

Andrew Silvia

From: Butz, Susan (COM) <susan.butz@commerce.wa.gov>
Sent: Thursday, April 28, 2022 11:46 AM
To: Andrew Silvia
Cc: Butz, Susan (COM)
Subject: Town Center Burke-Gilman Trail Connector Project Award Letter
Attachments: image001.wmz; 2022 Supplemental Direct Capital Guidelines_Final.pdf

Importance: High

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STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
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April 28, 2022

Andrew Silvia
City of Lake Forest Park
17425 Ballinger Way NE
Lake Forest Park, WA 98155

Dear Andrew:

Congratulations! Governor Inslee recently signed the 2022 Supplemental State Capital Budget, which includes an appropriation of \$103,000 for the Town Center to Burke-Gilman Trail Connector (Lake Forest Park) Project. The Department of Commerce, which will administer the project, will retain three percent (up to a maximum of \$50,000) to cover our administrative costs. Accordingly, your net grant award will be \$99,910.

Prior to receiving funds, your organization will need to fulfill the following requirements:

- Provide documentation of your organization's financial ability to complete the project. All funds from sources other than the state must be expended, raised, or secured by documented pledges or loans.
- For nonprofit grantees, any property relevant to the project must be owned or secured by a long-term lease that remains in effect for a minimum of ten years following the final payment date. A lien on owned property is also required when receiving grants of \$250,000 or more.
- Prevailing wages must be paid for all construction labor costs incurred as of March 31, 2022.
- Review by the Washington State Department of Archaeology and Historic Preservation and any affected Tribes (Governor's Executive Order 21-02).
- Your project may also need to comply with the state's LEED green buildings standards (RCW 39.35D).

Please fill out the linked [Contract Readiness Survey](#) and submit at your earliest convenience.

Also enclosed is a comprehensive set of contracting guidelines to assist you with the process. There is also a [Tool Kit](#) to help with questions you may have. If you need additional information, please contact your Project Manager, Susan Butz, at (360) 764-9552 or susan.butz@commerce.wa.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tony Hanson', with a stylized flourish at the end.

Tony Hanson, Deputy Assistant Director
Local Government Division

Susan Bütz

Grant Manager
Community Assistance & Research Unit
Local Government Division
Cell: 360-764-9552
Work Hours: M – TH 7:00 am – 5:30 pm