

**AGREEMENT FOR AWARD
OF KING CONSERVATION DISTRICT MEMBER JURISDICTION GRANT**

City of Lake Forest Park

This Agreement is made between the King Conservation District, a municipal corporation in King County, Washington, located at 800 SW 39th Street, Suite 150, Renton, WA 98057 (referred to herein as “District”), and the City of Lake Forest Park, a municipal corporation in King County, Washington, located at 17425 Ballinger Way NE, Lake Forest Park, WA 98053 (referred to herein as “Recipient”), for the purposes set forth herein. This Agreement is effective as of July 1, 2026 and shall remain in effect until December 31st, 2029.

SECTION 1. RECITALS

1.1 Whereas, the District is a special purpose district organized and existing under authority of Chapter 89.08 RCW which engages in certain activities and programs to conserve natural resources, including soil and water, which activities are declared to protect and promote the health, safety, and general welfare of the people of the state of Washington; and

1.2 Whereas, pursuant to RCW 89.08.400 and/or RCW 89.08.405, King County has authorized and imposed a system of assessments and/or a system of rates and charges to finance the activities and programs of the District; and

1.3 Whereas, pursuant to RCW 89.08.220 and RCW 89.08.341 the District is authorized to enter into agreements with, or to furnish financial or other aid to, municipal entities and agencies (governmental or otherwise), or their designees, or any occupier of lands within the District, in order to carry out and facilitate the activities and programs of the District to conserve natural resources; and

1.4 Whereas, the District has reviewed the grant application submitted by Recipient and has determined that the application meets the requirements of Chapter 89.08 RCW and the District's policies and procedures for awarding grants; and

1.5 Whereas, the District and Recipient desire to enter into this Agreement for the purpose of establishing the terms and conditions relating to the District's award of a grant to Recipient.

SECTION 2. AGREEMENT

2.1 The District agrees to award Recipient a grant in the total amount of One Hundred Twelve Thousand and 00/100 Dollars (\$112,000.00) from KCD Lake Forest Park Member Jurisdiction funds. Grant funds shall be used by Recipient solely for the performance of the work described in the grant application, herein referred to as **Exhibit A** which is attached hereto and incorporated herein by this reference. The District shall pay the grant funds to Recipient in accordance with the District's policies and procedures, or as otherwise provided herein, including but not limited to, the policies and procedures contained in the grant program guidelines, provided that such funds have been collected and received by the District.

2.2 Recipient represents and warrants that it will only use the grant funds for the work described in **Exhibit A**, which may be amended by the parties pursuant to Paragraph 3.3 of the Agreement. Recipient shall be required to refund to the District that portion of any grant funds which are used for unauthorized work. Further, Recipient agrees to return to the District any grant funds that are not expended or remain after completion of the work covered by this Agreement.

2.3 Recipient acknowledges and agrees that the grant funds may only be expended on work which shall be entirely within the District's jurisdictional boundaries. The following municipal entities are not within the District's jurisdictional boundaries: Enumclaw, Federal Way, Milton, Pacific, and Skykomish. Recipient shall be required to refund the District any portion of grant funds which are used for work performed outside the District's jurisdictional boundaries.

2.4 Activities carried out in connection with this Agreement and expenses incurred by the Recipient must take place within the project start and end dates specified above and in **Exhibit A** of this Agreement. Activities and expenses that do not occur within those dates will not be reimbursed.

2.5 After the Agreement has been signed by the parties, the District may, in its discretion, advance one payment not to exceed fifteen percent (15%) of the grant award. The advance payment may be requested by the Recipient through the District's online grant portal. Recipient shall refer to the Advance Payment Guidelines for eligibility and requirements. After the initial advance payment of (*Jurisdictions are not eligible for advance payment.*), additional payments will be paid on a reimbursement basis only after submitting expense documentation demonstrating that up-front funds were expended for the allowable project costs in accordance with the work described in **Exhibit A**.

