



# Tree Board Work Plan

— 2023

Work Plan Goals*	
1. Public Outreach and Education on Trees	
2. Tree Planting and Maintenance Events	
3. Advise Council on city-wide tree studies and Tree Fund spending priorities.	
4. Be aware of opportunities and threats and advise Council and the Mayor if the Board identifies any that are relevant to trees in Lake Forest Park.	

*\*Each of the items above are reflective of the Council Strategic Plan Goal: Healthy Environment section of the Comprehensive Plan Policy Implementation (EQ-9). The third item is also reflective of the Council Strategic Plan Goal: Accountable and Engaged Gov't section of the Comprehensive Plan Policy Implementation (EQ-9).*

2023 Work Plan Action Items	Duration	Target Date	Done ?	Lead	Time Estimate
<b>Public Outreach and Education on Trees</b>					
Review LFP web content and incorporate code changes	Annual	May		Marty Sandy Mandee	12 hrs/yr
Develop content to improve public outreach (including to property owners, realtors, and tree service companies) through city newsletters and other formats	Monthly	N/A		Sandy Marty Mandee	6 hrs/mo
Host annual Arbor Day activity such as tree planting, keeping in mind possible Sound Transit replanting opportunities	One-time	April		Dick Hannah Riley	12 hrs/yr
Stay in communication with peer advocacy and stakeholder groups (e.g. LFP Stewardship Foundation, Parks Board, Climate Action Committee, WA DNR Urban & Community Forestry Div.), and look for opportunities to work together	Monthly	N/A		Dick (others as interest dictates)	1 hr/mo
Update and publicize Tree Walks	One-time			Dick (w/ David Hepp)	12 hrs/yr

Resurrect or otherwise engage Heritage Tree program	One-time			Mandee Dick Riley	12 hrs/yr
General invasive plant management Is there and public education opportunity here?	Annual	June		Mandee Marty Dick	8 hrs/yr
<b>Tree Planting and Maintenance Events</b>					
Identify/prioritize areas in city for replacement tree plantings. Work with City's Volunteer Coordinator and City Arborist to hold tree planting and maintenance/watering events (e.g. street tree program, tree planting in parks and/or rain garden culverts).	Annual	Fall		Dick Doug Hannah Riley	20 hrs/yr
McAleer Creek restoration	Monthly	June		Julia	40 hrs/yr
<b>Advise the Mayor and Council on city-wide tree studies and Tree Fund spending priorities.</b>					
Make recommendations to Council on the findings and review of the LFP tree canopy study every 5 years	One-time	May		Doug Hannah Riley	10 hrs/yr
Assess results of tree inventory study and make recommendations to Council on Exceptional tree sizes.	Jan-Aug	September		Hannah Doug	TBD
Meet w/ Council and Mayor re: accomplishments, follow up on council actions (e.g. adopting new Tree Codes)	Monthly	Feb.		Dick Council Liaison	5 hrs/yr
Deliver Annual Report to Council; include analysis of Tree Permit data (compiled by Hannah from monthly reports)	Annual			Dick Hannah Riley	6 hrs/yr
Deliver Annual Work Plan to Council and Mayor	Annual	Feb.		Dick	3 hrs/yr
Review intern Tree Removal/Replacement dataproject, report findings, and make recommendations to Council	One-time	Dec.		Dick	10 hrs/yr
Review Tree List and reconcile discrepancies in canopy expectations per species, consider deletions/additions	One-time	April		Hannah Dick Doug	20 hrs/yr
Review Comprehensive Plan for tree-related goals, keeping in mind city's next every-5-year update in 2023	Annual	Dec.		Everyone	1 hr/member + 1 hr as a group per yr
Review Council Strategic Plan for tree-related goals, confer with Deputy Mayor re: timing and how Tree Board can impact	Annual	Jan.		Dick	3 hrs/yr