

1 City of Lake Forest Park – Planning Commission
2 Regular Meeting Minutes: June 09, 2026; 7:00-9:00pm
3 Hybrid Meeting Held in the Emergency Operations Center
4 at City Hall and Virtually via Zoom
5

6 **Planning Commissioners present:** Chair David Kleweno, Vice Chair Janne Kaje (via Zoom),
7 Marty Ross, Hina Shahid, Sam Castic (via Zoom)
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9 **Planning Commissioners absent:** Meredith LaBonte, John Drew, Cherie Finazzo
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11 **Staff and others present:** Mark Hofman, Community Development Director; Josh Rosenau, City
12 Council Liaison (via Zoom)
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14 **Members of the Public present:** No members of the public present.
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16 **Call to order:** Chair Kleweno called the meeting to order at 7:00 PM
17

18 **Land Acknowledgement:** Chair Kleweno read the land acknowledgement.
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20 **Approval of Agenda:** Cmr. Ross moved to approve the agenda. Vice Chair Kaje seconded, and the
21 motion to approve the agenda was carried unanimously.
22

23 **Approval of Meeting Minutes:**

24 **Approval of Meeting Minutes of May 12, 2026, Regular Meeting**

25 Vice Chair Kaje provided edits to the minutes to include options 2 and 3 of the affordable housing
26 purpose statement and objectives. Vice Chair Kaje made a motion to approve the May 12, 2026,
27 Meeting Minutes as amended. Cmr. Ross seconded and the motion to approve the minutes was
28 carried unanimously.
29

30 **Public Hearing:** No public hearing.
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32 **Next meeting:** The next meeting occurs on Tuesday, August 11, 2026. The July meeting will be
33 cancelled due to lack of quorum.
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35 **Public Comment:** No public comments.
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37 **City Council Liaison Report:** Council member Rosenau gave a recap of the town hall, including
38 conversations with the public about RUEs and critical areas. Council member Rosenau also gave a
39 recap on the budget and the levy on the ballot. Council member Rosenau also discussed the PSRC
40 Meeting he attended, which included themes of affordable housing. Council member Rosenau also
41 announced that the city council is forming a subcommittee for affordable housing and are aiming to
42 meet with the Planning Commission to see how both groups can work together on affordable
43 housing.
44

45 **Old Business:**

46 **Critical Areas Ordinance Update- Discussion: Tribal Outreach, Checklist, Questions**

47 Mr. Hofman gave an overview of the critical areas ordinance update process with three items/steps.
48 The first step is to navigate and research. Mr. Hofman recommended starting at a staff level to save

1 costs. The second step would be an RFQ for a consultant to assist with a checklist that can be
2 distributed for public comment. The third item is proactive, early communication with tribes to
3 ensure that tribes are included in the process.

4
5 The Planning Commissioners also discussed with Mr. Hofman the process and issues of Reasonable
6 Use Exemptions. Mr. Hofman gave an overview of the guidelines around RUEs and the public
7 input process of RUEs. The Planning Commissioners asked if the city attorney can attend the
8 August meeting to discuss the legal aspects of RUEs.

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10 Vice Chair Kaje gave an overview of the letter he drafted as a template on how to reach out to tribes
11 for comment on projects, input on scope of amendments, and outreach that can be used in the
12 critical areas update process.

13 **Affordable Housing Next Steps and Direction Discussion**

14 Cmr. Shahid discussed the issue of further clarification in the code about defining affordability and
15 incentives for middle housing. Chair Kleweno discussed that in earlier meetings, the planning
16 commission agreed on option A to look at what gets in the way of middle housing and the
17 incentives are in option B and this comes later as a second priority.

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19 The planning commissioners then discussed issues that can inhibit middle housing such as lot access
20 for potential lot splits, sewer connection fees, and development regulations. Cmr. Shahid mentioned
21 documenting the issues that the planning commissioners discuss so that they can close in on those
22 issues.

23 **New Business:**

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25 **Reports and Announcements:** Mr. Hofman announced that the city has hired a new climate
26 coordinator that started on Monday who is working on items from the climate element that was
27 adopted last year.

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29 **Agenda for Next Meeting:** Discussion on affordable housing, critical areas ordinance update, and
30 questions for developers.

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32 **Adjournment:** Vice Chair Kaje made a motion to adjourn the meeting, Cmr. Shahid seconded, and
33 the motion was carried unanimously. Chair Kleweno adjourned at 8:53 PM.

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37 APPROVED:

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40 David Kleweno, Planning Commission Chair