a decrease in bus commutes. Ms. Milam also
45 discussed the VMT reduction strategies that can build and support existing CAP policies.
46
47

1 **Old Business:**

2 **Engagement updates and discussion items**

3 Ms. Doty discussed the survey launch. Ms. Doty reviewed the postcard and factsheet for the Climate
4 Element.

5
6 **Review action items from the February meeting and identify action items from March**
7 **meeting**

8 Ms. Doty reviewed the action items from the Cascadia team including follow-ups to the factsheet,
9 group interviews, and VMT strategies.

10
11 **Next Meeting:** Tuesday, April 15, 2025

12
13 **Adjournment:**

14 CPAT member Kutasz made a motion to adjourn the meeting, CPAT member Spain seconded, and
15 the motion was carried unanimously. Chair Kleweno called the meeting to adjourn at 9:00 PM.

16
17 APPROVED:

18
19 _____
20 David Kleweno, Chair of Climate Policy Advisory Team