

City Administrator Report

City of Lake Forest Park

Date: September 8, 2022

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Jeff Johnson
Leadership Team

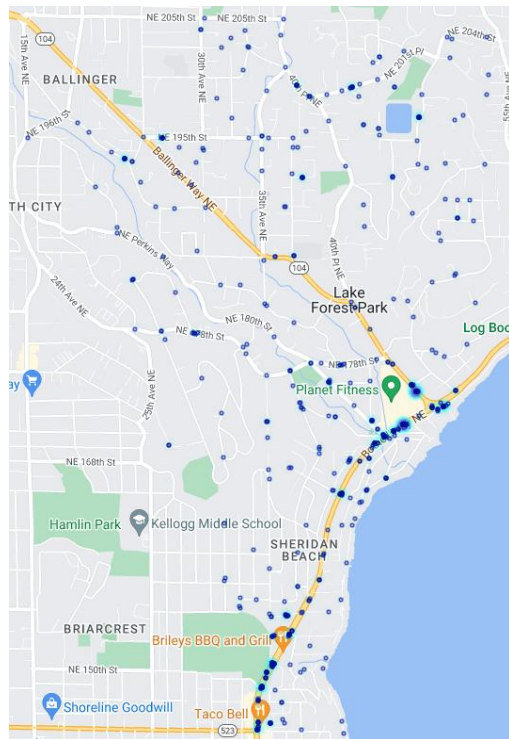
The City Administrator Report is meant to provide the council, staff, and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

Police Department



Police incidents heatmap for August 2022:

Each blue dot is an incident generated by dispatch or an officer. This map represents **875** incidents in **August**.

Notable Calls/Incidents:

Type	Calls
Suspicious Circumstances	52
Citizen Contacts	48
Alarms	26
Disturbances	18
Thefts	17
Welfare Checks	15
Vehicle Thefts	9
Hit and Run	7

Notable Incidents

Officers investigated a residential burglary where the garage was inadvertently left open overnight and high-ticket items were taken. Residence is located off the BGT.

Officers responded to a domestic violence incident where firearms were possibly involved. Subject arrested for biting victim's face; firearms secured for safekeeping.

Officer flagged down by motorist reporting a hit and run. Victim pointed out suspect vehicle as it fled. Officer attempted to stop vehicle which fled, struck another vehicle head in Seattle then continued to flee. Officers unable to pursue due to current legislation.



Officers responded to a weapon brandishing at Acacia. The subject refused to turn down music when asked by business staff multiple times. Subject then displayed firearm to the employee who called police. Officers deescalated the subject and took them into custody without incident. Subject booked into jail on several weapons violations.

Officers responded to reports of a subject yelling and waving a knife in the parking lot of a local business. Officers attempted subject who appeared to be having a mental health crisis, possibly related to drug usage. Officer observed knife on subjects' hip, not in his hands. Subject refused to speak with officers and left south on the BGT. Officers assisted with cleanup of garbage and remnants of a fire subject had started near business parking lot.

Officers responded to a suspicious subject running through the streets, "yelling into the sky for things to die". Officers arrived and observed a subject standing in the middle of the street and motioning aggressively to a garbage truck that was driving. The truck had to stop to avoid running over the subject in the street, and eventually had to back up as the male subject got very close and acted like he was slashing the truck with a sword.

Officers assisted mall security with several unwanted subjects, shoplifters, and trespass violations. One subject returned immediately after being trespassed and was arrested. One subject reported to be throwing things and screaming at people inside the mall. Subject later located in Kenmore and refused to stop for officers. Trespass letter to be sent via mail.



Officers responded to a theft of liquor at Albertsons. Subject fled in vehicle that was later determined to be stolen. Officers attempted to stop vehicle which refused to stop and fled. Officers attempted to follow but were unable to stop vehicle due to current law.



On September 1, Officer Maegan Fairholm resigned from being a police officer. Ofc. Fairholm worked for the police department for over 5 years. In 2021, she began the hard-fought battle with breast cancer. After fully recovering and finishing her medical clearance, she decided to step away from law enforcement and move back with family in Oklahoma.

Ofc. Fairholm did a great job with Health and Wellness for the PD Staff and was a major team member with RADAR Navigator program.

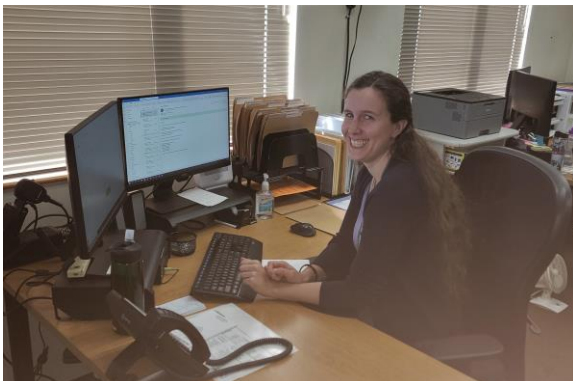
The police department is actively recruiting for this open position.

Also on September 1, Records Specialist Lee Freeman is retiring from serving the LFP Community for over 30 years.

Lee started on March 6, 1992, as a Dispatcher, when Lake Forest Park Police Department employed only five full-time patrol officers and a few reserve officers. The city was smaller, and the 911 calls were more sporadic. Lee's job was to answer 911 calls, dispatch the officers, and complete the proper paperwork. In 2001, Lee left dispatch and became a full-time police records specialist. Her job became more complex, and Lee excelled in processing police records, performing a variety of clerical and administrative tasks, assisting officers and police managers with administrative duties, and assisting the public. Thank you, Lee Freeman, for thirty years of dedicated service to our Department and to our City!!!



We are also pleased to announce that we have hired Kelsey Altus as our new Records Specialist. She fills Lee's position open position and Kelsey is currently in training. Kelsey has worked for Disney (ask her about that job!), an accounting firm, and a dog care facility. She just had her first child, and her family is local.



Congrats to Kelsey, please welcome her to our staff!

King County Outcome Data for North Sound RADAR Navigator Program

The RADAR Navigator Program is funded by the King County MIDD Behavioral Health Sales Tax Levy to serve people in crisis who are coming in contact with law enforcement and the crisis system, by providing crisis de-escalation, intervention and navigation to the system of care.

Thanks to our partners at King County, we are now able to show cross-system outcomes for the first time. The Department of Community and Human Services has access to data about behavioral health system utilization, jail bookings, and emergency department visits for people RADAR has served, recently released analysis shows a significant improvement across those systems.



These data show that the people touched by the RADAR Navigator Program experienced a 67% reduction in adult jail bookings, a 60% reduction in crisis services events, and a 4% reduction in emergency department visits after receiving RADAR services. 14% of individuals touched by the program were linked to publicly-funded behavioral health treatment (this does not include enrollment data from the private healthcare and insurance market which would likely make that number even higher).



Early data show strong performance on the MIDD policy goals of *diverting people with behavioral health needs from costly interventions, such as jail, emergency rooms, and hospitals; and reducing the number, length, and frequency of behavioral health crisis events.*



2021 MIDD PERFORMANCE MEASUREMENT RESULTS
MIDD measures each program's progress and performance.

MIDD collects data from each program in order to measure program performance. MIDD evaluates programs using three questions: (1) How much was done? (2) How well was that work done? and (3) Is anyone better off? Each MIDD program is assigned performance measurement indicators to answer these three questions based on that program's unique activities and goals. The indicators below list programs' 2021 results.

NAVIGATION: use the Initiative Name dropdown menu below to view results for specific MIDD initiatives, and hover over the initiative name for a description. Hover over each result to see how the measures are calculated. See the story point 'How do we evaluate MIDD?' for more information on MIDD performance measures. See the Program Notes section below for more context on program implementation in 2021.

Initiative Name
CD-18 RADAR (Response Awareness, De-escalation and Referral)

CD-18 RADAR (Response Awareness, De-escalation and Referral)

How much did we do?

# of participants engaged in services	364
# of participants referred for follow-up	109

How well did we do? How are people better off?

% change in adult jail bookings	-67%
% change in crisis service events	-60%
% change in emergency department visits	-4%
% linked to publicly-funded behavioral health treatment	14%

Program Notes
Providers experienced ongoing staffing retention and recruitment challenges.

MIDD data dashboard

II. Internal City Information

Municipal Services Department

Passport Services

During the month of July, we processed 393 passports with 283 photos, for a total revenue of \$18,283. During the month of August, we processed 361 passports with 245 photos, for a total revenue of \$16,330.

Month	Passport Revenue	Photo Revenue	Total
July	\$13,755	\$4,528	\$18,283
August	\$12,635	\$3,920	\$16,330

Records Requests

For the months of July and August, we received and processed 29 public records requests along with 60 records requests for the police department. The total staff time spent on public records requests for the month of July and August was close to 146 hours, with nine records requests still open to be fulfilled. Of note, we received a very large request from Sound Transit related to upcoming construction work in the city, where they requested records on 90 properties in the city. Those requests are still being processed.

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

Two contracts were approved administratively during the reporting period: Professional Services Agreement with Puget Sound Executive Services, Inc., for Uniformed/Armed Officers to provide Municipal Court Security when LFP Police Service is unavailable; and Professional Services Agreement with The Watershed Company for the 2022 Tree Inventory.

VI. Legislative Update

VII. Community Events

VIII. Upcoming City Sponsored Events

[Picnic in the Park!](#)

September 10, 2022, 10:00 AM - 3:00 PM @ Pfingst Animal Acres Park

IX. Meetings Calendar

[City Council Budget & Finance Committee Special Meeting \(hybrid meeting\)](#)

September 12, 2022, 6:00 PM - 8:00 PM @ City Hall and via Zoom

[Planning Commission Meeting \(hybrid meeting\)](#)

September 13, 2022, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[City Council Budget & Finance Committee Meeting \(hybrid meeting\)](#)

September 15, 2022, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[City Council Committee of the Whole Meeting \(hybrid meeting\)](#)

September 19, 2022, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[City Council Special Work Session \(hybrid meeting\)](#)

September 22, 2022, 6:00 PM - 7:00 PM @ City Hall and via Zoom

[City Council Regular Business Meeting \(hybrid meeting\)](#)

September 22, 2022, 7:00 PM - 9:00 PM @ City Hall and via Zoom