



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	December 8, 2022
Originating Department	Municipal Services
Contact Person	Matt McLean, City Clerk
Title	Resolution 1880/Adopting the City of Lake Forest Park City Council Meeting Calendar for 2023

Legislative History

- Introduction and Action December 8, 2022
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Attachments:

1. Resolution 1880
 2. Exhibit A to Resolution 1880 – List of 2023 City Council and Committee Meeting Dates
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Executive Summary

The City Council calendar for each year is based on the schedule set forth in the Municipal Code:

- Regular Council Meetings – second and fourth Thursday of each month except for the second half of November and December at 7:00 p.m.
- Work Sessions – second Thursday of each month preceding the council's regular business meeting at 6:00 p.m.

This is sufficient, except in those months when a meeting falls on a holiday. To provide sufficient notice for calendaring of meetings, the Administration has prepared a meeting calendar for the upcoming year that plans for conflicts with holidays. This process is in accord with RCW 42.30.070 and RCW 42.30.080.

The Municipal Code does not govern Council Committee of the Whole and Budget and Finance Committee meetings. Still, they are included in the meeting schedule to provide advance notice to the City Council and the public.

Background

To ensure that the Council, Administration, and the public understand when meetings will be held throughout the coming year, the attached meeting schedule confirms and sets dates for Work Sessions, Regular Business meetings, Committee of the Whole meetings, and Budget and Finance Committee meetings. For the upcoming year, two meetings are affected by a holiday. The February 20 Committee of the Whole meeting (Presidents Day) and the June 19 Committee of the Whole meeting (Juneteenth). If the Council desires to include a date for each of those meetings, options are February 13 and February 27 and June 12 and 26, respectively.

Fiscal & Policy Implications

N/A

Staff Recommendation

Approve Resolution 1880, adopting the 2023 City of Lake Forest Park City Council meeting calendar. As this is a routine, annual item, staff requests a waiver of the three-touch rule.