2.6 Recipient shall be required to provide the District with quarterly financial and project progress reports, and no more frequently than monthly, even if no activity has occurred, for the duration of the project. Grant funds are remitted to the Recipient on a reimbursement payment basis. Project progress reports must be submitted with each reimbursement request. Project progress and financial reports, along with the final narrative and financial summary reports shall be submitted through the District's online grant portal. The Recipient shall be required to submit to the District a final report which documents the Recipient's completion of the work in conformance with this Agreement within thirty (30) days after the completion of the work. The final report shall, among other things, summarize the project's successes and shall address the regional benefits accomplished by the work. The final report shall also identify any obstacles or challenges which were encountered during the work, along with general recommendations regarding ways to avoid such obstacles or challenges in the future. If requested, Recipient agrees to provide the District with additional financial or progress reports from time to time, at reasonable intervals.

2.7 Recipient's expenditures of grant funds shall be separately identified in the Recipient's accounting records. If requested, Recipient shall comply with other reasonable requests made by the District with respect to the manner in which project expenditures are tracked and accounted for in Recipient's accounting books and records. Recipient shall maintain such records of expenditures as may be necessary to conform to generally accepted accounting principles and to meet the requirements of all applicable state and federal laws.

2.8 The District or its representative shall have the right from time to time, at reasonable intervals, to audit the Recipient's books and records in order to verify compliance with the terms of this Agreement. Recipient shall cooperate with the District in any such audit.

2.9 Recipient shall retain all accounting records and project files relating to this Agreement in accordance with criteria established in the Revised Code of Washington and the Washington State Archivist.

2.10 Recipient shall ensure that all work performed by Recipient or its employees, agents, contractors or subcontractors is performed in a manner which protects and safeguards the environment and natural resources and which is in compliance with local, state and federal laws and regulations. Recipient shall implement an appropriate monitoring system or program to ensure compliance with this provision.

2.11 Recipient agrees to indemnify, defend and hold harmless the District, its elected or appointed officials, employees and agents, from all claims, alleged liability, damages, losses to or death of person or damage to property allegedly resulting from the negligent or intentional acts of the Recipient or any of its employees, agents, contractors or subcontractors in connection with this Agreement to the maximum extent allowed by Washington State law.

2.12 Recipient shall procure and maintain for the duration of this Agreement commercial general liability insurance in amounts not less than \$1,000,000 per occurrence, or such other amounts as may be determined by the District to be acceptable and may be required to maintain automobile insurance if requested. Upon the District's request, Recipient shall provide the District a certificate of insurance evidencing the required insurance coverages.

2.13 Recipient agrees to acknowledge the District as a source of funding for this project by using the District's logo on all promotional materials, literature, websites, signage, press releases or events related to said project. Recipient agrees to provide to the District, at no charge, copies of all reports, articles, books or other documents that are produced or prepared in connection with the project funded in whole or in part by this Agreement.

2.14 Recipient shall notify the District if Recipient intends to sell, salvage, or otherwise dispose of any equipment purchased with grant funds. The proceeds received by Recipient from any sale, salvage or disposition, or the value of the equipment if proceeds were not received from any such action, must be: (a) re-invested back into the originally awarded project; (b) invested in a similar project with District approval; or (c) returned to the District.

2.15 Recipient shall notify the District if Recipient is required or intends to move equipment purchased with grant funds to another location. Recipient will ensure the equipment is in good working order and perform any necessary repairs or replacement of any broken components. If the equipment will be utilized on a different project than the one approved by this Agreement, District approval must be obtained so the District can ensure the project is similar to the project originally approved by the District.

2.16 Recipient agrees to work cooperatively with the District to ensure that funded equipment/infrastructure will be used and maintained consistent with the intended purpose of the grant award and specified project outcomes. Recipient is responsible for retaining and maintaining any equipment/infrastructure associated with funded projects for a period of one (1) year for every \$10,000 of value of equipment/infrastructure acquired using District grant funding. Recipient will provide photos of equipment/infrastructure use and maintenance on an annual basis by the first Monday of December each year during the time period when this provision is in effect. District staff will inspect equipment/infrastructure up to two (2) times during the time period when this provision is in effect to confirm compliance with this requirement.

2.17 The District's obligation to Recipient is contingent upon satisfactory performance by Recipient of all of its obligations under this Agreement. In the event Recipient fails to perform any obligation required of Recipient under this Agreement, the District may refuse to pay any further funds under this Agreement and/or may elect to terminate this Agreement by giving written notice of termination to the Recipient which shall be given at least fifteen (15) business days prior to the effective date of termination. Further, in the event Recipient fails to commence work within the time period stated in **Exhibit A**, the District reserves the right to terminate this Agreement.

