

City Administrator Report

City of Lake Forest Park

Date: September 14, 2023

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

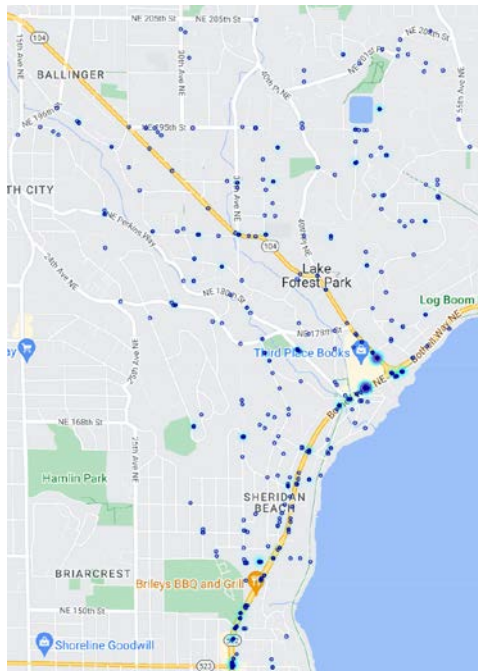
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for August 2023:

Each blue dot is an incident generated by dispatch or an officer. This map represents **760** incidents in **August**.

Suspicious Circumstances	66
Parking	27
Welfare Check	22
Alarm	19
Theft	19
Traffic Accident	17
Disturbance	16
Warrant LFP	8
Fraud	8
Graffiti	6
Civil	6
Hazard	6
MV Theft	5
Hit and Run	5

Notable Incidents

Officers were dispatched to a shoplift at Rite Aid. The suspect, who shoplifted a case of beer, was located at the bus shelter near NE 170th and Bothell Way NE. When contacted by officers, the suspect abandoned the beer at the bus shelter and ran out onto the highway. He physically resisted arrest; however, officers were able to use a minimum amount of force to take him into custody. One officer sustained minor injuries (sore shoulder, banged up knees and a scuffed elbow) while taking the suspect into custody. A criminal records check showed the suspect has 86 previous arrests, including at least 10 felony and 17 gross misdemeanors. Additional records showed that the suspect was involved in recent assaults on police officers and firefighters and is flagged as an officer safety risk in the state records system. The suspect was booked into SCJ for Theft and Obstructing a Police Officer.



A subject born in 2004 entered Albertsons and attempted to steal nearly \$1,100 worth of pharma and non-consumable products. The suspect then attempted to shove past employees blocking the south entrance (assault), dumped the product inside the store, while stating the store employees and the police couldn't do anything about it before fleeing the store. The employees followed the suspect until he was contacted by officers near city hall. The suspect had outstanding theft and shoplifting warrants out of Yakima. The items taken by the suspect are consistent with organized retail theft. Subject charged and booked into jail. At the time of the incident the suspect was in possession of drug paraphernalia (foil, tooters, used needles) suspected methamphetamine and a large pry tool.



Officers responded to multiple calls regarding a subject having a mental health crisis while making death threats. The subject was ultimately taken into custody for Felony Domestic Violence per mandatory Washington State DV laws. The subject was also held for a mental health evaluation.

Officers took a suspect into custody for shoplifting at Albertsons. The suspect had several felony warrants for his arrest out of Seattle, King County, and Shoreline. Due to low staffing, all agencies declined to take custody of the subject. The subject was cited and released on the theft from Albertsons.

Parent called to report adult son destroying property during a possible mental health crisis. Officers made contact; however, despite multiple and best efforts to deescalate the situation,

the subject reached criteria level for an involuntary mental health evaluation. The subject was detained and transported to the hospital without further incident.



During a routine patrol several instances of graffiti were discovered on the Burke-Gilman Trail. The incident was documented, and Public Works was notified for cleanup.

Officers located subject passed out on the ground outside of Albertsons. The subject admitted to recent methamphetamine use. The subject refused all offered assistance and left the area on foot. Subject later located lying on the side of the road "resting". Advised to stay out of the roadway for safety, subject again declined assistance.

