

**City of Lake Forest Park – Special Joint Meeting with Climate Action Committee and
Tree Board Meeting**

Meeting Minutes: June 02, 2025; 6:30-8:30pm

Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom

Tree Board Members present: Chair Mark Phillips, Vice Chair Victoria Kutasz, Richard Olmstead, Stacey Spain, Richard Saunders, and Doug Sprugel

Climate Action Committee Members present: Vice Chair Sarah Phillips, Vice Chair Anne Udalo, Miriam Bertram, Matthew Son, Dana Campbell, Linda Holman

Staff and others present: Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner; Drue Epping, Urban Forest Planner; Mark Hofman, Community Development Director; Tracy Furutani, LFP City Council

Members of the Public present: none

Tree Board Members absent: none

Climate Action Committee Members absent: Tamara Erickson, Jessica Côté, Brian Saunders

Call to order: 6:30 PM

Introductions: The Tree Board and Climate Action Committee members introduced themselves.

Approval of Meeting Agenda: CAC member Udalo motioned to approve the agenda; Board member Olmstead seconded. The agenda was approved unanimously with no changes.

Approval of Minutes: No minutes were approved.

Public Comment: No public comments.

New Business:

Introduction of Climate Element Draft Policies

Chair Phillips introduced the Climate Element Draft. Vice Chair Kutasz and Tree Board member Spain gave a brief overview on the draft policies of Volume 2. Chair Phillips gave an overview of Volume 1.

Public Benefit Rating System

Urban Forest Planner Epping gave a presentation on the qualifications and benefits of the PBRs.

Old Business:

CAC Items

Legislation Update – healthy streets, idling ordinance, new items, new items to propose

Garden Tour table June 14 9-3pm cancelled

June 12 in Kenmore Can I recycle this?

Octavia Butler June 23 and July 16

Farmers Market table Sept 13

1 **Report on Thriving Exchange Mimi**

2
3 CAC members discussed the agenda items including upcoming events and the legislation update on
4 the healthy streets program to help improve pedestrian safety.
5

6 **Tree Board Items**

7 **5 Acres Woods Improvement**

8 **Forest Management plan research**

9 **Code housekeeping – set up for July 2 meeting**

10 **Schedule for presenting Tree List and Exception Trees amendments to Council**

11
12 Tree Board members discussed tree updates including tree code amendments, the forest
13 management plan, and forestry grants.
14

15 **Reports and Announcements:**

16 Council Member_Furutani requested assistance from both the CAC and the Tree Board for quotes
17 for the elementary school tree slab art piece.
18

19 **Adjournment:** Board member Olmstead motioned to end the meeting and board member Sprugel
20 seconded.
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22 Meeting adjourned at 8:30 PM
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24 APPROVED:

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28 Mark Phillips, Tree Board Chair
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30 APPROVED:

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34 Sarah Phillips, Climate Action Committee Chair
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