SECTION 3. GENERAL PROVISIONS

3.1 This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.2 This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof. No prior or contemporaneous representation, inducement, promise or agreement between or among the parties which relate to the subject matter hereof which are not embodied in this Agreement shall be of any force or effect.

3.3 No amendment to this Agreement shall be binding on any of the parties to this Agreement unless such amendment is in writing and is executed by the parties. The parties contemplate that this Agreement may from time to time be modified by written amendment which shall be executed by duly authorized representatives of the parties and attached to this Agreement.

3.4 Each party warrants and represents that such party has full and complete authority to enter into this Agreement and each person executing this Agreement on behalf of a party warrants and represents that he/she has been fully authorized to execute this Agreement on behalf of such party and that such party is bound by the signature of such representative.

3.5 If a dispute arises between District and Recipient, both parties mutually agree that they will attempt to resolve the issues through mutual negotiation. In the event that the parties are not able to reach an agreement through such negotiation, the parties agree to engage in mediation in order to resolve the dispute. Mediation may be requested by either party, and shall be attempted prior to commencing any lawsuit. The parties agree to share the costs of mediation equally. In the event that mediation is unsuccessful and either party finds it necessary to commence legal proceedings to resolve the dispute, all such legal proceedings may only be brought in the Superior Court of King County, Washington. The prevailing party in any dispute shall be entitled to recover its reasonable attorney's fees, costs and expenses.

3.6 If any term, provision, condition or portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Agreement, which shall continue in full force and effect.

DISTRICT:

By _____

Name _____

Title _____

Date _____

RECIPIENT:

By _____

Name _____

Title _____

Date _____

Approved as to Form:

RECIPIENT'S ATTORNEY:

By _____

Name _____

ate _____

Exhibit A

Green Stormwater Solutions Pilot Project

Member Jurisdiction Grant Program (open to projects outside of Seattle)

Lake Forest Park

17425 Ballinger Way NE
Lake Forest Park, WA 98155

Chris Korwel

17425 Ballinger Way NE
Lake Forest Park, WA 98053

ckorwel@cityoffp.gov
O: 206-305-4966
M: 206-305-4966

Application Form

Summary Information

King Conservation District's Member Jurisdiction Grant Program

supports natural resource improvement projects in partnership with 35 Member Jurisdictions. Projects must address at least one of the natural resource improvement actions, which are, direct improvement, education and outreach, pilot and demonstration and capacity building projects. More detail about each of these actions can be found below in the grant application. Examples of projects funded by this grant program include, stormwater pollution education and outreach, water quality monitoring, promotion of local agriculture, youth environmental education, wetland enhancement, invasive weed removal, shoreline restoration and more.

Eligible applicants for the Member Jurisdiction Grant Program include cities, unincorporated King County, nonprofit organizations, Indigenous tribes and environmental consultants.

In addition to city-run projects, cities can choose to partner with a local nonprofit organization by designating the group as an applicant. Nonprofit organizations and other groups listed above can manage the grant requirements on behalf of the city. If doing so, the jurisdiction must issue a letter of authorization for the designated applicant nonprofit organization to apply for KCD funding. Partnering with a nonprofit or other organization is not a requirement of this program but an option available to all 35 Member Jurisdictions.

Eligible projects:

- Must be within the boundaries of the King Conservation District or meet certain partnering requirements
- Must be with, or through, a KCD Member Jurisdiction, or an assigned partner such as a nonprofit organization or business
- Must be consistent with purposes and requirements of RCW Chapter 89.08, encouraging voluntary stewardship
- Should leverage other funding opportunities (encouraged, not required)

Ineligible projects include:

- Projects located within the cities of Milton, Pacific, Skykomish, Enumclaw, and Federal Way
- Projects located in Seattle. *For more information about grant opportunities for Seattle projects click here.*
- Maintenance of existing facilities
- Improvements to non-natural areas of parks or existing recreational facilities

Applications are reviewed monthly by the grant subcommittee of the KCD Board of Supervisors. The grant subcommittee recommends applications to the KCD Board of Supervisors at their monthly meeting on the 2nd Monday of each month.

For questions about this grant program please contact Jessica Saavedra by phone (425) 773-9065 or email Jessica.Saavedra@kingcd.org.

