

1 **City of Lake Forest Park – Planning Commission**
2 **Regular Meeting Minutes: October 14, 2025, 2025; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Planning Commissioners present:** Chair Sam Castic, Madlyn Larson (via Zoom), Cherie Finazzo
6 (via Zoom), Meredith LaBonte, David Kleweno, John Drew
7

8 **Staff and others present:** Mark Hofman, Community Development Director; Matthew McLean,
9 City Clerk; John Lebo, City Council Liaison; Alexandra Doty, Cascadia; Maddie Seibert, Cascadia
10

11 **Members of the Public present:** No members of the public present.
12

13 **Planning Commissioners absent:** Vice Chair Janne Kaje
14

15 **Call to order:** Chair Castic called the meeting to order at 7:00 PM
16

17 **Land Acknowledgement:** Cmr. Larson read the land acknowledgement.
18

19 **Approval of Agenda:** Cmr. LaBonte moved to approve the agenda. Cmr. Larson seconded, and the
20 motion to approve the agenda was carried unanimously.
21

22 **Approval of Meeting Minutes:** Cmr. Kleweno made a motion to approve the September 09, 2025,
23 Meeting Minutes, Cmr. LaBonte seconded and the motion to approve the minutes was carried
24 unanimously.
25

26 **Public Hearing:**

27 **Draft Climate Element Comprehensive Plan Amendment Noticed Public Hearing**

28 Cmr. Larson made a motion to open the hearing, Cmr. Kleweno seconded and the motion to open
29 the public hearing was carried unanimously.

30 **- Staff Presentation**

31 Ms. Doty gave a short presentation on the background of the Climate Element.

32 **- Questions from Planning Commission**

33 No questions from Planning Commission.

34 **- Open the public hearing for comments**

35 One email comment was submitted by Tamara Erickson surrounding salmon, riparian health, and
36 treaty-reserved resources.

37 One online comment was provided by Jim Stoetzer on the concern of air traffic that happens over
38 the city but stated that he will formally comment during the implementation phase.

39 **- Staff address questions that may have been presented during public comments and from**
40 **the Commission**

41 Mr. Hofman addressed questions and the public comment.

42 **- Close the public hearing**

43 Cmr. LaBonte made a motion to close the hearing, Cmr. Larson seconded and the motion to close
44 the public hearing was carried unanimously.
45

46 **Next meeting:** The next meeting occurs on Tuesday, November 18, 2025.
47

48 **Public Comment:** No public comments.

1
2 **City Council Liaison Report:** Council member Lebo reported that the Council approved funding
3 for the roundabout project at 104. The Council also is looking at a project for a lift station. The City
4 is also applying for more grants to complete funding for the lakefront park. Council member Lebo
5 also stated that the Council is receiving dozens of emails from citizens making the request to
6 purchase a property on 35th Ne and 40th NE.
7

8 **Old Business:**

9 **Draft Climate Element Comprehensive Plan Amendment recommendation to the City**
10 **Council**

11 Cmr. Kleweno made a motion to approve both the Draft Climate Element Comprehensive Plan
12 Amendment and the Climate Element Policy Development memo as recommendations to the city
13 council as updates to the Comprehensive Plan, Cmr. Drew seconded and the motion was carried
14 unanimously.
15

16 Chair Castic shared the letter that was drafted to make the formal recommendation. The
17 commissioners shared some edits. Chair Castic stated that he would formalize the letter and send it
18 to Council on behalf of the Planning Commission.
19

20 **Continued discussion for potential development regulation amendments- minimum street**
21 **frontage requirements: Problem statements framing amendment purpose(s)**

22 Tabled for next meeting.
23

24 **New Business:**
25

26 **Reports and Announcements:** No reports and announcements.
27

28 **Agenda for Next Meeting:** Discussion on minimum street frontage, 2026 Work Plan, and outreach
29 stakeholder key questions.
30

31 **Adjournment:** Cmr. Drew made a motion to adjourn the meeting, Cmr. Kleweno seconded, and
32 the motion was carried unanimously. Chair Castic adjourned at 8:45 PM.
33

34 APPROVED:

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37 Sam Castic, Planning Commission Chair