

**CITY OF LAKE FOREST PARK
CITY COUNCIL SPECIAL MEETING MINUTES
November 7, 2024**

It is noted this meeting was held in person in the City Council Chambers and remotely via Zoom.

Councilmembers present: Lorri Bodi, Deputy Mayor (via Zoom); Tracy Furutani, Council Vice Chair; Larry Goldman, Paula Goode, Jon Lebo, Semra Riddle, Ellyn Saunders (via Zoom)

Councilmembers absent: none

Staff present: Tom French, Mayor; Phillip Hill, City Administrator; Kim Adams Pratt, City Attorney; Mike Harden, Police Chief; Lindsey Vaughn, Finance Director; Mark Hofman, Community Development Director; Matt McLean, City Clerk

Others present: 24 visitors

CALL TO ORDER

Mayor French called the November 7, 2024 City Council regular meeting to order at 7:00 p.m.

FLAG SALUTE

Cmbr. Riddle led the Pledge of Allegiance.

ADOPTION OF AGENDA

Cmbr. Furutani moved to approve the agenda as presented. **Cmbr. Goode seconded.**
The motion to adopt the agenda as presented carried unanimously.

PUBLIC COMMENTS

Mayor French invited comments from the audience.

- Andrew Thurman provided comments encouraging City support of the Shoreline Historical Museum

There being no one else in the audience wishing to speak, Mayor French closed public comment.

1 **PROCLAMATIONS**

2
3 **Movember**

4
5 Cmbr. Goldman read a proclamation recognizing November as the month of Movember.

6
7 **Native American Heritage Month**

8
9 Mayor French read a proclamation recognizing November as Native American Heritage Month

10
11 **PRESENTATIONS**

12
13 **Liz Loomis Public Affairs**

14
15 Liz Loomis and Susanne Stefani, from Liz Loomis Public Affairs, gave a presentation and
16 responded to Council questions.

17
18 **PUBLIC HEARING – Ordinance 24-1302/Interim Development Regulations as Authorized by**
19 **the Growth Management Act Relating to Indoor Emergency Shelters and Housing,**
20 **Transitional Housing, and Permanent Supportive Housing**

21
22 City Attorney Pratt gave a presentation and responded to questions.

23
24 Mayor French opened the Public Hearing for comments. The following people provided oral
25 comments:

26
27 Nigel Keiffer – opposed to the ordinance

28
29 There being no one else in the audience wishing to speak, Mayor French closed public
30 comment.

31
32 Mayor French closed the public hearing.

33
34 **Cmbr. Riddle moved** to approve Ordinance 24-1302/Interim Development Regulations
35 as Authorized by the Growth Management Act Relating to Indoor Emergency Shelters
36 and Housing, Transitional Housing, and Permanent Supportive Housing. **Cmbr. Furutani**
37 **seconded. The motion to approve Ordinance 24-1302 passed unanimously.**

38
39 **PUBLIC HEARING – Ordinance 24-1303/Amending Chapter 16.26 of the Lake Forest Park**
40 **Municipal Code in Accordance with Amendments to State Law Adopted in Senate Bill 5290**

41
42 Director Hofman gave a brief presentation and responded to questions.

43
44 Cmbr. Saunders left the meeting at 8:00 p.m.

1 Mayor French opened the Public Hearing for comments. There being no one in the audience
2 wishing to speak, Mayor French closed public comment.

3
4 This will be brought back for further discussion at a later meeting.

5
6 Mayor French closed the public hearing.

7
8 **PUBLIC HEARING – 2023-2024 Budget Amendment, Preliminary 2025-2026 Biennial Budget,**
9 **2025 Property Tax Levy, 2025 User Fees, 2025 Surface Water Utility Rate, 2025-2026 Sewer**
10 **Utility Rates, Proposed Solid Waste Utility Tax, and Proposed Sewer, Stormwater and Surface**
11 **Water Service Tax**

12
13 Director Vaughn gave a presentation.

14
15 Mayor French and Director Vaughn responded to questions.

16
17 Mayor French opened the Public Hearing for comments.

