

1                                   **City of Lake Forest Park – Climate Policy Advisory Team**  
2                                   **Regular Meeting Minutes: May 14, 2025; 7:00-9:00pm**  
3                                   **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**  
4

5   **CPAT members present:** Chair David Kleweno, Sarah Phillips, Janne Kaje (via Zoom), Stacey  
6   Spain (via Zoom), and Victoria Kutasz  
7

8   **Staff and others present:** Mark Hofman, Community Development Director; Alexandra Doty,  
9   Cascadia (via Zoom); Marissa Milam, Cascadia (via Zoom); Maddie Seibert, Cascadia (via Zoom),  
10   Alicia Fennell, Cascadia (via Zoom)  
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12   **Members of the Public present:** Matt Muilenburg  
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14   **CPAT members absent:** Vice Chair Anne Udaloy, Miriam Bertram, Jessica Côté (alternate)  
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16   **Call to order:** Chair Kleweno called the meeting to order at 7:00 PM  
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18   **Welcome and Introductions:**

19   **Discussion question: What's come up for you since our last meeting?**

20   Chair Kleweno and CPAT member Kaje expressed condolences for Deputy Mayor Bodi's passing.

21   CPAT member Phillips gave an update on the mural at the Climate Hub.

22   CPAT members Kutasz and Spain gave an update on the Arbor Day event.  
23

24   **Adoption of Agenda:** CPAT member Spain motioned for the agenda to be approved, CPAT  
25   member Kaje seconded. The agenda was approved unanimously.  
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27   **Approval of Meeting Minutes:** CPAT member Kaje made a motion to approve the April 15, 2025,  
28   Meeting Minutes with the proposed edit. CPAT member Kutasz seconded and the motion to  
29   approve the minutes was carried unanimously.  
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31   **Public Comment:** No public comments.  
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33   **New Business:**

34   **Introducing the future emissions forecast and wedge analysis**

35   Ms. Fennell gave a presentation on the wedge analysis. The wedge analysis forecasts anticipated  
36   future greenhouse gas emissions and shows the emission reduction scenarios with business-as usual,  
37   adjusted business-as-usual, and local action scenario.  
38

39   **Review and discuss draft Climate Element goals and policies**

40   Ms. Seibert led a presentation on the draft Climate Element goals and policies. Ms. Seibert gave a  
41   recap on the process of drafting the Climate Element and the key takeaways on the engagement  
42   activities. CPAT members gave suggestions and feedback as Ms. Seibert presented each goal and the  
43   policies.  
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1 **Old Business:**

2 **Engagement updates and discussion items: Survey process, Recap open house**

3 CPAT member Kutasz suggested a joint meeting with Tree Board and Climate Action Committee to  
4 bring more awareness to the Climate Element draft.

5  
6 Ms. Doty announced that a full engagement summary will be submitted to the City during the  
7 summer of this year.

8  
9 **Review action items from the April meeting and identify action items from May meeting**

10 Ms. Doty reviewed the action items from the April meeting. During early June, the Climate Element  
11 materials will be presented to the CAC, Tree Board, and Planning Commission. It was also  
12 announced that the June meeting will be the last regularly scheduled CPAT meeting.

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14 **Next Meeting:** Monday, June 02, 2025

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16 **Adjournment:**

17 CPAT member Phillips motioned to end the meeting and CPAT member Kutasz seconded. Chair  
18 Kleweno called the meeting to adjourn at 9:00 PM.

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20 APPROVED:

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23 David Kleweno, Chair of Climate Policy Advisory Team