

# City Administrator Report

## City of Lake Forest Park

Date: March 26, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French  
Leadership Team

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The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

### **I. Intergovernmental and local issues update.**

#### **Police Department**

##### **Disturbance**

A concerned community member called the police regarding a subject who appeared to be intoxicated and was walking (swaying) on Ballinger Way. Officers contacted the subject who refused to listen to the officers' commands. He was briefly detained but it was decided that he was not in danger for himself or others, so he was eventually released. One of the officers brought him to Third Place Books, per his request.

Officers were called by Fircrest personnel because one of their patients, who was outside the Town Center, was out of control. The officers were able to subdue the patient until additional caretakers arrived on scene and took care of the situation. Fircrest personnel were extremely happy about the officers' actions (the officers were able to detain the subject with minimum use of force).

Officers responded to a disturbance in progress in front of the Town Center where one small group of people were protesting the war in Iran and the other small group was counterprotesting. Officers separated the two groups and educated them about exercising their rights without creating a criminal issue.

**Assist**

LFP Elementary Principal contacted the police regarding the subject from the previous disturbance call (subject walking on Ballinger). Some students had told their parents that a person with a gun was arrested by the police, so the principal was asking why we did not notify the school. The sergeant explained that the person was just intoxicated and did not have any weapons on him.

Officers responded to the Woodland North Apt. complex regarding a resident being stalked by multiple people. Upon arrival, the officers determined that the caller is mentally ill. She did not meet the ITA criteria, so the officers contacted an RCR mental health professional. This continues to be an issue with multiple calls to 911 from this subject.

**Fraud**

Officers responded to a credit card fraud incident where \$3,000 was fraudulently taken from a bank account. Investigation in progress.

Officers responded to a fraud incident where the victim believed that somebody had installed a skimming device in one of the Arco gas station pumps. The pump was checked and nothing suspicious was found. From the preliminary investigation it appears that the fraud might have happened at the Safeway store in Shoreline. The investigation is in progress.

**Domestic Violence**

Officers responded to a DV in progress between a father and son. The son was arrested and booked in Lynnwood jail.

Officers responded to a DV in progress at the Lake Washington Heights Condos. It was determined that it was only an argument and nothing physical had happened.

**Theft**

Officers responded to a theft in progress at Safeway. They were able to find the subject at the bus stop, but the store manager could not positively identify the subject (although the subject had the stolen merchandise on his person). The subject was released.

Officers responded to a theft in progress at Safeway. Two suspects were contacted. They gave back the stolen items and were trespassed.

**Warrants**

A traffic stop revealed that the driver had several outstanding warrants. He was arrested and transported to Lynnwood jail.

An officer, who was conducting a traffic emphasis, initiated a traffic stop and realized that the driver had an outstanding warrant. The driver was arrested and booked into jail.

**Welfare Check**

A community member told the police that she was scared because she had just escaped from an abusive relationship, was living in her vehicle, and didn't know what to do. The officers conducted a search and ascertained that the reporting party was the victim of a domestic violence incident that had occurred in Snohomish and was under investigation by Snohomish County Sheriff's Department. Our officers contacted an RCR crisis responder who assisted in the case.

Officers responded to a vehicle stopped in the middle of SR 522. Upon arrival, they realized that the 71-year-old male driver was having a medical emergency. They smashed one of the windows, removed the person from the car and then gave care with the responding ambulance. He was transported to the hospital.

**MV Prowl**

Officers responded to a vehicle prowl in proximity to Taco Bell. A few items were taken but the victim did not want to collaborate with the police.

**Recovery Property**

An officer was conducting proactive patrol when she noticed that the driver of a U-Haul was driving oddly. An inquiry revealed that the U-Haul had been stolen in Tukwila a few days ago. Officers conducted a high-risk stop and both the driver and the passenger were arrested.

**Found Property**

An investigation was initiated by our officers regarding several cards (credit cards, Costco cards, mail, JC Penny cards, etc.) that were found during an unrelated investigation. The case is currently open, and the investigation is in progress.

**Hit & Run**

Officers responded to a hit & run near NE 185th St and Ballinger Way NE. There are no leads currently.

**Suicide**

Officers responded to a residence where a community member had found that his sister had committed suicide by hanging. Initial responding officers initiated CPR but were unable to resuscitate the subject. A detective checked the scene and did not find any sign of foul play. The King County Medical Examiner Officer took over the scene.

**Death Report**

As the officers were investigating the suicide (see above) they were called to another death report. A 99-year-old male had died in his sleep during the night, and nothing appeared suspicious with this case.

Officers responded to a CPR in progress where an 81-year-old male was having labored breathing. Unfortunately, the caregiver, who was the one who started CPR, could not resuscitate the patient.

### **Suspicious**

Officers found a young couple in a vehicle in the Horizon View Park at 3:40 am. They were warned and they left.

### **Burglary**

Officers responded to a commercial burglary at Zakks Smoke and Vape. The suspects had already left when the police arrived. The investigation is in progress.

### **Trespass**

Officers responded to the Third Place Book where an adult subject was talking to a juvenile making her uncomfortable. He was trespassed.

## **Lake Forest Park**



## **Traffic Safety**

### **Traffic Safety Highlights**

#### **Hit and Run:**

- An incident started out in the city of Bothell, where a driver reported their car had been hit by another and the suspect vehicle continued driving. The reporting party followed the driver of the other vehicle until they came to a stop, where the reporting party got out of their vehicle and proceeded to punch the window of the other vehicle, telling them to get out of their car. LFP officers assisted in an area check for the suspect vehicle. Bothell officers contacted the suspect vehicle at their Shoreline residence where the driver was found to be genuinely unaware of the incident and compliant. The Bothell officer determined that the front-end damage to the vehicles did not meet the threshold and assisted in an informational exchange to both parties.