18
19 The following people provided oral comment:

- 20
- 21 • Nigel Keiffer – opposes the proposed budget
- 22 • Sarah Phillips – advocates for budgeting for a climate manager
- 23 • Jack Tonkin – identified opportunities for savings/cuts in the proposed budget
- 24 • Alan Kiest – opposes the proposed budget
- 25 • Shary Van – advocates for funding Third Place Commons
- 26 • Silje Sodal – advocates for funding Third Place Commons
- 27 • Cindy McCrea – advocates for funding Shoreline-Lake Forest Park Senior Center
- 28 • Laura James – advocates for funding ShoreLake Arts
- 29 • David Farkas – advocates for community partners and social services
- 30 • Armand Micheline – advocates for funding the arts
- 31 • Jim Liming – budget optics
- 32

33 Written comments were received from:

- 34
- 35 • Wynn Harper
- 36 • Mary White
- 37 • John Hartman
- 38 • Sonja Majors
- 39 • Don Nibouar
- 40 • Donna Johnson
- 41

42 There being no one else in the audience wishing to speak, Mayor French closed public
43 comment.

1 Mayor French closed the public hearing.

2
3 **Mayor French called for a ten-minute recess.**

4
5 **CONSENT CALENDAR**

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7 **Cmbr. Riddle moved** to approve the Consent Calendar. **Cmbr. Goldman seconded. The**
8 **motion to approve the Consent Calendar carried unanimously.**

- 9
10 A. October 17, 2024 City Council Budget & Finance Committee Minutes
11 B. October 21, 2024 City Council Committee of the Whole Meeting Notes
12 C. October 24, 2024 City Council Special Work Session Minutes
13 D. October 24, 2024 City Council Special Meeting Minutes
14 E. Pre-paid accounts payable dated 10/18/2024 Claim Fund Check No. 86916 in the
15 amount of \$340.00, an accounts payable dated 11/7/2024 Claim Fund Check Nos. 86917
16 through 86952 in the amount of \$419,012.02, a 10/23/2024 Payroll Fund ACH
17 transaction in the amount of \$176,755.13, a direct deposit transaction in the amount of
18 \$196,647.70. Additional approved ACH transactions: Wex Bank – Chevron, \$91.44. Total
19 approved claim fund transactions: \$792,846.29.
20 F. Resolution 24-1975/Canceling Certain Checks
21 G. Resolution 24-1984/Authorizing the Mayor to Sign the 2024 Interagency Agreement
22 with the Washington Traffic Safety Commission for the King County Target Zero High
23 Visibility Enforcement
24 H. Resolution 24-1985/Authorizing an Interlocal Agreement with King County for Jail
25 Services

26
27 **RESOLUTION 24-1986/Authorizing the Mayor to Sign the Professional Services Agreement**
28 **with Accord Contractors, LLC for the Construction of the Public Works Facility Material Bin**
29 **Covers**

30
31 **RESOLUTION 24-1987/Authorizing the Mayor to Sign the Professional Services Agreement**
32 **with Pace Engineers, Inc. for the Construction Services (Project Management & Construction**
33 **Administration) for the Public Works Facility Material Bin Covers**

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35 Administrator Hill gave a brief presentation and responded to Council questions. This will be
36 brought back at future meetings.

37
38 **2025-2026 King County Regional Homelessness Authority (KCRHA) Memorandum of**
39 **Understanding (MOU)**

40
41 Administrator Hill gave a brief presentation and responded to Council questions. This will be
42 brought back at future meetings.

1 **RESOLUTION 24-1976/Authorizing the Mayor to Sign the Interlocal Agreement for Regional**
2 **Emergency Management, known as the Northshore Emergency Management Coalition**

3
4 Administrator Hill gave a brief presentation and responded to Council questions. This will be
5 brought back at future meetings.
6

7 **RESOLUTION 24-1978/Authorizing the Mayor to Sign the Professional Services Agreement for**
8 **2025-2026 State Legislative Advocacy Services with Gordon Thomas Honeywell Government**
9 **Relations**

10
11 Administrator Hill gave a brief presentation. Council had no questions.
12

13 **Cmbr. Riddle moved** to approve Resolution 24-1978/Authorizing the Mayor to Sign the
14 Professional Services Agreement for 2025-2026 State Legislative Advocacy Services with
15 Gordon Thomas Honeywell Government Relations and waive the three-touch rule.

