CITY OF LAKE FOREST PARK
CITY COUNCIL
AGENDA COVER SHEET

Meeting Date	July 9, 2026
Originating Department	Public Works
Contact Person	Nova Heaton, Public Works Director
Title	Resolution 26-2089/Authorizing the Mayor to sign a contract with Ventilation Power Cleaning, Inc. for Stormwater System cleaning services

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Legislative History

- First Presentation July 9, 2026 Regular Meeting

Attachments:

1. Resolution 26-2089
2. Contract with Ventilation Power Cleaning, Inc.
3. Scope of Work

Executive Summary

The city is required under its National Pollutant Discharge Elimination System (NPDES) Municipal Stormwater Permit to inspect and maintain its stormwater infrastructure, including cleaning catch basins identified as requiring maintenance through annual inspections. Staff has negotiated a professional services agreement with Ventilation Power Cleaning, Inc. to perform required stormwater catch basin cleaning services throughout the City.

The proposed agreement authorizes a not-to-exceed amount of $52,752 for the completion of stormwater system cleaning services during the 2025–2026 program period. The contractor has experience performing this specialized work and is qualified to complete the services within the required regulatory timeframe.

Staff is also requesting that the City Council waive the City's three-touch rule for this contract. Timely execution of this agreement is necessary to maintain compliance with NPDES permit requirements and to meet the implementation schedule previously reported to the Washington State Department of Ecology.

Background

The City of Lake Forest Park operates and maintains a municipal stormwater system subject to the requirements of the Washington State Department of Ecology's Western Washington Phase II Municipal Stormwater Permit. The permit requires annual inspection of municipal stormwater catch basins and timely maintenance of facilities identified as needing cleaning.

City staff completed the required inspections and identified catch basins requiring maintenance to meet permit standards and ensure the continued function of the stormwater system. Cleaning accumulated sediment and debris from catch basins is a critical component of preventing pollutants from entering downstream water bodies, protecting water quality, and maintaining system capacity.

Ventilation Power Cleaning, Inc. completed the inspection of the system in December of 2025, cleaning was not included in that contract. This proposed contract is a continuation of that work to perform the specialized cleaning services required under the permit. The proposed agreement provides for completion of the work within 45 working days of the City's notice to proceed.

The City has reported its planned maintenance schedule and compliance activities to the Washington State Department of Ecology. To maintain that schedule and ensure permit compliance, staff requests approval of the agreement and a waiver of the Council's three-touch rule to allow the work to proceed without delay.

Fiscal & Policy Implications
The total cost of the agreement is **$52,752**, which is included in the adopted Surface Water Fund budget for system maintenance and operation activities. No additional appropriation is required.

Approval of the agreement will allow the City to complete required stormwater maintenance activities and maintain compliance with NPDES permit requirements using existing budgeted funds.

Alternatives

Options	***Results***
• Approve the resolution	Mayor will sign the contract for stormwater system cleaning
• Not approve the resolution	Staff will look for a new company for stormwater system cleaning delaying the project

Staff Recommendation

Waive the three-touch rule and approve resolution 26-2089 authorizing the Mayor to sign an agreement with Ventilation Power Cleaning, Inc. for 2025–2026 Stormwater System Cleaning Services.