1	City of Lake Forest Park – Tree Board Meeting
2	Special Meeting Minutes: July 10, 2024; 7:00-9:00pm
3	Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom
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5	Tree Board Members present: Doug Sprugel, Mark Phillips, Richard Olmstead, Stacey Spain,
6	Victoria Kutasz,
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8	Staff and others present: Larry Goldman, LFP City Council; Drue Morris, Urban Forest Planner;
9	Elizabeth Talavera, Assistant Planner, Mark Hofman, Community Development Director (via
10	Zoom)
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12	Members of the Public present: none
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14	Tree Board Members absent: none
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16	Call to order: 7:00 PM
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18	Short Reflection: Board member Spain gave a short reflection.
19	1 0
20	Introductions: No introductions as there were no members of the public.
21	indicational i to indications as there were no members of the public.
22	Approval of Meeting Agenda: No new amendments were proposed. Vice Chair Phillips motioned
23	to approve. Board member Spain seconded. Approved unanimously.
23 24	to approve. Board member spani seconded. Approved diaminously.
24 25	Approval of Minutes: Board member Olmstead suggested some edits to the June minutes. June
26	2024 minutes. Vice Chair Phillips motioned to approve the minutes with the edits. Board member
27	Kutasz seconded. The minutes were approved unanimously.
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29	Public Comment: No public comments.
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31	Next meeting: The next special meeting occurs on Wednesday, August 14, 2024.
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33	Reports and Announcements:
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35	<u>Tree Board Update</u>
36	The Board unannounced that many of them would not be in town for the regularly scheduled
37	meeting. The meeting was pushed back a week to Wednesday, August 14, 2024.
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39	Councilmember Goldman Update
40	Councilmember Goldman gave an update on the Climate Task Force with the City Council voting
41	on the issue at the following City Council meeting.
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43	<u>City Staff Update</u>
44	Community Development Director, Hofman, discussed the upcoming Open House on July 16 th at
45	Third Place Commons. The Open House will be an opportunity for the community to interact with
46	the City, and Board groups to discuss the Comprehensive plan.
40 47	the only, and board groups to discuss the comprehensive plan.
47	Old Business:
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2	<u>Tree List</u>
3	A subcommittee was formed to review the recommended Tree List. The subcommittee consists of
4	Board members Phillips, Olmstead, Sprugel, and Urban Forest Planner, Morris.
5	
6 7	New Business:
7 8	CORE Presentation
8 9	The CORE presentation was tabled for the next meeting.
10	The CORE presentation was tabled for the next meeting.
11	Tree Canopy Equity
12	Urban Forest Planner, Drue Morris, showed the Tree Equity Score website and discussed how it can
13	be used for future grant applications. Councilmember Goldman also suggested that the map can be
14	used for City projects by targeting areas that need the most trees.
15	
16	McAleer Creek Update
17	The Board members discussed the projects at McAleer Creek in partnership with King County. The
18	Community Development Director, Mark Hofman, discussed the current permit applications that
19	are in-review regarding the creek. Board member Spain stated that she would be taking over to keep
20	the Board updated regarding McAleer Creek and mitigation projects.
21	
22	Communication and News Articles
23	
24 25	Board member Kutasz discussed news and event opportunities. Board member Kutasz stated that
25 26	there is currently a waitlist for the Farmer's Market. Board member Kutasz also provided a calendar with deadlines for news articles. Future events like Picnic in the Park and other events were
20 27	discussed and how the Tree Board can participate in these events.
28	discussed and now the free board can participate in these events.
29	Vice Chair Phillips brought a draft news clip titled, "Battling the Bronze Birch Borer." The Board
30	reviewed the piece and provided edits.
31	
32	Agenda for Next Meeting: The Board will be discussing the Tree List, McAleer Creek,
33	Communication/ Newsletters, and the CORE presentation at the next meeting.
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35	Adjournment: Board member Olmstead motioned to end the meeting. Board member Phillips
36	seconded.
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38	Meeting adjourned at 9:00 PM
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40	APPROVED:
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42 43	Doug Sprugel, Chair
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