Project Title*

Green Stormwater Solutions Pilot Project

Project Description - Short*

Provide a short, concise description of the project no more than two or three sentences.

This project will offer residents best management practices (BMPs) such as cisterns and rain gardens. These BMPs will improve the quality and quantity of stormwater entering waterways, repair natural hydrology, and promote conservation in LFP.

Principal Partners (if any)

Lake Forest Park Stewardship Foundation

Amount of KCD Funding Requested*

You will need to upload a detailed budget document before you submit your application. Please make sure the amount requested and total project cost amounts you list here match the amounts in the uploaded budget document.

\$112,000.00

Total Project Cost*

\$112,000.00

Total Matching Funds (optional)

\$4,175.00

Project Start Date*

07/01/2026

Project End Date*

12/31/2029

Close Date**Project Location***

Address, Parcel #, OR L&L Points, for site specific projects only.

If more than two locations, state "multiple" and explain.

Multiple project locations, between 10 and 20 in total, within Lake Forest Park city limits. Project locations will be residential properties not yet identified based on site suitability and application review. LFP will consider one project not on private property with public demonstration value.

Jurisdiction

If the applicant is not a city or jurisdiction, please type in the city or jurisdiction this project is located in.

Lake Forest Park

Is your project on public or private land?*

Private

State Legislative District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

1

King County District #*

Click here to find it on the web. If your project resides in more than one district, type in the primary district or type in zero.

1

Narratives, Budget, & Attachments

Project Description - Detailed*

Provide a description of the project that summarizes what you will do, how you will do it, and why you will do it. Describe target audience, outcomes, objectives and general timelines.

Lake Forest Park (LFP) will plan, develop, and implement a Green Stormwater Infrastructure (GSI) pilot project over the next three to five years, working toward multiple objectives simultaneously. The primary goal of this project will be the implementation of stormwater BMPs throughout the city, and the subsequent water quality and quantity benefits provided by implementing these BMPs. The project will also promote resource conservation and engage residents in outreach and education activities to this end.

These BMPs will address water quantity and quality concerns affecting LFP. Water quantity issues will be improved in terms of how much stormwater leaves individual properties as runoff instead of infiltrating into the ground in a natural manner, mimicking pre-development hydrology conditions. Treating runoff onsite will reduce the burden on LFP's stormwater system. By disconnecting downspouts from LFP's MS4 or diverting water away from a city catch basin each individual project will help reduce the to total load from LFP's MS4 into waterbodies of the state. This diversion will be most useful during storm events, helping to

reduce the intensity of flashy flows in creeks and flooding events into the system. Floods have historically plagued the downstream areas in LFP, which are more intensely developed and have a high rate of impervious surfaces. Reducing flashy flows in creeks will also benefit salmonids and other species of fish, attenuating unfavorable stream conditions which cause redd scouring and wash juvenile fish from their rearing habitat. Water quality will also be positively impacted as projects will potentially reduce untreated roof runoff and control sheet flows that carry bacteria such as fecal coliform from pet or wild animal waste. Projects will also likely reduce total suspended solids (TSS), as some GSI BMPs are demonstrated to do, keeping these pollutants from surfaces such as yards, roofs, and driveways from leaving residential properties in untreated runoff.

Target Audience:

The target audience of this effort will be residents of Lake Forest Park with available space on their property where a GSI project, such as a rain garden, could be located. This target audience was chosen for multiple reasons. Single family residences constitute the largest land use type in the city, providing both ample potential project sites and opportunities to engage residents in this focused resource conservation initiative. GSI projects like rain gardens are ideally suited for single family residences with yards and are inherently low-tech and low-cost solutions to stormwater management, so installing a GSI BMP for an individual home is a direct and cost effective method to treat runoff onsite. Moreover, most of the housing stock in LFP was built decades ago and the existing stormwater management techniques in use are not in line with current best practices. Also, having a single property owner per project to enter into agreement with simplifies project management and maintenance processes.