16 **Cmbr. Furutani seconded both motions.**

17
18 **The motion to waive the three-touch rule carried unanimously.**

19
20 **The motion to approve Resolution 24-1978 carried unanimously.**
21

22 **RESOLUTION 24-1979/Authorizing the Mayor to Sign the Retaining Wall Maintenance and**
23 **Replacement Agreement between the Washington State Department of Transportation and**
24 **the City of Lake Forest Park**

25
26 Administrator Hill gave a brief presentation and responded to questions.
27

28 **Cmbr. Furutani moved** to approve Resolution 24-1979/Authorizing the Mayor to Sign
29 the Retaining Wall Maintenance and Replacement Agreement between the Washington
30 State Department of Transportation and the City of Lake Forest Park. **Cmbr. Riddle**
31 **seconded.**

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33 **Cmbr. Furutani moved** to waive the three-touch rule regarding Resolution 24-1979.
34 **Cmbr. Goldman seconded. The motion to waive the three-touch rule carried**
35 **unanimously.**

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37 **The motion to approve Resolution 24-1979 carried unanimously.**
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39 **2025-2026 BIENNIAL BUDGET AND RELATED ITEMS**

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41 Director Vaughn solicited questions from the Council on the Biennial Budget and related items.
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- **ORDINANCE 24-1305/Amending Chapter 3.19 of the Lake Forest Park Municipal Code, Sewer, Stormwater and Surface Water Service Tax**
- **ORDINANCE 24-1304/Establishing New Regulations Regarding Solid Waste Utility Tax**
- **RESOLUTION 24-1982/Setting the User Fees for 2025**
- **RESOLUTION 24-1981/Setting the Surface Water Rates for 2025**
- **RESOLUTION 24-1980/Setting the Sewer Utility Rates for 2025 and 2026**
- **ORDINANCE 24-1301/Levying the General Taxes for the Fiscal Year Commencing on January 1, 2025 on all property that is subject to taxation**
- **ORDINANCE 24-1300/Levying Property Tax for the Calendar Year 2025**
- **ORDINANCE 24-1299/Adopting the 2025-2026 Biennial Budget**

RESOLUTION 24-1973/Authorizing the Mayor to Sign the Professional Services Agreement Between Liz Loomis Public Affairs and the City of Lake Forest Park for Levy Lid Lift Consultant Services

Administrator Hill gave a brief overview of the item to date and solicited questions from the Council.

Cmbr. Furutani moved to approve Resolution 24-1973/Authorizing the Mayor to Sign the Professional Services Agreement between Liz Loomis Public Affairs and the City of Lake Forest Park for Levy Lid Lift Consultant Services. **Cmbr. Riddle seconded. The motion to approve Resolution 24-1973 carried with Cmbrs. Lebo and Goode dissenting.**

ORDINANCE 24-1297/Amending the 2023-2024 Budget

Director Vaughn gave a brief presentation.

Cmbr. Riddle moved to approve Ordinance 24-1297/Amending the 2023-2024 Budget. **Cmbr. Furutani seconded. The motion to approve Ordinance 24-1297 carried unanimously.**

ORDINANCE 24-1298/Amending the Lake Forest Park Municipal Code by Creating Chapter 3.87, Traffic Safety Fund

Director Vaughn gave a brief presentation.

Cmbr. Riddle moved to approve Ordinance 24-1298/Amending the Lake Forest Park Municipal Code by Creating Chapter 3.87, Traffic Safety Fund; amended to deposit fund interest into the General Fund. **Cmbr. Furutani seconded. The motion to approve Ordinance 24-1298 as amended carried unanimously.**

1 **ADJOURNMENT**

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3 There being no further business, Mayor French adjourned the meeting at 11:38 p.m.

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Tom French, Mayor

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Matt McLean, City Clerk

DRAFT