



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	November 9, 2023
Originating Department	Public Works
Contact Person	Andrew Silvia
Title	Resolution 23-1932/Authorizing Mayor to Sign Contract Agreement with Ventilation Power Cleaning, Inc. for 2023 Stormwater System Cleaning

Legislative History

- First Presentation November 9, 2023
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Attachments:

1. Resolution 23-1932
 2. Draft Contract with Ventilation Power Cleaning Inc.
 3. Exhibit A – Scope of Work
 4. Exhibit B - Payment
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Executive Summary

The Department of Public Works (DPW) seeks to award a purchased service contract in the amount of \$128,750.00 to Ventilation Power Cleaning, Inc. (VPC) for stormwater system cleaning services. VPC submitted the lowest-priced bid to complete the contract in response to DPW's solicitation to MRSC roster vendors. Completion of this work is required per the terms of the City's National Pollutant Discharge Elimination System (NPDES) Phase II Western Washington Municipal Stormwater Permit ("Permit") administered by the WA Department of Ecology. The City's surface water management fund has sufficient funding to support the contract.

Background

The Permit (Section S5.C.7) requires municipal separate storm sewer (MS4) operators, including the City, to inspect certain elements of its stormwater system bi-annually and establish the minimum thresholds used to determine when maintenance is necessary. The Permit requires that the City clean

catch basins and storm drains, if necessary, as determined by a qualified inspection of these assets. DPW completed the required inspection earlier this year and developed a scope of required cleaning work based on inspection results. This scope of work was included in an Invitation to Bid (ITB) that DPW distributed to appropriate vendors on the MRSC roster on October 20, 2023. DPW received one bid in response to the ITB on October 31, 2023, in the amount of \$128,750.00. DPW evaluated the bid from VPC and determined it to be responsive and responsible. DPW confirmed the availability of funds in the City’s operating budget to support the contract and prepared a draft agreement to be executed by the City and VPC. Upon authorization, contract work is expected to begin within 10 days of contract execution and be complete within 45 working days thereafter.

Fiscal & Policy Implications

The contract is fully supported by the Surface Water Management Fund as part of the current adopted budget. The contract price will be \$128,750.00 and does not need additional budget allocations.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Adopt Resolution 	<p>The City will contract with Ventilation Power Cleaning, Inc. for 2023 Stormwater System Cleaning, enabling our continued compliance with the Permit.</p>
<ul style="list-style-type: none"> • No Action 	<p>The City will not contract with Ventilation Power Cleaning, Inc. and risks failure to comply with the Permit. This could potentially lead to monetary penalties assessed by the Department of Ecology.</p>

Staff Recommendation

Move to adopt Resolution 23-1932.