LFP will engage the target audience in outreach and education activities to reach the widest audience possible. While program participants will receive the immediate benefits of each individual GSI BMP, the community as a whole will also indirectly feel the benefits of these projects. Disconnecting a home's downspouts from LFP's MS4 system permanently reduces water quantity which would contribute to flashy flows in creeks and flooding events. Many GSI BMPs contribute to groundwater recharge, which is what would happen to runoff under predevelopment conditions, and this also promotes healthy natural landscapes, drought resilience, and localized aquifer recharge. The groundwater which finds its way back to creeks and streams in the city will do so in a more gradual and controlled fashion, helping to buffer against low creek flows and warm water temperatures in the summer months, positively affecting stream health. Rainwater harvesting, one GSI BMP that LFP will be offering, stores would-be runoff in cisterns for use in gardens or yards during drier times, reducing the strain on municipal water supplies and the localized effects of drought conditions. Aside from contributing to groundwater recharge, rain gardens are filled with native plant species, which promote ecological health in many ways, including by providing pollinator habitat for a variety of species of wildlife. Educating resident's on these benefits will be one of the objectives of our project.

Objectives:

The overall objective of this program is to use Member Jurisdiction Grant funds to the maximum extent practicable to engage LFP residents in resource stewardship and conservation activities. Historically, little stormwater outreach and education work has been accomplished in our jurisdiction, so this pilot project would be a flagship effort by LFP to (1.) bring stormwater issues to the public's attention and (2.) use this opportunity to have a measurable impact on existing challenges related to stormwater management in LFP. This project will be a key opportunity to engage residents in stormwater outreach and education, specifically related to GSI and how it will positively affect LFP. Conducting community surveys, public meetings, and other outreach activities would be a planned action towards this objective. Engaging in program planning and design will be necessary to effectively execute this project and incorporating feedback from residents will be a key part of that. An early objective of this project will be (3.) successfully developing program requirements for resident participants and expectations for contractor(s) performing this work. Securing additional funding to support this work (funding which LFP has already applied for and are awaiting a response) would help us towards this end, but this will be an objective of the project regardless.

Outcomes:

Multiple outcomes are anticipated from this project. The most direct anticipated outcome would be the completion of up to 20 GSI projects (a minimum of 10), with each qualifying applicant receiving \$5,000 towards their project. But this outcome falls at one end of a spectrum of possibilities with the number of projects completed and the amount of funds awarded per project being flexible contingent on the resulting stormwater impacts. For example, it is possible we'll do 10 exceptional projects, each being awarded \$10,000 if the resulting projects are deemed to have the greater relative impact on local stormwater issues. Using the rain garden BMP as an example, if we completed 20 rain garden projects, each collecting runoff from a 1,000 square foot roof area, this would result in the removal of 12,460 gallons of runoff from the City's stormwater system during a 1 inch rain event. That's roughly 461,000 gallons of runoff annually. We estimate that treating roughly 461,000 gallons of runoff annually would be the upward limit for gallons of runoff that could be realistically treated in this pilot project. But neither completing 20 projects or treating 461,000 gallons of stormwater is an outcome goal in and of itself. The desired outcome is a formulaic balance of factors such as number of individual projects completed, type of projects selected, impervious area treated or replaced, and perceived benefits of each individual project to the water bodies in LFP. Installing the set of GSI BMPs that returns the best result through the lens of stormwater management and with the funds available is the desired outcome. The exact number of GSI projects will remain undetermined until this project nears the end of the application phase. Outcomes for community outreach and education are a high level of community engagement in this project resulting in heightened awareness of stormwater BMPs and a large pool of resident applications to review. These outcomes will be expressed through quantifiable goals, such as number of residents engaged through outreach, number of community events held, and number of project applications reviewed or site visits conducted.

Timeline:

LFP has established a rough timeline for this project which we continue to refine as new information emerges. In short, we anticipate to start project related work in 2026 and to finish this initial pilot project by 12/31/2029. BMP installation is anticipated to begin in 2027 and to conclude by October 2029 at the latest. It is most likely the 2026 project installation season will be too early for any groundwork. Instead, 2026 will be focused on project planning and development, including community outreach activities. In this case, BMPs would be installed during the 2027, 2028, & 2029 work seasons. Noting our stated goal of 10-20 GSI projects the schedule would be for between 3 and 7 projects a year for each of these three years. The largest unknown determinant of the project timeline is whether or not LFP is awarded additional grant funding from other sources to aid us in the planning and development steps of this program, which we have already applied for. If LFP is awarded this funding it would greatly expand our capacity to engage in planning a development activities to fully realize the potential of this program, helping us develop contract language, program expectations, and other project elements that could be easily replicable in case we're able to continue this project beyond the pilot phase. However, being afforded the opportunity to engage in a thorough planning process would delay the construction phase of this project, most likely by one year. This proposed timeline accounts for the possibility of an intentionally delayed rollout, not installing projects in 2026, which would be a worthwhile investment of time to create the best possible framework for this project. It is possible a quicker timeline will take place if LFP is not awarded additional funding, but we are optimistically planning for the slower, more well-planned-out timeline.

Project Activities and Measurable Results*

List specific project activities to be completed with KCD grant funds and the associated outcomes or measurable results, and timeline.

There will be a successive set of project activities associated with successfully implementing this project. They are, roughly in this order; project outreach and education, site assessment, collaborative project design, project installation, and project monitoring and maintenance.

Project outreach and education will be one of the first project activities to take place. One measurable result anticipated for this activity is at least one community event, which may be held virtually or in person. Outcomes associated with this event would be increased public awareness of the pilot project and GSI in general. Another outcome would be feedback from residents, which will in turn help inform how the pilot project is carried out. Measurable results will be the number of outreach activities held and/or participants attending each activity.

The site assessment project activity will consist of a desktop review, an application review, and project site review. Resident's applications will be reviewed for project feasibility and scored using a scoring matrix based on stormwater-centered criteria. Projects scoring highest during review will be prioritized for installation. During the application review city staff will perform a desktop review of the project site using GIS software as well as other city data and available records. Applicants that are selected to proceed or projects in consideration that need further examination before approval will be given a site visit by city staff. Site visits will be used to further define aspects of the project including size, location, and relationship to the city's MS4. A measurable result of the site assessment activity will be number of individual site visits performed, while another metric could be the number of projects approved after a site visit. An anticipated result of the site assessment project is 10-20 contracts signed with residents who have committed to participating in the program.

Collaborative Design is the project activity that results in a GSI project design. A project design will need to be pleasing to the homeowner, practical for the contractor to complete within the budget provided, and meets the project guidelines outlined by LFP. Ideally, the project planning work that takes place in 2026 will fully outline LFP's guidelines for participating residents and expectations for contractor(s) completing the installations. This would allow the resident and contractor to properly plan out each individual installation without LFP staff needing to be intimately involved in every project decision as it is made. The expected result of the collaborative design project activity would be a project design document that has been accepted by all parties involved. Another would be a project budget worksheet, submitted by the contractor and approved by LFP, demonstrating how the contractor will complete the work within budget.

Project Installation is the project activity type that will consume the largest amount of KCD funding. By the time an individual project advances to the installation phase a project application will have been reviewed and accepted, having made it past all review hurdles. The participating resident, LFP, and the contractor will have also agreed upon a project design and the related documentation will have been submitted to LFP. With all the preceding steps in place the installation work can begin and will likely take between one half and one whole work day for the contractor to complete. For an installation to be considered complete the work will be reviewed by LFP city staff and signed off by the participating resident before payment is made to the contractor. The result of each project installation activity will be one new GSI project installed. This will be verified through project closeout paperwork, meaning sign off by LFP and the resident and payment to the contractor.

Project maintenance and monitoring will be the final project activity type. These activities will ensure accountability for the resources allocated to each project, the continued survival of plants installed in GSI projects, and the functioning of the stormwater elements of each project. For at least the first year after installation, possibly the first two, LFP staff will perform in-person site visits to support monitoring and maintenance of installations. While staff will give advice to residents, the continued maintenance of installations will be the participant's responsibility. For continued years of monitoring LFP will ask participants to report back via email, including project photos, in a monitoring report. The measurable results for this project activity will be one post-installation site visit and a total of 5 years of monitoring reports.

Equity and Environmental Justice*

Describe how this project will advance objectives of equity and environmental justice. Have you or do you plan to engage local communities and BIPOC led community-based organizations in the selection, development, design and/or implementation of your project?

