

**ORDINANCE NO. 24-1287**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AMENDING SECTION 2.30.030 OF CHAPTER 2.30 OF THE LAKE FOREST PARK MUNICIPAL CODE, SALARY COMMISSION; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

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**WHEREAS**, the Lake Forest Park Salary Commission was established by adoption of Ordinance 1246 on July 28, 2022; and

**WHEREAS**, section 2.30.030 of the Lake Forest Park Municipal Code (LFPMC) provides duties and processes by which the Salary Commission shall review and determine the salaries and benefits paid by the City to the Mayor and City Council; and

**WHEREAS**, because a three member Salary Commission has not yet been appointed or confirmed, amending section 2.30.030 LFPMC to delete the 2022 start date for the Salary Commission's work will avoid confusion regarding what year the Salary Commission may next review and determine salaries and benefits; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. AMENDMENT. The City Council of the City of Lake Forest Park hereby amends section 2.30.030 LFPMC, Duties – Process as follows:

**2.30.030 Duties – Process**

A. Every four years, ~~commencing in 2022~~, the salary commission shall review and determine the salaries and benefits paid by the city to the mayor and city council. The salary commission shall convene and determine the salaries and benefits paid to the mayor and the city council within 60 days of confirmation by the city council. The 60-day review and determination time may be extended upon request of the salary commission and approval by the city council.

B. All meetings of the salary commission shall be conducted pursuant to the current edition of Robert's Rules of Order at the time of the convening of the commission. However, with the concurrence of two commissioners such rules may be waived or modified. The meetings shall be subject to the Open Public Meetings Act, Chapter 42.30 RCW. The meetings shall be held in the same location as city council regular meetings. The salary commission shall provide an

opportunity for the public to comment on the salaries and benefits of the mayor and city council prior to taking a final vote on salaries and benefits.

C. After determining the salaries and benefits of the mayor and the city council, the salary commission shall file any change in salaries and benefits with the city clerk on or before the second week in September. ~~\_; provided, however, in 2022 any changes in salaries and benefits shall be filed with the city clerk within 60 days of the salary commission being confirmed.~~ A salary increase shall be effective on the next payday for city employees. A salary decrease shall be effective for incumbent elected officials at the commencement of their next subsequent term of office.

D. Any increase or decrease in salary shall become effective without further action of the city council and shall be incorporated into the city budget without further action of the city council.

Section 2. SEVERABILITY. Should any portion of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 3. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. EFFECTIVE DATE. This ordinance shall take effect five (5) days after passage and publication.

**APPROVED BY A MAJORITY** the Lake Forest Park City Council this 11th day of January, 2024.

APPROVED:

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Tom French  
Mayor

ATTEST/AUTHENTICATED:

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Matthew McLean  
City Clerk

APPROVED AS TO FORM:

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Kim Adams Pratt  
City Attorney

Introduced:  
Adopted:  
Posted:  
Published:  
Effective: