City Administrator Report
City of Lake Forest Park

Date: July 9, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

VI. Intergovernmental and local issues update.

POLICE:

From June 17 through June 30, 2026, Lake Forest Park Police Department Patrol Officers, Detectives, and Support Services Officers responded to a total of 312 calls for service. These calls included both incidents dispatched by NORCOM and officer-initiated activities. The breakdown below summarizes the types of calls handled during this reporting period.

- 1 Burglary
- 26 Behavioral Health Incidents
- 11 Disturbances
- 1 Domestic Violence Incident
- 1 DUI
- 2 Hit & Runs
- 1 Motor Vehicle Theft
- 1 Motor Vehicle Prowl
- 2 Suicide/Suicide Attempts
- 14 Suspicious Incidents
- 8 Thefts
- 1 Trespass
- 1 Drug Investigation
- 5 Warrant Arrests
- 58 Requests for assistance (by community members, fire department, other police agencies, etc.)

- 89 Traffic stops, traffic accidents and traffic related calls
- 90 Miscellaneous calls (alarms, foot patrol, property lost & found, animal problem, etc.)

June 18, Interim Police Chief Zanella, Commander Adams, and several Lake Forest Park Police officers and detectives attended the end-of-the-school-year celebration at the Lake Forest Park Civic Club.
Hundreds of students joined in the fun as they celebrated the start of summer break. Our officers were there to provide traffic control, ensure everyone's safety, and, most importantly, enjoy spending time with the students and their families.

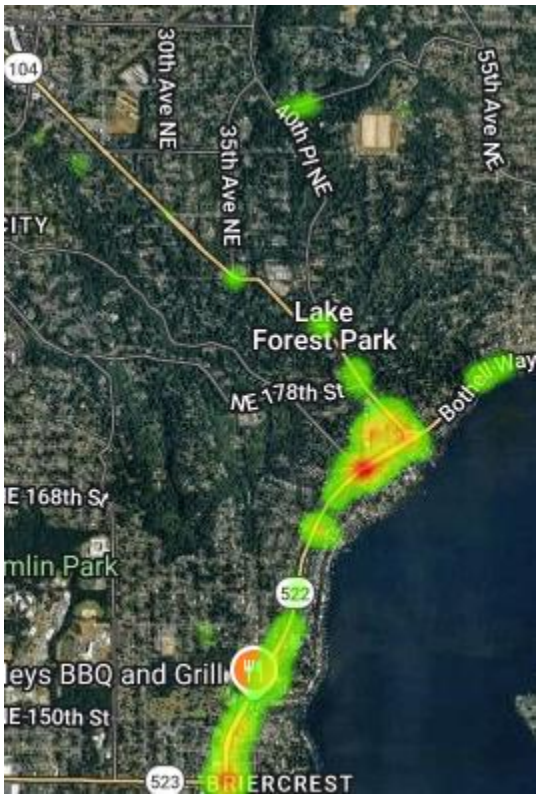
June 30, Lake Forest Park honored Sergeant Rob Gross as he retired following 28 years in law enforcement. Sgt. Rob Gross joined the Lake Forest Park Police Department in October 1998. Throughout his distinguished career, Sgt. Gross has been a dedicated mentor, trainer, and leader. He served as a Field Training Officer (FTO), SWAT operator, and firearm instructor. Additionally, he earned a reputation as one of the department's most proactive DUI enforcement officers.
Promoted to Sergeant in 2016, Sgt. Gross has continued to exemplify professionalism, leadership, and dedication to public safety. Sgt. Gross's contributions to the Lake Forest Park Police Department have left a lasting impact on the agency, its employees, and the community he has faithfully served for almost three decades.

The Lynnwood Jail has notified the City of the 2027 rate adjustment for jail services. The following table outlines the services that are increasing and the 2027 rates. These increased costs will be considered in the 2027/2028 budget.

Service	**2026 Rate**	**2027 Rate**	
Booking	$103.00	$111.24	8% increase
Housing	$203.94	$218.22	7% increase
Transportation/Security	$70.00	$110.87	Adj. for labor costs

Lake Forest Park Traffic Safety

Traffic related incidents for **June 2026**



Each highlighted area is an incident generated by dispatch or an officer.
Some areas with one incident created may not be visible from this map.

Tracking the DUI:

- At almost 1:00am, an anonymous person called 911 to report a possible DUI driver. The reporting party guided officers to where the driver was, and the officers found the driver near Blue Heron Park. The male was arrested and booked into Lynwood jail for DUI.

Distracted/Reckless driving:

- A vehicle was observed driving off the road with both front and back tires on the sidewalk. The driver admitted to looking at a text message, causing her to lose control of her vehicle.

Fleeing Motorcycles:

- June 19, two motorcycles were pulled over at the 14900blk of SR 522 with no visible plates. The officer attempted to initiate a traffic stop, but both motorcycles took off heading southbound towards Seattle. A pursuit was not initiated, and the violators were not caught.