LFP officers assisted Bothell PD with four juveniles armed with a handgun on top of a local restaurant throwing things off the roof. The juveniles were located and detained without further incident.

Officers responded to a report of graffiti and fireworks on the roof of LFP Elementary. Photos were taken and a photo of a possible suspect was provided to officers.



Officers responded to a single vehicle traffic collision. Officers arrived and found the vehicle with both airbags deployed with significant damage. The driver was later arrested on suspicion of Driving Under the Influence.

Officers responded to a Domestic Violence assault with a knife. The reporting party stated their adult son was suicidal and attempted to harm them with a knife. The suspect left the scene prior to arrival; however, his cell phone was "pinged" in the area of the Aurora bridge. SPD officers checked the area but were unable to locate the subject.

Officers were dispatched to a shoplift in progress at the Ross store. Suspects fled in a vehicle and were located a short distance away. Officers observed drug paraphernalia and evidence of a firearm. The located suspect is a convicted felon and prohibited from having a firearm. The vehicle was impounded for a search warrant. The suspect was later released pending the investigation.

At 3 o'clock in the afternoon, law enforcement officers were dispatched to Horizon View Park in response to a report of a suspicious circumstance. The caller stated two subjects appeared to be having intercourse inside the vehicle and a third subject just walked away from the vehicle

carrying what appeared to be a firearm. Officers located the vehicle, contacting two subjects inside who were found in possession of narcotics and paraphernalia. One subject was cited and released, the other was booked on an outstanding warrant for their arrest. The third subject was not located.

A homeowner called 911 after finding an extremely intoxicated subject had broken into his home and was sleeping on the couch downstairs. The homeowner was holding a baseball bat for their protection. Officers arrived and took the subject into custody. He was later charged for burglary.

Two subjects were observed by Albertsons employees breaking into the liquor cabinet and removing over \$1,000 worth of high-end Tequila. When confronted by the employee they stated they were being racially profiled, then fled the store with the tequila, leaving the area in a black sedan. The subjects were not located.

A subject was given a trespass warning after smoking what appeared to mall security to be fentanyl. The subject was also taken into custody for outstanding warrants out of Shoreline.

Officers located a stolen vehicle in an apartment parking lot. The owner was contacted and advised she was on her way to pick up the vehicle. The owner specifically requested the vehicle not be impounded. A short time after leaving the scene, one of the officers observed a vehicle matching the stolen vehicles description headed in the opposite direction on Bothell Way NE. The officer returned to the original scene and discovered the vehicle had been stolen again. The owner was notified and request the vehicle be impounded if it was located again.

Recently, officers have been responding to theft calls at the town center so quickly, that the shoplifters are not quite finished shoplifting. At this point, many are just leaving when they see officers responding.

School Season



Lieutenant Zanella and Officer Wieghat organized a meeting for the Shoreline School District, which was attended by all the bus drivers. During this gathering, they delivered a presentation focused on ensuring bus driving safety and familiarizing the drivers with the rules of the road.

School started September 6 and officers were out visiting our schools this week. Officers also attended the "Night Before BBQ" at Lake Forest Park elementary, enjoying the visit with families.



School Zone Cameras are now active.



Please be aware that school zone cameras will be active on weekdays, specifically during the hours of 7:30 am to 9:30 am and 2:30 p.m. to 4:30 p.m. On Wednesdays, when there is early release, the camera schedule will be adjusted to 7:30 a.m. to 9:30 a.m. and 1:00 p.m. to 2:30 p.m.

We kindly request that you exercise extra caution while driving through school zones and remain vigilant for pedestrians and school buses. Please anticipate possible delays during drop-off and pick-up times. We greatly appreciate your patience and your dedication to ensuring the safety of our children.

