

RESOLUTION NO. 26-2066

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST PARK, WASHINGTON, AUTHORIZING THE MAYOR TO SIGN A SECOND AMENDMENT AND EXTENSION TO THE PROFESSIONAL SERVICES AGREEMENT WITH SAFEbuilt WASHINGTON, LLC FOR MUNICIPAL BUILDING SERVICES COVERAGE

WHEREAS, municipal building services encompass building permit plan reviews, inspections, and assistance with technical building code information, constituting essential core duties provided daily by the City for the community; and

WHEREAS, the City of Lake Forest Park currently has a vacancy for the Building Official position, and the recruitment process remains active; and

WHEREAS, the City of Lake Forest Park currently contracts with a consultant for municipal building services to support existing staff during staff vacancies and periods of high permitting demand; and

WHEREAS, the current Professional Services Agreement, AG-24-056, with SAFEbuilt Washington LLC, is dated November 18, 2024, and runs through December 31, 2025; and

WHEREAS, on April 16, 2025, Parties instituted the First Amendment to the Agreement, amending: Section 2.A (Compensation) to increase the not exceed amount from thirty thousand dollars (\$30,000) to one hundred twenty thousand dollars (\$120,000) for a specified scope of work, with defined rates and fee amounts; and extended the term of the Agreement in Section 1 through March 31, 2026; and

WHEREAS, the Second Amendment to Professional Services Agreement AG-24-056 extends the Term of Agreement to March 31, 2027, increases compensation one hundred twenty thousand dollars \$120,000 for the extended period, increases the not exceed amount of compensation from one hundred twenty thousand dollars (\$120,000) to two hundred forty thousand dollars (\$240,000) for a specified scope of work, with defined rates and fee amounts, and replaces Exhibits A and B with an updated schedule of fees for services; and

WHEREAS, a proposed amendment for compensation, rates, and an extension of the Agreement's Term would ensure that core building services are provided until a highly qualified and experienced candidate fills the Building Official vacancy.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lake Forest Park, as follows:

Section 1. AUTHORIZATION. The Mayor is hereby authorized to execute the second Amendment to AG-24-056, Professional Services Agreement with SAFEbuilt Washington, LLC, for continued municipal building services coverage, in substantially the same form as attached hereto as Exhibits A and B.

Section 2. CORRECTIONS. The City Clerk is authorized to make necessary corrections to this resolution including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

PASSED BY A MAJORITY VOTE of the members of the Lake Forest Park City Council this _____ day of March, 2026.

APPROVED:

Tom French
Mayor

ATTEST/AUTHENTICATED:

Matthew McLean
City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO.: 26-2066