1, 2, 3.../4 strikes you're out!

- A vehicle was pulled over for expired registration from 2024. Upon further investigation, it was found that the driver had a suspended license and no insurance.
- A vehicle was observed performing an illegal U-turn in the 3100blk of 154th St. Upon further investigation it was found that the driver did not possess a driver's license or registration certificate and had no insurance.
- At the 3100blk of NE 145th St., a vehicle was stopped for initiating an illegal U-turn. An inquiry revealed that the driver didn't have a valid driver's license and had no insurance.

Burke Gilman Trail:

- On June 18 at approximately 2:30pm, a small silver vehicle driven by an elderly woman was seen turning onto the Burke Gilman Trail from NE 165th St. When officers arrived, the driver had already pulled off the trail and was not found.

Suspended in the 2nd degree:

- A driver was pulled over for suspended license in the 2nd degree but was unable to be booked into Lynwood jail due to the jail not having male beds available.

Collision:

- At approximately 11:30am, a vehicle was attempting to enter the intersection of NE 178th St. and Brookside Blvd and did not see another vehicle traveling westbound. As the first vehicle pulled into the intersection, they t-boned the second vehicle traveling westbound.
- At the 3300blk of NE 178th St. a vehicle traveling westbound crossed over the center lane causing a partial head-on collision with a vehicle traveling eastbound. The driver traveling westbound explained that their dog had suddenly jumped into their lap, causing them to drive into the oncoming traffic.

Disabled vehicle:

- A vehicle was seen at Horizon View Park on jacks with scattered parts nearby. Officers spoke with the person who was around the vehicle and discovered they were not the registered owner, the tabs were expired, and the vehicle had supposedly been there for

at least a couple of days. The vehicle was towed and the driver was arrested for some outstanding warrants.

Hit-and-Run:

- At about 5:00pm on June 19 near the intersection of NE 178th St. and Ballinger Way NE, a bicyclist witnessed a vehicle hit another and continue northbound on Ballinger Way. There was minor damage, no injuries and the suspect vehicle was not found.

You can't leave your car there:

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- At the 15500blk of 3rd Ave. NE, an officer observed what looked like someone having ripped off a parking warning sticker. The owner of the vehicle was issued a new parking notice and will be towed if not moved within 72hrs.

You really can't leave your vehicle there:

- In the 19500 block of Forest Park Dr., officers observed a camper parked in front of a residence propped up by three cinder blocks and a car jack. The plates came back to a Honda Pilot and the VIN number was invalid. A warning was given to the resident that unregistered vehicles may not be parked within the city per LFMPC 10.12.012, and the vehicle will be towed if not moved.

You don't have to go home, but you can't park there:

- Officers noticed multiple vehicles parked in the 16500blk of 35th Ave. NE in a clearly marked No Parking zone. Officers were able to make contact with the owners of the vehicles who were helping someone move, and they all moved their vehicles to proper parking locations.

PUBLIC WORKS:

Keeping the City Looking Great: Crews tackled vegetation management along Ballinger Way to improve visibility and roadway safety while also clearing invasive sticker bushes from Animal Acres Park.

Grounds Maintenance: Multiple days were dedicated to slope mowing, keeping city properties looking their best during the peak growing season.

Street Sweeping: Two days each week were spent sweeping city streets, followed by hauling accumulated debris from the Public Works yard to help keep our stormwater system functioning efficiently.

Ready to Dig: Completed multiple utility locates to support upcoming construction projects and safe excavation throughout the community.

Facility Improvements: Wrapped up several Police Department maintenance work orders, responded to and repaired an HVAC issue at City Hall, and fixed the front entrance ADA door to keep it operating smoothly.

Event Ready: The Showmobile got some much needed maintenance attention and the event generator was returned for service so they are both ready for future community events.

Community Pride: Installed America 250 banners at City Hall.

Projects Moving Forward: Continued coordinating the upcoming trenching project at Animal Acres Park and paving improvements at Horizon View Park.

🚧 **Supporting Community Events:** Assisted with traffic control by providing signs and barricades for community activities.

🏞 **Street & Park Repairs:** Repaired potholes at multiple locations across the City and repaired a damaged water line at Horizon View Park to restore reliable service.

VII. Internal City Information

VIII. Council Information

IX. Response to Citizen and Council Comments

X. Contract Reporting

XI. Legislative Update

XII. Community Events

XIII. Upcoming City Sponsored Events

XIV. Meetings Calendar

North King County Coalition on Homelessness
July 16, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)
July 16, 2026, 6:00 PM - 7:30 PM; City Hall and via Zoom

City Council Committee of the Whole Meeting (hybrid meeting)
July 20, 2026, 6:00 PM - 8:00 PM; City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)
July 23, 2026, 7:00 PM - 9:00 PM; City Hall and via Zoom