



Lake Forest Park Tree Board

2022 Annual Report
And
2023 Work Plan

Richard Olmstead, Board Chair

Tree Board 2022 Annual Report

City of Lake Forest Park



Tree Board Members during 2022*

Commissioner	Term Expires	Status
Richard G. Olmstead (^)	2/28/23	Active
Julia Bent	2/28/23	Active
Mandee Parker	2/28/25	Active
Sandra LeVar	2/28/25	Active
Doug Sprugel	2/28/24	Active
Marty Byrne	2/28/23	Active
Margaret Cassady	2/28/24	Resigned May 2022
Bryn Homsy	2/28/24	Resigned May 2022

Planning Staff & Council Liaison 2022



Staff Member	Title
Cameron Tuck	Assistant Planner
Riley Bushnell	Assistant Planner (current)
Ashley Adams	City Arborist
Harvey Harrison	City Arborist
Hannah Swanson	City Arborist (current)

City Council Liaison	Title
Mark Phillips	Councilmember
Larry Goldman	Councilmember

Tree Board 2022 Annual Report

City of Lake Forest Park



2022 Work Plan Accomplishments

- Recommendations to revise LFP Tree Code
- LFP Tree Inventory
- Public outreach and education on trees
- Tree planting and maintenance events
- Tree Board column in LFP eNews
- Revising Illustrated Tree Walks of LFP

Tree Board Work Plan

— 2023



Work Plan Goals*

1. Public Outreach and Education on Trees	
2. Tree Planting and Maintenance Events	
3. Advise Council on city-wide tree studies and Tree Fund spending priorities.	
4. Be aware of opportunities and threats and advise Council and the Mayor if the Board identifies any that are relevant to trees in Lake Forest Park.	

*Each of the items above are reflective of the Council Strategic Plan Goal: Healthy Environment section of the Comprehensive Plan Policy Implementation (EQ-9). The third item is also reflective of the Council Strategic Plan Goal: Accountable and Engaged Gov't section of the Comprehensive Plan Policy Implementation (EQ-9).

2023 Work Plan Action Items	Duration	Target Date	Done ?	Lead	Time Estimate
Public Outreach and Education on Trees					
Review LFP web content and incorporate code changes	Annual	May		Marty Sandy Mande	12 hrs/yr
Develop content to improve public outreach (including to property owners, realtors, and tree service companies) through city newsletters and other formats	Monthly	N/A		Sandy Marty Mande	6 hrs/mo
Host annual Arbor Day activity such as tree planting, keeping in mind possible Sound Transit replanting opportunities	One-time	April		Dick Hannah Riley	12 hrs/yr
Stay in communication with peer advocacy and stakeholder groups (e.g. LFP Stewardship Foundation, Parks Board, Climage Action Committee, WA DNR Urban & Community Forestry Div.), and look for opportunities to work together	Monthly	N/A		Dick (others as interest dictates)	1 hr/mo
Update and publicize Tree Walks	One-time			Dick (w/ David Hepp)	12 hrs/yr

Resurrect or otherwise engage Heritage Tree program	One-time			Mandee Dick Riley	12 hrs/yr
General invasive plant management Is there and public education opportunity here?	Annual	June		Mandee Marty Dick	8 hrs/yr
Tree Planting and Maintenance Events					
Identify/prioritize areas in city for replacement tree plantings. Work with City's Volunteer Coordinator and City Arborist to hold tree planting and maintenance/watering events (e.g. street tree program, tree planting in parks and/or rain garden culverts).	Annual	Fall		Dick Doug Hannah Riley	20 hrs/yr
McAleer Creek restoration	Monthly	June		Julia	40 hrs/yr
Advise the Mayor and Council on city-wide tree studies and Tree Fund spending priorities.					
Make recommendations to Council on the findings and review of the LFP tree canopy study every 5 years	One-time	May		Doug Hannah Riley	10 hrs/yr
Assess results of tree inventory study and make recommendations to Council on Exceptional tree sizes.	Jan-Aug	September		Hannah Doug	TBD
Meet w/ Council and Mayor re: accomplishments, follow up on council actions (e.g. adopting new Tree Codes)	Monthly	Feb.		Dick Council Liaison	5 hrs/yr
Deliver Annual Report to Council; include analysis of Tree Permit data (compiled by Hannah from monthly reports)	Annual			Dick Hannah Riley	6 hrs/yr
Deliver Annual Work Plan to Council and Mayor	Annual	Feb.		Dick	3 hrs/yr
Review intern Tree Removal/Replacement dataproject, report findings, and make recommendations to Council	One-time	Dec.		Dick	10 hrs/yr
Review Tree List and reconcile discrepancies in canopy expectations per species, consider deletions/additions	One-time	April		Hannah Dick Doug	20 hrs/yr
Review Comprehensive Plan for tree-related goals, keeping in mind city's next every-5-year update in 2023	Annual	Dec.		Everyone	1 hr/member + 1 hr as a group per yr
Review Council Strategic Plan for tree-related goals, confer with Deputy Mayor re: timing and how Tree Board can impact	Annual	Jan.		Dick	3 hrs/yr