



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	January 25, 2024
Originating Department	Public Works
Contact Person	Andrew Silvia, Senior Project Manager
Title	Resolution No. 24-1941/Authorizing the Mayor to execute the Local and Community Projects Program Grant Agreement Number 23-96643-117 with the State of Washington Department of Commerce for the Town Center to Burke-Gilman Trail Connector project.

Legislative History

- First Touch January 11, 2024 Regular Meeting
 - Second Touch January 25, 2024 Regular Meeting
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Attachments:

1. Resolution No. 24-1941/Authorizing the Mayor to execute the Local and Community Projects Program Grant Agreement Number 23-96643-117 with the State of Washington Department of Commerce for the Town Center to Burke-Gilman Trail Connector project (30% design).
 2. Department of Commerce Local and Community Projects Program Grant Agreement Number 23-96643-117
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Executive Summary

In 2022, the City of Lake Forest Park was awarded direct appropriation funding in the amount of \$99,910 from the State of Washington Department of Commerce to advance the Town Center to Burke-Gilman Trail Connector project to Phase 2 (30% design). The Department of Public Works (DPW) seeks authorization for the Mayor to sign the Department of Commerce grant agreement in the amount of \$99,910.00, which will enable the City to fully fund a separate engineering services contract for the 30% design work. This grant does not require a local matching contribution.

Background

In 2019, the City of Lake Forest Park was awarded a \$490,000 grant (“2019 grant”) from the State of Washington Department of Commerce (“Commerce”) to support the completion of a Type, Size, and Location (TS&L) Study for the Town Center to Burke-Gilman Trail Connector project. The City utilized these funds to retain V+M Structural Design, Inc. (“Consultant”) to complete the TS&L Study. In 2022, the City sought and was awarded a separate grant from Commerce in the amount of \$99,910 (“2022 grant”) to complete the project’s 30% design. DPW staff have since worked to close out the 2019 grant, complete pre-contracting requirements for the 2022 grant, including Governor’s Executive Order 21-02 cultural resources review, and worked with Commerce to develop the 2022 grant agreement included herewith as Attachment 2. Additionally, DPW sought and received Council authorization to execute a professional services agreement with the Consultant for 30% design support. The Consultant’s contract was executed earlier this year, but DPW has withheld its Notice to Proceed (NTP) with the work pending execution of the 2022 grant agreement. Upon execution of the 2022 grant agreement, DPW will issue NTP to the Consultant and advance the work to develop a grade-separated crossing to a 30% design level.

Fiscal & Policy Implications

The grant agreement fully funds the above-described 30% design work and does not require a local matching contribution.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> Execute grant agreement with Department of Commerce 	Acquire funding to support Phase 2 (30% design) for the Town Center to Burke-Gilman Trail Connector project.
<ul style="list-style-type: none"> Do not execute grant agreement with Department of Commerce 	The City would have no funding to support Phase 2 of this project.

Staff Recommendation

Pass Resolution 24-1941 authorizing the Mayor to execute the Local and Community Projects Program grant agreement with the State of Washington Department of Commerce to support the Phase 2 (30% design) of the Town Center to Burke-Gilman Trail Connector project.