Engaging the local community, in this case Lake Forest Park residents, in the planning and development phases of this project is something LFP is going to do. We are planning to hold at least one community engagement event where we will be able to present basic information about the program. We will answer questions, receive feedback, and listen to concerns expressed by the community. To the extent practical we will incorporate this feedback into our project guidance documents. One element specifically we are considering how to address equitably is the financing of projects. LFP is considering a range of options for how to best use the available funds. Ideally, we will be able to use additional funds that LFP is pursuing to help us plan out the most equitable way to award projects and allocate funding. As it is currently, options range from awarding as much as \$10,000 per GSI project (thus, completing the 10 best pilot projects we can identify) to awarding \$5,000 per project and expecting participating homeowners to fully match the funding awarded through this pilot project. We are considering fully funding one high-ranking project application where the participant contributing to the cost of the project is considered prohibitive and burdensome. LFP will listen to comments from the all interested community members and this valuable feedback will inform project decision making.

Evaluation*

Describe how your organization plans to evaluate whether your project has met the desired outcomes and outputs. The appropriate evaluation tool depends on the nature of the project, but some examples include quantitative or qualitative pre-post surveys, environmental indicator monitoring, or other measurements of change. For assistance or questions related to evaluation, please contact Jessica Saavedra, by email Jessica.Saavedra@kingcd.org or phone (425) 773-9065.

Lake Forest Park will use the evaluation tools at our disposal to assess the success of these small-scale residential green stormwater infrastructure projects.

One clear evaluation method we will employ is the annual monitoring and maintenance of each GSI project for 5 years from the completion date of each project. Residents themselves will be expected to maintain and report on their projects for the first three years after installation, with another two years of project updates expected via email. This will help to ensure each project continues to function properly over the course of the established monitoring period. The data collected during each annual evaluation will help LFP determine the long term efficacy of each project. Specifically, rain gardens and other projects with vegetation components will be monitored to ensure the proper establishment and survival rate of plants in each project.

Another metric of evaluation will be the amount of impervious surface affected by the project. This could be impervious surface that is either replaced or redirected to a GSI BMP. This metric will be applicable to every project type, as each BMP that LFP is considering will result in either the direct removal or the collection for reuse of stormwater from these project sites. LFP will be able to tally totals reflecting the amount of impervious area replaced or treated by the various BMPs. For rain garden projects specifically, knowing the amount of impervious surface treated, the size of the rain garden, and the approximate annual rainfall will allow us to calculate an accurate estimate of the number of gallons of runoff treated by each individual project site.

Lake Forest Park is blessed to have a community volunteer group which actively monitors stream water quality. We can use this data to assess if the GSI projects have an impact on stream health that is detectable in the data they collect.

We will also review feedback from LFP residents as expressed in preliminary meetings and collected from surveys given to program participants post-installation. Provided this project continues on beyond the initial

KCD funding period this feedback will be used to reassess and refine our processes from application to installation.

Project Budget and Expenses*

Fill out and upload separate Application Budget Form also available on the KCD Member Jurisdiction Grant Program website. Budget must be detailed with footnotes, appropriate and reasonable, *meeting state auditor/GAAP guidelines*. Please do not use forms from previous applications. Please only upload the form linked above. Thank you!

Lake Forest Park KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx

Member Jurisdiction Authorization Letter

If you are a nonprofit organization seeking Member Jurisdiction funding, you must upload written authorization from the Member Jurisdiction to apply for funding. This can be in the form of a letter or scanned copy of an email.

Additional Attachments

Upload any photos or maps of your project here. Only one file will be accepted. Please combine multiple files into one if possible.

Lake Forest Park KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.pdf

Natural Resource Improvement Actions- Criteria Checklist

You must select at least one natural resource improvement action, otherwise your application is not eligible. However, please only select "yes" below the action that your project **directly** addresses.

Direct Improvement of Natural Resource Conditions*

To improve landscape and natural resource conditions as a result of direct action that enhances water quality, protects and conserves soils, implements ecosystem restoration and preservation projects (*examples include supporting private property owners with land stewardship, water quality, aquatic and wildlife habitat resources, removal of invasive weeds, stewardship on public land*)

Does your project directly address this issue?

Yes

Education and Outreach*

To raise awareness, deepen knowledge, and change behaviors of residents, landowners, and other land managers and organizations to practice exemplary stewardship of natural resources (*examples include education about stormwater management; the value of farmland, local farms and food systems, shorelines, salmon habitat, forests and other ecosystems*)

Does your project directly address this issue?

