

1 **City of Lake Forest Park – Planning Commission**
2 **Regular Meeting Minutes: June 10, 2025; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Planning Commissioners present:** Vice Chair Janne Kaje (via Zoom), David Kleweno, Madlyn
6 Larson, Meredith LaBonte, John Drew, Melissa Cranmer (via Zoom)
7

8 **Staff and others present:** Mark Hofman, Community Development Director; John Lebo, City
9 Council liaison
10

11 **Members of the Public present:** No members of the public present.
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13 **Planning Commissioners absent:** Chair Sam Castic and Cherie Finazzo
14

15 **Call to order:** Cmr. Kleweno called the meeting to order at 7:00 PM
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17 **Land Acknowledgement:** Vice Chair Kaje read the land acknowledgement.
18

19 **Approval of Agenda:** Cmr. La Bonte made a motion to approve the agenda, Cmr. Drew seconded,
20 and the motion to approve the agenda was carried unanimously.
21

22 **Approval of Meeting Minutes:** Vice Chair Kaje suggested a couple of edits to the minutes. Cmr.
23 Larson made a motion to approve the May 13, 2025, Meeting Minutes with the suggested edits.
24 Cmr. LaBonte seconded and the motion to approve the minutes was carried unanimously.
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26 **Public Hearing:** None.
27

28 **Next meeting:** The next meeting occurs on Tuesday, July 8, 2025.
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30 **Public Comment:** No members of the public present.
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32 **City Council Liaison Report:** City Council member Lebo announced that the previous chair of the
33 Planning Commission, Ashton Alvarez-McCartney has joined the City Council. Council member
34 Lebo also announced that the Sign Ordinance was adopted.
35

36 **Old Business:**
37

38 **New Business:**

39 **Prioritization of 2025 Work Plan Items**

40 Mr. Hofman discussed work items coming up for the planning commission including Middle
41 Housing, the Climate Element, parking bills, and lot sizes. The planning commissioners discussed
42 how to prioritize the work items and how to begin to tackle these issues.
43

44 **Debrief discussion regarding affordable housing incentives**

45 The planning commission discussed the issue of affordable housing incentives including ADUs,
46 energy codes, and the importance of creating affordable housing in the community.
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1 **Climate Element Comprehensive Plan Amendment Update**

2 The planning commission briefly discussed the climate element and will discuss further at the next
3 meeting.

4
5 **Reports and Announcements:** Mr. Hofman announced that the Community Development
6 Department is moving to a different software system to provide better services for the community.

7
8 **Agenda for Next Meeting:** Discussion on the Climate Element and affordable housing incentives.

9
10 **Adjournment:** Cmr. Kleweno made a motion to adjourn the meeting, Cmr. Larson seconded, and
11 the motion was carried unanimously. The meeting adjourned at 8:30 PM.

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13 APPROVED:

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16 Sam Castic, Planning Commission Chair