

City Administrator Report

City of Lake Forest Park

Date: September 24, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

From September 2 to September 17, 2026, Lake Forest Park Police Department Patrol Officers, Detectives, and Support Services Officers responded to a total of 393 calls for service. These calls included both incidents dispatched by NORCOM and officer-initiated activities. The breakdown below summarizes the types of calls handled during this reporting period:

- 36 Behavioral Health Incidents
- 4 Disturbances
- 1 Domestic Violence Incident
- 1 Assault
- 2 Hit & Runs
- 5 Suicide/Suicide Attempt
- 18 Suspicious Incidents
- 8 Thefts/Forgeries
- 1 Drug Investigations
- 9 Warrant Arrests
- 57 Requests for assistance (by community members, fire department, other police agencies, etc.)
- 152 Traffic stops, traffic accidents and traffic related calls
- 99 Miscellaneous calls (alarms, foot patrol, property lost & found, animal problem, etc.)

Lake Forest Park



Traffic Safety

E-Bikes:

- A group of kids were seen speeding and performing wheelies. When Officers tried to make contact, they eluded, and violated multiple traffic laws, including a criminal offense by entering a road closure. The suspects were not caught.
- TSO Johnson attended King County Target Zero meeting on Sep. 15 and received guidance on successful practices for E-motor traffic stops. Information was shared with LFPPD team, and we look forward to implementing these practices.

1, 2, 3... strikes you're out!

- A driver was cited for driving the wrong way on a one-way, expired tabs, and no insurance. It was also found that they had been warned by a Bothell PD Officer in February.

Collision:

- 4-car collision at the 17300blk of Bothell Way NE. Three cars were following too closely and one car fled the scene. No injuries.
- A vehicle that was traveling eastbound on NE 193rd ST lost control, collided with a rock wall, and flipped over onto its top. The driver, who was not wearing a seatbelt, was transported to Harborview Medical Center due to his injuries. There were no signs of intoxication and the cause of the collision is still unknown.
- On Sep. 2, near NE 170th ST and Bothell Way NE, Officers responded to a call of a two people possibly passed out in a vehicle in an intersection. The officers positioned their patrol vehicles to block the suspect's vehicle and attempted to detain the occupants. During the detention, both suspects resisted and fought with the officers. One suspect was taken into custody, and the other suspect rammed the patrol vehicles and fled the area driving recklessly. The vehicle was later determined to be stolen. Officers deployed Stop Sticks and a Star Chase tracking devices successfully. The vehicle was eventually disabled in the vicinity of I-405 and NE 160th Street, in Bothell, and the male suspect then fled on foot. K9, drone units, several neighboring law enforcement agencies responded to assist. After an extensive coordinated effort, the suspect was located and apprehended.

The Roundabout Journey:

- Hit-and-run: A commercial vehicle went off the roadway causing damage to a city sign, private building, and WSDOT barriers. The vehicle was not located.

- Officers continue to regularly post and observe vehicles that would have gone past the closure if the officers were not there. Education and enforcement continue.
- Since installation of sign reading “\$500 FINE FOR VIOLATING CLOSURE” Officers report very few trying to pass.

Emphasis Patrol:

- 40th PL NE - Roundabout detour - Patrol is working hard to educate and enforce violations.

Notable speed violations:

- SR 522 – 57, 58, 62 in a 40mph zone
- An Officer observed a vehicle traveling at a high rate of speed. The Officer could hear the tires screech to a halt at the light. As soon as the light turned green, the vehicle then accelerated to well over the posted speed limit, was swerving in and out of lanes without using turn signal, and when the Officer turned on their lights and sirens, the driver slammed on the breaks to come to a stop. The driver reported they were trying to “pass the white car.”
- On Sep. 11, on westbound SR 522, a vehicle was observed by an Officer, using the Bus Lane to pass traffic at approximately 55+ mph. The violations included speeding, bus lane violation, improper lane change, and the driver was found not to have insurance.

That’s not the correct plate:

- A moped was seen traveling on NE 178th ST when the Officer noticed it displayed a Washington registration from a car. Upon investigation, the plate came back to a stolen vehicle. The driver was taken into custody for possession of a stolen plate. He later admitted to stealing the plate. He was charged with theft of a plate. The driver was booked and released for Theft 3rd, Possession of a stolen plate, and for not having Valid ID.

That’s not our sign:

- A resident emailed in about an odd sign installed in the 4000blk of NE 197th ST. Officers investigated, but the sign was gone before it could be found.



II. Internal City Information

III. Council Information

Community Development and Public Works

Sound Transit BRT - Sound Transit is seeking local development and building permits for a proposed Bus Rapid Transit project in the City of Lake Forest Park along SR522. Sound Transit communicated in late June 2026 that they anticipate submitting one right-of-way excavation permit application, one right-of-way tree removal permit application, ten major critical area permit applications, forty-one right-of-way retaining wall permits, forty-one grading permits, and approximately ten building/demolition permits.

As of the writing of this update, the City has formally received one right-of-way excavation permit application, one right-of-way major tree removal permit application, four major critical area permit applications, and four right-of-way retaining wall permits. The right-of-way excavation permit application, right-of-way major tree removal permit application, and four major critical area permit applications now been determined to be procedurally complete. Payment of required review fees was recently made on the retaining wall permits and procedural completeness review will begin for those. As applications become deemed complete, staff then prepares for the extensive required public noticing of a review and comment period(s) as determined by the code permit types and regulations. Technical review of the proposed project materials can also begin.

Lake Forest Park Primary Improvements likely include:

- Three paired station locations:
 - NE 153rd St Station (SR 522 and NE 153rd St).
 - NE 165th St Station (SR 522 and NE 165th St).
 - Ballinger Way Station (SR 522 and Ballinger Way NE).
- Adding a dedicated bus lane for the entire length of the project segment.
- Adding stormwater infrastructure and utilities.
- Building a new sidewalk and planting strip on the east side of SR 522 for safe pedestrian access.
- Building retaining walls along the west and east sides for sections of SR 522 between NE 147th St and 41st Ave NE.
- Adding a connection to the Burke-Gilman Trail at 41st Ave NE to allow for continuous pedestrian access from NE 145th St to Ballinger Way NE.

IV. Response to Citizen and Council Comments

V. Contract Reporting

No administratively approved contracts during the reporting period.

VI. Legislative Update

VII. Community Events



First Annual Shoreline Chocolate Festival

Join us for a fun and delicious Saturday of CHOCOLATE!

Taste your way through 7 local artisanal chocolate makers and support your local senior center.

Each vendor will have samples and a wide variety of hand-crafted chocolates for sale. When we say 'chocolate' we don't mean your stock-standard chocolate bar – we mean Anise & Honey Fig Truffles, Bean-bar Espresso Dark Chocolates, layered truffles with passionfruit gelée, brown butter rum bonbons, and much much more 🍫

100% of ticket sales support ongoing programs and operations at the Shoreline Senior Center, and 100% of chocolate sales at the event go directly to the people who made the chocolates.

Support small local businesses! Support your senior center! EAT CHOCOLATE!

Tickets are on sale now at

www.shorelineseniorcenter.org/chocolate or by calling or visiting the senior center (206) 365 1536

Early Bird ticket: \$20.00

Participating Vendors: Cocoa Legato – Dolcetta Chocolates – Bon Chocolats – The Chocolate Man – Brugge Chocolates – Allelon Chocolate – Bellflower Chocolate Co.

Event Sponsors: Gentiva Hospice – Destination Shoreline – Seniors Helping Seniors – Minuteman Press – Front Door Creative



VIII. Upcoming City Sponsored Events

COMMUNITY PREPAREDNESS FAIR



Saturday, October 10, 2026

Time: 10:00 am to 2:00 pm

Location: Third Place Commons

17171 Bothell Way NE, Lake Forest Park, WA

Learn Simple Skills That Make a Big Difference.

A Fun, Free Community Event; Learn Skills You'll Actually Use

- Presentations
- Resource materials
- Displays
- Hands-on demos

RAFFLE PRIZES ! RAFFLE PRIZES ! RAFFLE PRIZES !

Family Preparedness Plans

Water — Sanitation — Supplies — Fire suppression

First aid — Emergency radio — Drones

PARTICIPANTS:



King County

EVENT SPONSORS:



SCAN ME

FOR MORE EVENTS AND INFORMATION VISIT,

WEBSITE: NORTHSHOREEMC.COM



VOLUNTEERS TRAINED TO PROVIDE EMERGENCY
PREPAREDNESS AND AMATEUR RADIO COMMUNICATION
SERVICES TO THE NORTHSHORE COMMUNITIES.

2026-09-14

IX. Meetings Calendar

City Council Special Meeting (hybrid meeting)

September 28, 2026, 6:00 PM - 8:00 PM

City Hall and via Zoom

City Council Special Work Session (hybrid meeting)

October 1, 2026, 6:00 PM - 7:00 PM

City Hall and via Zoom

Parks and Recreation Advisory Board Meeting (hybrid meeting)

October 6, 2026, 4:00 PM - 6:00 PM

City Hall and via Zoom

Tree Board Meeting (hybrid meeting)

October 7, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

City Council Work Session (hybrid meeting)

October 8, 2026, 6:00 PM - 7:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

October 8, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)

October 13, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom

North King County Coalition on Homelessness

October 15, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)

October 15, 2026, 6:00 PM - 7:30 PM

City Hall and via Zoom

City Council Committee of the Whole Meeting (hybrid meeting)

October 19, 2026, 6:00 PM - 8:00 PM

City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)

October 22, 2026, 7:00 PM - 9:00 PM

City Hall and via Zoom