



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

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| Meeting Date | May 11, 2023 |
| Originating Department | Public Works |
| Contact Person | Jeff Perrigo, Public Works Director |
| Title | Resolution 23-1894/Authorizing the Mayor to sign professional services agreement with Aspect Consulting, LLC for NPDES Municipal Stormwater Program Support |

Legislative History

- First Presentation April 27, 2023 Regular Meeting
 - Second Presentation May 11, 2023 Regular Meeting
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Attachments:

1. Resolution 23-1894/Authorizing the Mayor to sign professional services agreement AG-### with Aspect Consulting, LLC for NPDES Municipal Stormwater Program Support.
 2. Professional Services Agreement with Aspect Consulting, LLC
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Executive Summary

The Department of Public Works (DPW) recommends awarding a professional services contract to Aspect Consulting, LLC (Consultant) for \$285,000.00 for NPDES Municipal Stormwater Program Support. This agreement would be in effect until the end of the 2023-2024 biennium. It would support numerous efforts DPW must complete during that timeframe as required by the Western Washington Phase II Municipal Stormwater Permit (Permit). Funding to support this contract will be provided by the surface water management fund and a capacity grant from the WA Department of Ecology.

Background

The current Permit includes new requirements for source control for existing development, which the Council reviewed in 2022 as part of enacting Ordinance 1241. DPW retained a consultant in 2022 to develop the foundational elements of its new source control for existing development program, which included a resourcing plan for completing annual site inspections and other ongoing program management. The resourcing plan described a city-staffed vs. contracted approach to completing this

new work, and DPW selected the contracted approach. The scope of work for this contract fully encompasses the estimated effort required to implement this new program. The contract scope of work also includes portions of Permit compliance work that DPW currently self performs and is intended to support a shift in DPW’s resourcing strategy for achieving Permit compliance from a staff-based to a contractor-based approach. This change aims to improve the City’s stormwater program management performance and help alleviate an existing staff resource constraint that limits DPW’s project delivery capacity.

Fiscal & Policy Implications

DPW reserved funding in its 2023-2024 budget to support this contract. Specifically, \$238,000 was reserved and is available in the surface water management fund to support the contract. The remainder of the contract price (\$47,000) will be supported by a capacity grant awarded by the WA Department of Ecology, the use of which is restricted to Permit compliance work.

Alternatives

| <i>Options</i> | <i>Results</i> |
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| <ul style="list-style-type: none"> • Adopt Resolution | <p>The City will contract with Aspect Consulting, LLC for NPDES Municipal Stormwater Program Support.</p> |
| <ul style="list-style-type: none"> • No Action | <p>The City will not contract with Aspect Consulting, LLC. DPW would be required to identify a separate resourcing solution to complete the Permit-driven work supported by this contract. This would limit DPW’s capacity to manage active capital projects and/or risk noncompliance with the Permit. Noncompliance may result in administrative penalties issued by the WA Department of Ecology.</p> |
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Staff Recommendation

Review the proposed contract with Aspect Consulting, LLC. for NPDES Municipal Stormwater Program Support and provide staff with questions or feedback.