Community Service

The Lake Forest Park Police Department is collecting donations to support the Port of Seattle Police Departments Maui Fire Emergency Relief Effort Donation Drive

POLICE
LAKE FOREST PARK

OFFICER
CARLRUD
POLICE
FOO

CLEAN CLOTHING FOR ALL AGES
SHOES | SLIPPERS (FLIP-FLOPS) | SANDALS
FIRST AID KITS
ADVIL | ALEVE | ASPIRIN | TYLENOL
INFANT SUPPLIES | BABY FORMULA | DIAPERS | WIPES
TOILETRIES | SHAMPOO | SOAP | DEODORANT
TOOTHBRUSHES | TOOTHPASTE | FLOSS
BLANKETS
CANVAS TARPS | CAMPING TENTS
TRASH RECEPTACLE BAGS
CLEANING SUPPLIES
FLASHLIGHTS | LANTERNS
BATTERIES | CHARGERS
NON-PERISHABLE | SHELF STABLE FOOD
BABY | KIDS BOOKS & TOYS
SCHOOL SUPPLIES
PET FOOD | SUPPLIES

Donations can be dropped off at the Lake Forest Park Police Department located at 17425 Ballinger Way NE, Lake Forest Park, WA 98155 from 8 am to 5 pm

For after hours drop off or further information contact:
Officer Brandon Carlsrud 206 364 8216 Ext.569 | bcarlsrud@cityofflp.gov

Officer Carlsrud organized a relief effort for Maui residents in collaboration with the Port of Seattle Police. Generous donations came in from local citizens, and these items were transported to the Port of Seattle for distribution to those affected by the Maui fires.

New Police Officer Hires!

The Lake Forest Park Police Department is delighted to introduce two new lateral police officers! Hubermann Alcean and Francisco Montague will be officially sworn in during the upcoming City Council meeting on September 14th.



Hubermann Alcean, originally hailing from Haiti, joins us from the Renton Police Department. He is a devoted family man, happily married and the proud father of five children. Before embarking on his career in law enforcement, Officer Alcean worked as an Emergency Room Technician for several years. In addition to his police duties, Officer Alcean currently serves in the Washington State Army National Guard as a dedicated Military Police Officer. He possesses a deep-rooted passion for public service and is both honored and enthusiastic about becoming a valuable member of the Lake Forest Park Police Department. Outside of his professional life, Officer Alcean enjoys quality time with his family, maintaining a healthy lifestyle through workouts, and indulging in his love for soccer.



Francisco Montague brings a wealth of experience from his tenure with the Kirkland and Brier Police Departments. His journey toward a career in law enforcement began at a young age when he enrolled in a Police Explorer program. A native of Washington state, Officer Montague graduated from high school and went on to earn a bachelor's degree in Society, Ethics, and Human Behavior from the University of Washington. Beyond the confines of his work, Officer Montague finds solace in the gym, has a deep appreciation for country music, relishes outdoor activities, and cherishes moments spent with his cherished circle of close friends and family.

More information at the City Council meeting!



In more exciting news... Recruit Gouin is set to embark on her journey to the police academy. Originally scheduled for an April 2024 start date, this date has experienced a few adjustments and is now officially confirmed for September 20, 2023. We eagerly anticipate Recruit Gouin's successful completion of her basic training, with her official swearing-in as an officer expected shortly after her academy graduation, likely around the end of January 2024.

Campaign Season Reminder – Rules for Political Signs

During this upcoming campaign season, the City reminded the community about the rules for political signs. Political signs may be placed on public rights-of-way or on private property with permission of the owner. However, they must be situated in such a way as to not create a traffic or safety hazard. All political signs must be removed within five days following the election. According to RCW 29A.84.040, "A person who removes or defaces lawfully placed political advertising including yard signs or billboards without authorization is guilty of a misdemeanor punishable to the same extent as a misdemeanor that is punishable under RCW 9A.20.021. The defacement or removal of each item constitutes a separate violation. "The LFP Police Department patrol officers are aware of these regulations and are keeping an eye out for violators.