#### **Abandoned Vehicle:**

- In the 20300blk of 30<sup>th</sup> Ave, a vehicle was found to qualify as a “junk vehicle” (per LFPMC 10.12.012 and 10.12.065) and 6-year expired tabs. An unknown individual came out of the house nearby stating they own the vehicle and were going to have it towed to

scrap. However, they were not the registered owner. The officer advised them of the violations and procedures, and the vehicle was towed.

**Helmet violations:**

- A bicyclist was seen riding without a helmet. Officer tried to stop the individual with negative response. The officer lost sight of the rider when they got onto the Burke Gillman Trail.

**Notable Speed violations:**

- 17200blk of Bothell Way NE – 55mph (in a 40mph)
- 14900blk of 55<sup>th</sup> Ave NE – 39mph (in a 25mph)
- 5700blk of NE 193<sup>rd</sup> St – 35mph (in a 25mph)
- 17100blk of Bothell Way NE – Driver stated he was, “just cruising and talking” while going 71mph in a 40mph

**What you don't know may hurt you:**

- A vehicle was pulled over for no license plate. The driver stated she was “test driving” this vehicle to decide if she wanted to buy it or not as she was not the owner. Upon further investigation, the driver also did not have insurance.

**License plate cover:**

- A driver opted to take their license plate cover off during traffic stop and was given a warning for obstructed license plate.

**Collision:**

- At 33<sup>rd</sup> Ave NE and NE 178<sup>th</sup> St, a vehicle was found abandoned and had appeared to have crashed into the guardrail. Public Works were first on scene. The vehicle was towed and the owner was contacted.

**Always on the lookout...**

- A vehicle was pulled over for driving 38mph in a 25mph zone. Upon contacting the driver, the officer detected the odor of intoxicants coming from the vehicle. After further investigation (which included having the driver step out of the vehicle to separate them from the three passengers), the officer did not find evidence pointing to the driver being under the influence, so the driver was released and cited for speeding.
- A vehicle was pulled over due to driving with high beams on and no license plate lights. Contacting the driver, the officer could smell an extreme odor of marijuana coming from the vehicle. When asked about the smell, the driver pulled a Ziplock bag from under the driver seat. The driver was not 21 years old and criminal charges were filed.

## Lake Forest Park Police Department Launches 2<sup>nd</sup> Community Police Academy



The Lake Forest Park Police Department launched its 2<sup>nd</sup> Community Police Academy Wednesday, March 18, welcoming 10 community members for this interactive program designed to strengthen relationships between the police department and the community.



The Community Police Academy provides residents with an inside look at modern policing and the daily operations of the Lake Forest Park Police Department. Over the course of the program, participants learn about a variety of law-enforcement topics including patrol operations, investigations, traffic enforcement, use-of-force

decision making, crisis response, and specialized units such as K-9 and unmanned aerial systems (UAS).

Participants can engage directly with officers and staff, ask questions, and gain a deeper understanding of the policies, training, and responsibilities involved in providing public safety services to the community.

The program is designed to foster transparency, build trust, and encourage ongoing dialogue between residents and the police department. By offering this behind-the-scenes look at law enforcement, the department hopes to strengthen community partnerships and provide residents with a better understanding of how policing works in Lake Forest Park.

The Lake Forest Park Police Department looks forward to another successful academy and appreciates the community members participating in this program.

## II. Internal City Information

The administration was notified of two upcoming disbursements related to the National Opioid Settlements.

### Opioid Allocations

Walgreens Year 4:	\$1,384.24
Kroger Year 3:	\$ 986.54

- III. Council Information
- IV. Response to Citizen and Council Comments
- V. Contract Reporting
- VI. Legislative Update
- VII. Community Events
- VIII. Upcoming City Sponsored Events

**Save The Date!**  
**You are invited to the**  
**LFP Green Fair, April 4!**

**Learn, Have Fun, & Go Green for FREE!!**

Vendors from all different backgrounds will be in attendance supplied with giveaways and able to answer your questions!

*\*Learn to save the Planet\**  
**Reduce, Reuse, Recycle, & Be Green!**

**When?!**  
Saturday,  
April 4, 2026  
10 AM to 2 PM

**Where?!**  
**Third Place Commons**  
17171 Bothell Way NE  
Lake Forest Park WA 98155

**Puget Sound Starts Here**

**NATURAL YARD CARE**

**Sponsored By:**  
King County  
as part of the Local Hazardous Waste Management Program in King County

**IX. Meetings Calendar**

- Tree Board Meeting (hybrid meeting)  
April 1, 2026, 7:00 PM - 9:00 PM  
City Hall and via Zoom
- Parks and Recreation Advisory Board Meeting (hybrid meeting)  
April 2, 2026, 4:00 PM - 6:00 PM

City Hall and via Zoom

City Council Work Session (hybrid meeting)

April 9, 2026, 6:00 PM - 7:00 PM City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

April 9, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

April 14, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

North King County Coalition on Homelessness

April 16, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)

April 16, 2026, 6:00 PM - 7:30 PM

City Hall and via Zoom

Committee of the Whole meeting (hybrid meeting)

April 20, 2026, 6:00 PM - 8:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

April 23, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom