



# CITY OF LAKE FOREST PARK

## CITY COUNCIL

### AGENDA COVER SHEET

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<b>Meeting Date</b>	December 12, 2024
<b>Originating Department</b>	Municipal Services
<b>Contact Person</b>	Matt McLean, City Clerk
<b>Title</b>	Resolution 24-1990/Adopting the City of Lake Forest Park City Council Meeting Calendar for 2025

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#### Legislative History

- Introduction December 12, 2024
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#### Attachments:

1. Resolution 24-1990
  2. Exhibit A to Resolution 24-1990 – List of 2025 City Council and Committee Meeting Dates
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#### Executive Summary

The City Council calendar for each year is based on the schedule outlined in the Municipal Code:

- Regular Council Meetings – second and fourth Thursday of each month except for the second half of November and December at 7:00 p.m.
- Work Sessions – second Thursday of each month preceding the council's regular business meeting at 6:00 p.m.

To provide sufficient notice for the calendaring of meetings, the Administration has prepared a meeting calendar for the upcoming year that plans for conflicts with holidays. This process is in accord with RCW 42.30.070 and RCW 42.30.080.

The Municipal Code does not govern Council Committee of the Whole and Budget and Finance Committee meetings. Still, they are included in the meeting schedule to provide advance notice to the City Council and the public.

## **Background**

To ensure that the Council, Administration, and the public understand when meetings will be held throughout the coming year, the attached meeting schedule confirms and sets dates for Work Sessions, Regular Business meetings, Committee of the Whole meetings, and Budget and Finance Committee meetings. For the upcoming year, two meetings are affected by a holiday.

- 1) The January 20 Committee of the Whole meeting (Martin Luther King Jr. Day). If the Council desires to include a date for the Committee of the Whole meeting, options are January 13 and January 27.
- 2) The June 19 Budget & Finance Committee meeting (Juneteenth). If the Council desires to include a date for the Budget & Finance Committee meeting, possible options are holding one prior to the Regular Meeting on June 26 or cancel the meeting.

## **Fiscal & Policy Implications**

N/A

## **Staff Recommendation**

Approve Resolution 24-1990, adopting the 2025 City of Lake Forest Park City Council meeting calendar. As this is a routine, annual item, staff requests a waiver of the three-touch rule.