NEMCo

On August 26, NEMCo volunteers supported the City of Kenmore's 25th Anniversary Celebration by providing several groups of roving volunteers to assist with crowd control, event safety, and minor medical assistance. In addition to helping the Police Department with these operations (including one unauthorized drone and a loose dog), NEMCo also used this event as an opportunity to test the deployment of our new GMRS radio-based field operations communication system. During this event, we successfully deployed this system from the Communications Unit at Station 51, proving that the EOC can monitor field operations for NEMCo volunteers in the downtown Kenmore area and all along Bothell Way in Lake Forest Park.

NEMCo also completed several community education classes at the end of August. These courses were offered to NEMCo volunteers who were interested in our new Unmanned Aircraft Systems (UAS) program. These classes gave volunteers the skills needed to operate as ground crew and visual observers during drone operations and serve as the baseline to work towards full FAA certification as outlined by FAA Part 107. The hope for this program is that NEMCo can support a group of certified volunteers who can use UAS to aid in Rapid Damage Assessments (RDAs), larger area searches for missing/endangered persons, more detailed post event scene size up/engineering assessments, and disaster scene safety/security.

This week NEMCo also started the first of two fall CERT Basic Courses. This course is being held in partnership with the City of Woodinville and hosted at Station 31. It currently has approximately 20 students registered, with about half of the class being from Woodinville and the remaining traveling from the Cities of Seattle, Shoreline, and Bothell. The course will run every Thursday evening for the next seven weeks and culminate with a full-scale exercise at the end of October.

Lastly, but certainly not least, NEMCo recently learned that the IT infrastructure resiliency grant it helped draft for the City of Lake Forest Park has passed the first round of approvals and is being forwarded by the State to FEMA for final funding. This grant will help LFP improve and standardize the off-site backing up of its virtual desktops, increasing LFP's resiliency and strengthening the ability of city employees to continue to provide government services after a disaster event occurs.

Public Works Department

Monthly Permitting Totals

Aug-23

Permit Type	Issued	Fees
New Single Family Home	2	\$6,307.56
New Multi-Family Home	0	\$0.00
Alteration, Remodel, Addition	17	\$14,775.66
Mechanical	32	\$7,090.05
Plumbing	10	\$4,365.90
Right of Way	7	\$3,524.40
Sewer	3	\$1,019.70
Clear & Grading	3	\$1,155.00
<i>Sound Transit ROWs - xx permits - \$xx</i>		
Total	74	\$38,238.27

The carpet replacement project was completed throughout City Hall. Repainting of City Hall continued with most of the areas now completed. The remaining areas will be done in September.

Before



After



Reception Area



Patrol Area

EOC

Public Works continues to review applications for our open Project Manager position. We remain hopeful to fill that position.

II. Internal City Information

Locking Mailbox program

The city launched the Locking Mailbox Program on August 28. The response was very quick, and we ordered 24 mailboxes on September 5. We anticipate that people for the first 24 can pick up their mailboxes during the week of September 11. It is possible that we will have a second order ready by the end of September 15.

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

Three contracts were administratively approved during the reporting period: AG-23-046 with King County to renew the ballot box permit; AG-23-047, with WA State Department of Commerce extending term of the grant for Town Center to Burke-Gilman Trail Connector; AG-23-048, Picnic in the Park performers and food trucks.

Lakefront Park Project Improvements Update

During August, the consultant and staff completed project initiation, kickoff meeting, site evaluations and research, early public engagement, movement on planning the predesign meeting, and completed the first meeting with the Parks and Recreation Advisory Board. A survey has been completed and will be going out to the community for input.

VI. Legislative Update

VII. Community Events

VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

[City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

September 21, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[City Council Committee of the Whole Meeting \(hybrid meeting\)](#)

September 25, 2023, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[Parks and Recreation Advisory Board Meeting \(hybrid meeting\)](#)

September 26, 2023, 7:00 PM @ City Hall and via Zoom

[City Council Regular Business Meeting \(hybrid meeting\)](#)

September 28, 2023, 7:00 PM - 9:00 PM @ City Hall and via Zoom