



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	November 13, 2025
Originating Department	Executive
Contact Person	Phillip Hill, City Administrator
Title	Resolution 25-2041/Declaring Certain Vehicles as Surplus Property and Authorizing Their Sale at Public Auction or by Direct Sale

Legislative History

- First Presentation – March 20, 2025, Budget & Finance Committee
 - Second Presentation – April 17, 2025, Budget & Finance Committee
 - Third Presentation/Action – November 13, 2025
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Attachments:

1. Resolution 25-2041/Declaring Certain Vehicles as Surplus Property and Authorizing Their Sale at Public Auction or by Direct Sale
 2. Resolution #612, establishing a policy relating to the disposal of surplus other than real estate
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Executive Summary

Council authorized the purchase of new vehicles for the police department and public works department. As those new vehicles have come online, the existing vehicles are scheduled to be sold as surplus at auction. The City employs the services of James G. Murphy Company, located in Marysville, when selling surplus property. It should be noted that there are no minimums and no reserves on items sold. Commission is set at 10% and there is also a charge for any necessary moving costs. All but the dump truck will be delivered by City staff. The City's mechanic has cautioned against driving the dump truck on highways given its age and condition, and that it is more suited to farming, or some similar use. It has been confirmed that Murphy's is able to tow this vehicle to auction. Based on current condition of the vehicles, the following estimated values have been provided.

Surplus Vehicles

P-10	\$5,500	(2015 Ford Explorer – Police)
512	\$4,500	(2005 Ford Econoline Van – Police)
E-01	\$1,000	(2011 Ford Explorer – NEMCo)

Recently, the police department has determined a need to retain two vehicles previously declared surplus that were to be sold. One, for use by the NEMCo emergency manager, as the current vehicle's engine recently failed and the vehicle will be auctioned for the residual value. The other would be to provide a take home vehicle for the officer assigned to SWAT, to ensure timely response to call outs across the region. Both vehicles were fitted with new transmissions roughly 20,000 miles ago and have been determined safe and reliable for this moderate use. The officer will utilize one of the newer patrol vehicles when on duty.

The chief has estimated fuel costs for the SWAT vehicle of roughly \$800 per year, within the current budget. The costs associated with the NEMCo vehicle are accounted for in that budget, shared by LFP, Kenmore and Shoreline Fire. The current NEMCo vehicle is owned by the City so any residual value at auction will come to the City.

Retained Vehicles

P-12	\$5,500	(2015 Ford Explorer)
P-14	\$4,500	(2013 Ford Explorer)

Background

Resolution #612 sets policies for disposing of surplus property other than real estate. It determines the approval authority based on the value of the items being disposed of. Any property valued over \$3,000 must be approved by the Council. Because of the potential individual auction value of these items, Council approval is necessary.

The Ford Explorer declared surplus was put into service in 2015, with a 5-year replacement schedule. Due to revenue constraints, this vehicle was kept in service longer, but the nature of police work requires its replacement. The new replacement vehicles have been received and put into service. The two vehicles retained for NEMCo and SWAT, which were put into service in 2013 and 2015, have fewer miles and nearly new transmissions, providing reliable transportation for less intensive use.

The Econoline van was put into service in 2005 and no longer meets the minimum safety and security standards required for inmate transport. Due to its age, design, and lack of structural features such as secure separation, reinforced restraints, and climate or visibility controls, it cannot be effectively retrofitted or modified to meet those requirements. Replacement with a purpose-built transport vehicle is necessary to ensure compliance and safety for both staff and inmates.

Fiscal & Policy Implications

Net proceeds from these sales will be placed in the vehicle replacement fund. These funds will be tracked separately for future purchases, as the police vehicles were purchased through the general fund, and public works vehicles through ratepayer funds.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none">• Surplus the noted vehicles	The vehicles will be sold, and the net proceeds will be properly accounted.
<ul style="list-style-type: none">• Do not surplus the noted vehicles	The vehicles will be retained, and council will provide the administration with directions for further action.

Staff Recommendation

Adopt Resolution 25-2041, authorizing the surplus and sale at auction of the listed vehicles.