



# CITY OF LAKE FOREST PARK

## CITY COUNCIL

### AGENDA COVER SHEET

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<b>Meeting Date</b>	October 13, 2022
<b>Originating Department</b>	Finance
<b>Contact Person</b>	Lindsey Vaughn, Finance Director
<b>Title</b>	Ordinance 1249 – Amending Chapter 13.08 of the Lake Forest Park Municipal Code, Sewer Service and Use, regarding rates

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#### Legislative History

- First Presentation September 8, 2022, Regular Meeting
  - Second Presentation September 22, 2022, Regular Meeting
  - Third Presentation October 13, 2022, Regular Meeting
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#### Attachments:

1. Ordinance 1249
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#### Executive Summary

A majority of the rates and fees in the City are set by a consolidated resolution approved by the City Council. While conducting an audit of the Lake Forest Park Municipal Code (LFPMC), staff discovered that the sewer rates are required to be adopted by Council in its biennial budget document. To be consistent with other fees, the staff is recommending that chapter 13.08 LFPMC be amended to allow sewer rate fees to be adopted by resolution.

#### Background

The Sewer Service and Use chapter of the LFPMC was established by Ordinance 1098 in 2015 by the City Council. While the majority of fees charged by the City are approved annually in a consolidated resolution, the sewer rates are adopted in the biennial budget document. For consistency and ease of use by citizens, the staff is recommending that all rates and fees be set using the same process. In order to accomplish this, LFPMC 13.08.090 needs to be amended to allow the sewer rates to be set by resolution.

**Fiscal & Policy Implications**

Setting the sewer rates by resolution will allow for greater transparency with the public. Amending the code will be a minimal publication cost.

**Alternatives**

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• Pass the Ordinance and amend the city's municipal code</li></ul>	This will allow the city to set sewer rates by resolution and allow greater transparency for the public
<ul style="list-style-type: none"><li>• Don't amend the municipal code</li></ul>	The setting of sewer rates will be included in the biennial budget document

**Staff Recommendation**

Staff recommends passing the Ordinance and amending the LFPMC to allow the setting of sewer rates by resolution.