Yes

Pilot and Demonstration Projects*

To test and/or improve concepts and/or approaches in natural resource management that can be replicated by others (*examples include low impact development or green infrastructure demonstration projects, development of new best management practices, distribution of local farm products, urban agriculture (e.g. farmers markets and backyard food production to promote or support social economic independence and healthy living); technological innovation for natural resource conservation*)

Does your project directly address this issue?

Yes

Capacity Building*

To enhance the ability of organizations, agencies, residential landowners and other land owners and managers to have knowledge, skills, tools, support systems and technical resources to implement exemplary best management practices and deliver natural resource management actions on the ground (*examples include urban agriculture development, assistance to and inclusion of private property owners, preservation, restoration, and/or expansion of urban and/or rural agricultural lands, rural and urban forest lands, riparian restoration and stewardship on private and public lands*)

Does your project directly address this issue?

Yes

Project Type*

Education
Stormwater

KCD Acknowledgement and Signature

By signing below, the applicant agrees to acknowledge King Conservation District funding by placing the KCD-provided logo on signs, materials, and documents produced as part of the above proposal. In addition, the applicant will notify KCD of public events and activities funded by the KCD.

*

I have read the above paragraph about acknowledging KCD and I will use the provided logo.

Authorized Applicant Electronic Signature*

Please enter your full name to sign and agree to the above.

Christopher Thomas Korwel

Title

Stormwater Program Coordinator

Date*

11/26/2025

File Attachment Summary

Applicant File Uploads

- Lake Forest Park KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.xlsx
- Lake Forest Park KCD-Member-Jurisdiction-Grant-Program-Application-Budget-Form.pdf



Member Jurisdiction Grant Program

Grant Application Project Budget Form

*Promoting sustainable uses of natural resources
through responsible stewardship*

Project Name	Lake Forest Park Green Stormwater Solutions Pilot Project		
Applicant	City of Lake Forest Park		
Contact	Chris Korwel		
Mailing Address	17425 Ballinger Way NE, Lake Forest Park, WA 98155		
E-mail	ckorwel@cityoflfp.gov	Project Start Date:	7/1/2025
Phone	206-305-4966	Project End Date:	12/31/2029

Please provide detailed budget information below. Itemize categories such as supplies, contracted services with footnotes and detailed descriptions below

Budget Item	KCD Funds	Other Funds	Other Funds	Total
Salaries & Benefits	9,000.00			9,000.00
Travel/ Meals/ Mileage (for volunteers, staff)	100.00			100.00
Community meeting (venue, supplies, support, and facilitation)				-
Project Supplies	1,900.00			1,900.00
Contracted/ Professional Services	101,000.00			101,000.00
Permits				-
Promotional Materials				-
Other: Reserve fund for monitoring & maintenance needs (i.e. plant replacement)				-
TOTAL	112,000.00	-	-	112,000.00

Total Project Cost	112,000.00
Total Match	\$0
Amount of KCD Funding Requested	112,000.00
Match Percentage	0%

Footnotes:

Salary explanation: Stormwater Program Coordinator rate of \$56 per hour equals about 125 hours, or 25 hours each year for the 4 year life of the project (2026-2029).

Plant replacement explanation: \$3,000 set-aside for plant replacement during monitoring/maintenance phase to achieve 90% survival rate. May also be used for other project maintenance needs before 12/31/2029 or returned unused.

Promotional materials explanation: Budget to send mailers to residents, have advertisement materials designed professionally, or buy advertisement space in local print or vitural publications.

Permit explanation: Permit fees are expected to be waived for these city-sponsored projects, but if there are unexpected permitting situations needed to complete a project we will draw funds from another budget category, most likely the contracted/professional services budget allocated for that project.

Contracted/Professional Services explanation: Amount budgeted per project will be between \$5,000 & \$10,000. Number of projects will be between 10 & 20. Individual project expenses that exceed the budgeted amount will be the participant's responsibility.

*Match explanation: Volunteer match has been calculated with the following assumptions:
Value of volunteer time (as of November 2025) = \$34.79 an hour
Minimum number of participating volunteers = 10
Minimum volunteer hours per project = 12 (spread over 3 years of maintenance)
MATCH AMOUNT COULD BE DOUBLED (8%) IF WE DO 20 PROJECTS*