



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	December 8, 2022
Originating Department	Public Works
Contact Person	Andrew Silvia
Title	Resolution 1869/Authorizing the Mayor to Sign Amendment No. 1 to the Professional Services Contract Agreement AG 22-001 with Gray & Osborne, Inc. for 35th Avenue NE Drainage Project

Legislative History

- First Presentation – November 10, 2022
 - Action – December 8, 2022
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Attachments:

1. Resolution 1869 Authorizing the Mayor to Sign Amendment No. 1 to the Professional Services Contract Agreement AG 22-001 with Gray & Osborne, Inc. for 35th Avenue NE Drainage Project
 2. Amendment No. 1 to Professional Services Agreement 22-001 with Gray & Osborne, Inc.
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Executive Summary

The Department of Public Works (DPW) recommends amending professional services agreement 22-001 with Gray & Osborne, Inc. ("Consultant") to support additional services not included in the original contract scope of work that are necessary to complete the project. These services generally include additional pre-design evaluation of conceptual design alternatives, local permitting, and right-of-way acquisition support. This amendment would increase the Consultant's fee by \$83,736. Funding to support this additional cost is available in Surface Water Capital Fund 404.

Background

The City executed a professional services agreement AG 22-001 (PSA) with the Consultant in February of this year to evaluate options for improving the City's drainage system assets on 35th Avenue NE, the discharge point of which is currently located on private property. The Consultant produced a pre-design report that illustrated two conceptual design options for relocating the current discharge point and provided associated estimates of construction costs ranging from \$913,000 to \$1,379,000, depending

on a variety of scope options. This pre-design evaluation also revealed local permitting (Major Tree Removal and Critical Areas Work Permits) and right-of-way/easement acquisition requirements that were assumed to be not applicable to the project in the PSA. Additionally, the City is requesting that the Consultant evaluate an additional option for improving the system.

Completing the above-described additional services requires an amendment to the PSA. The Consultant provided DPW with a proposal to complete these services, which DPW staff have reviewed and found its scope of work and level of effort/fee to be appropriate for the required work.

Fiscal & Policy Implications

The cost of this contract amendment, and all other anticipated project costs, are supported by the City's Surface Water Capital Fund 404. The amended contract price will be \$135,696 and does not need any additional budget allocations.

Alternatives

<i>Options</i>	<i>Results</i>
• Adopt Resolution	The City will execute Amendment No. 1 the PSA AG 22-001 with Gray & Osborne, Inc. and advance the project by completing the work described in the amendment.
• No Action	The City will not execute Amendment No. 1 to PSA AG 22-001 with Gray & Osborne, Inc. The project's future is uncertain in this scenario, given the necessity of completing additional permitting and right of way acquisition support services described in this amendment.

Staff Recommendation

Move to authorize the Mayor to enter into Amendment No. 1 to the Professional Services Contract with Gray & Osborne, Inc. for the 35th Avenue Drainage Project.