City Administrator Report

City of Lake Forest Park

Date: January 12, 2023

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson

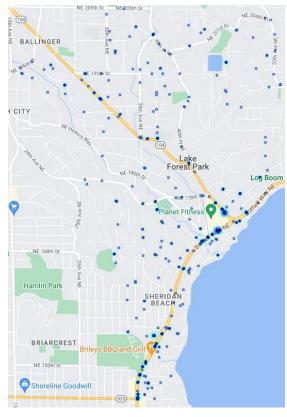
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for **December 2022**:

Each blue dot is an incident generated by dispatch or an officer. This map represents **715** incidents in **December 2022**.

Notable Calls/Incidents:

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Traffic Stop	191
Suspicious Circumstances	65
Theft	23
Hazard	17
Traffic Accident	15
Alarm	15
Disturbance	11
911	10
Welfare Check	9
Vehicle Prowl	8
Fraud	6

Notable Calls

Officers responded to a single vehicle traffic collision. Officers discovered the driver was intoxicated, with an open bottle of liquor in the center console. The driver was booked into jail for DUI, driving while license revoked 1st degree and driving without an ignition interlock device.

Officers were dispatched to a shoplift at the mall with a total loss of over \$600. The subject ran from officers and was captured after a short foot pursuit. Subject claimed to be having a seizure and had recently taken fentanyl. Aid evaluated the subject and determined there was no medical issues or distress. The subject had several felony warrants for his arrest.

Officers were dispatched to a welfare check of a subject sleeping in the bushes. Located a male subject who was too intoxicated to communicate or stand. Subject was transported to hospital via ambulance as he was unable to care for himself. The RCR Navigator was contacted and gave direction on best location to send subject for the proper care.

Officers responded to a disturbance at Ross Stores. A subject was yelling and kicking over items. As the caller evacuated staff and customers the subject started lighting paper on fire. When officers contacted the subject, he became combative. The subject was taken into custody for malicious mischief and reckless burning. During the transport to jail the subject tried to kick the window out of the patrol vehicle.

Officers attempted to respond to a traffic collision during a recent ice storm. The majority of the city's streets were covered in ice and travel was extremely dangerous.



patrol cars off the roadway.

Two patrol vehicles slid on the ice and had to be abandoned to avoid damage or injury. Tow truck operators declined to respond due to conditions. Although PW also struggled, they were eventually able to assist with getting the



Officers responded to a theft at a business in the lower mall. The subject actively resisted arrest, fighting with officers. Officers sustained minor injuries, including being stuck by uncapped, used, hypodermic needles in the subject's possession. Subject was later booked into jail on several charges.

An elderly subject called 911 reporting he was being harassed and unknown subjects were going to kill him if he was caught on the phone. Officers discovered subject in a behavioral crisis and needed to be evaluated at the hospital. The subject initially refused to cooperate with

transport. Officers worked with subject's adult son and were able to convince the subject to go with aid personnel without incident. Navigator was notified for follow up with the family.

Officers were dispatched to the home of Dori Monson, for a CPR in-progress call. He was transported to the hospital where he ultimately passed away. His family was by his side. Monson was a local radio host and Seattle Seahawk radio announcer and was a great supporter of our police department.

The 2022 Holiday with Heroes, "Shop with a Cop" event is in the books! With the generous donation from Lake Forest Park Rotary Club, officers from the Lake Forest Park Police Department participated in our 8th annual event. Special thanks to King County Sheriff's Office and Washington State Patrol for sending officers to help out,



and to Lake Forest Park Police Lieutenant Diego Zanella for organizing the event. This year's kids were chosen from LFP, Brookside, and Briarcrest elementary schools by the school district family advocates. Each child



provided a wish list for their family, and we shopped for 67 family members in our community.



The gifts were wrapped and delivered to the families, including gift cards for grocery shopping with best wishes for a happy holiday season. Thank you to the LFP Rotary

Club and City Hall volunteers for helping us giftwrap. We also want to thank the Sutton family, Albertsons, Target, and Starbucks for their generous donations. We even had citizens donating while the kids were shopping!



Special shout out to Woodinville Target, and the awesome staff for their great support. This event helps spread holiday cheer to those who may need a little extra this time of year and we can't wait to do it again next year!











On January 5, 2023, Chief Harden, Lt. Lehman, and Lt. Zanella gave a presentation at Brookside Elementary on Internet Safety to 180 kids.



This was an assembly-style personal safety presentation for children in grades 3-5. Kids learned about the four NetSmartz rules from the police staff engaging them through lively discussion.



Children were taught, what to do when they see inappropriate content online, how to protect their personal information, and why they should never agree to meet face to-face with someone they've met online. It was well received, and everyone had fun learning about safety.



II. Internal City Information

Municipal Services Department

Passport Services

Below are the annual passport service revenues. There were 3,748 passports processed, and 2,632 photos were taken last year.

	Passport Revenue	Photo Revenue	Total
2022	\$130,995	\$42,112	\$173,067

Records Requests

For 2022, we processed 137 public records requests. We spent about 365 hours on public records requests, and currently still have three requests that need to be fulfilled.

In 2022, the police department processed 356 records requests, with approximately 38 hours spent on their requests.

In total, for 2022, there were 493 records requests, with approximately 408 hours of staff spent on public records requests.

- III. Council Information
- IV. Response to Citizen and Council Comments
- V. Contract Reporting

Nothing new to report.

- VI. Legislative Update
- VII. Community Events
- VIII. Upcoming City Sponsored Events
- IX. Meetings Calendar

<u>City Hall Closed (Dr. Martin Luther King Jr. Day holiday)</u>

January 16, 2023

CANCELED City Council Budget & Finance Committee Meeting (hybrid meeting)

January 19, 2023

City Council Committee of the Whole Meeting (hybrid meeting)

January 23, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

City Council Regular Business Meeting (hybrid meeting)

January 26, 2023, 7:00 PM - 9:00 PM @ City Hall and via Zoom