



# CITY OF LAKE FOREST PARK

## CITY COUNCIL

### AGENDA COVER SHEET

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<b>Meeting Date</b>	January 8, 2026
<b>Originating Department</b>	Community Development Department
<b>Contact Person</b>	Cory Mattson, Community Programs Planner Mark Hofman, Community Development Director
<b>Title</b>	Resolution 26-2055/Authorizing the Mayor to Sign the 2026 Economic Development Partnership Agreement with the Port of Seattle

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#### Legislative History

- First Presentation/Action January 8, 2026, City Council Regular meeting
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#### Attachments:

1. Resolution 26-2055/Authorizing the Mayor to Sign the 2026 Economic Development Partnership Agreement with the Port of Seattle
  2. Port of Seattle Economic Development Partnership Agreement, P-00322585
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#### Executive Summary

The City of Lake Forest Park (LFP) hosts annual community events to enhance and create community vitality, a goal of the City Council. The community events help create a sense of community pride with our residents and neighboring communities while engaging local businesses, the Town Center, and local parks, where people can connect and grow together while supporting economic growth in public spaces. The City would use the Port of Seattle Economic Development funds to enhance community events like: Pack the Park 5K, LFP Green Fair/Garden Tour, Concert(s) in the Park, Art in the Park, Battle of the Bands, Picnic in the Park, Paws in the Park, etc. Grant funds would be used to support costs like media promotion and digital & printed content. Funds will also allow the City to support local artists, sound tech engineers, and businesses, while bringing community together to celebrate, grow, and support each other.

#### Background

The Port of Seattle Economic Development Partnership Program is an annual, cooperative economic development program to help fund local economic development initiatives across King County. Based

on a per capita calculation, King County cities (except Seattle) may each receive between \$10,000 and \$60,000 based on the city's population. The maximum grant allocation for each city, with populations between 10,000 and 60,000 people, is based on one dollar per resident. Population estimates are determined by the Washington State Office of Financial Management. The Port uses the most recent population estimates at the start of the grant cycle. Cities with populations numbering less than 10,000 people are eligible to receive grant funds up to \$10,000 and cities with populations numbering more than 60,000 people are eligible to receive grant funding up to \$60,000. Grant funds require a 50 percent match of dollars or in-kind resources. In-kind resources can only be used for up to 25 percent of the grant award amount. Cities receiving \$10,000 in Port funds may have their 50 percent match come from in-kind resources.

### **Fiscal & Policy Implications**

The Economic Development Partnership Agreement (Agreement) grants the City up to \$27,360 on a reimbursement basis. Per the Agreement, the City shall contribute local funds equivalent to 50% of the grant funds.

### **Alternatives**

<i><b>Options</b></i>	<i><b>Results</b></i>
<ul style="list-style-type: none"> <li>• Authorize the Mayor to sign the Port of Seattle Agreement</li> </ul>	City will receive additional funding to enhance community events in 2026
<ul style="list-style-type: none"> <li>• Do not Authorize the Mayor to sign the Port of Seattle Agreement</li> </ul>	City will not receive additional funding to enhance community events in 2026

### **Staff Recommendation**

Staff is requesting a waiver of the three-touch rule to approve Resolution 26-2055, authorizing the Mayor to sign the grant agreement with the Port of Seattle. Accepting these grant funds is a routine, noncontroversial matter for the City.