



## Memorandum

**To:** Planning Commission  
**From:** Steve Bennett, Planning Director  
**Date:** January 6, 2023  
**Re:** January 10, 2023 Meeting Agenda Materials pertaining to Old Business – 2024 Comprehensive Plan Update and New Business - 2022 Annual Report and 2023 Work Plan  
**Attachments:** 1. 2019 Adopted Vision for the Lake Forest Park Town Center  
2. Draft Commission 2022 Annual Report  
3. Draft Commission 2023 Work Plan

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At the December 13, 2022 meeting, the Commission began reviewing planning policy documents that have been adopted since the 2015 Comprehensive Plan Update which will inform the 2024 update. The focus at that meeting was the Parks, Recreation, Open Space, Trails (PROST) Plan from 2018 and potential areas for updates in the Parks, Trails and Open Space Element of the Comp Plan. There was consensus to focus on the Transportation Element and the Economic Development Element and subsequent planning documents that are relevant to these elements at the January 10<sup>th</sup> meeting. Commissioners or members of the public wishing to download the 2015 Comprehensive Update will find it at the following link:  
<https://www.cityoflfp.gov/160/Lake-Forest-Park-Comprehensive-Plan>

### Transportation Element (Volume 1, p. 83)

Since the 2015 Update, there were a couple of planning initiatives which are relevant to the update of the Transportation Element. The Safe Highways Report and the Safe Street Report identify problems related to vehicular, bike, and pedestrian circulation in the city and propose conceptual solutions to those problems. The Safe Streets Report was followed up by the Safe Streets – Town Center Connections Final Report which focuses on non-vehicular connections around the Town Center. All three reports are available through the City's website and can be found the following links:

- Safe Highways Report - 2018  
<http://www.yourlakeforestpark.com/library-safehighways.html>
- Safe Streets Final Report – 2017 and
- Safe Streets – Town Center Connections Final Report – 2018  
<http://www.yourlakeforestpark.com/library-safestreets.html>

## **Economic Development Element (Volume 1, p. 45)**

Since the 2015 Update, the most relevant recent planning policy documents pertaining to the Economic Development Element are those associated with the Town Center visioning and code update process. Attachment 1(2019 Adopted Vision for the Lake Forest Park Town Center) provided guidance from the City Council to the staff, consultants, and Planning Commission in the development of the Town Center zoning code update and the associated design guidelines.

- 2019 Adopted Vision for the Lake Forest Park Town Center – Adopted in 2019 by Resolution 1746 (see Attachment 1)
- 18.42 Town Center zoning regulations – Adopted in 2021 by Ordinance 1217  
<https://www.codepublishing.com/WA/LakeForestPark/#!/LakeForestPark18/LakeForestPark1842.html#18.42>

## **2022 Commission Annual Report**

Senior Planner Nick Holland has prepared the attached draft of the 2022 Planning Commission Annual Report for the Commission’s review (see Attachment 2).

## **2023 Commission Work Plan**

The work plan is adopted to give the Mayor and City Council an understanding of the Commission’s priorities. Attachment 3 is a draft of the 2023 Planning Commission Work Plan which assumes the comprehensive plan update is the Commission’s main priority.