



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date October 26, 2023

Originating Department Finance Department

Contact Person Lindsey Vaughn, Finance Director

Title Resolution 23-1924/Authorizing the Mayor to Sign an Interlocal Agreement with Yakima County Technology Services for Offsite Data Storage

Legislative History

- First Presentation October 26, 2023, Regular Meeting
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Attachments:

1. Resolution 23-1924
 2. Interlocal Agreement with Yakima County Technology Services
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Executive Summary

The proposed Interlocal Agreement with Yakima County Technology Services (“ILA”) provides a needed data storage solution and offsite disaster recovery server site. The term of the ILA is one year at the cost of \$4,858. The City has entered into ILAs with Yakima County Technology Services (“Yakima County”) for these service since 2020.

In 2019, the City began looking for another information technology data storage solution when the Washington State Archives facility eliminated the option to store backup tapes for cities. It was also recognized that the City lacked an offsite disaster recovery server. Such servers are considered a best practice in the event of a cyberattack or a natural disaster. Implementing an offsite disaster recovery server improves the City’s resiliency to and minimizes the downtime or loss resulting from an unexpected cyberattack or natural disaster.

Background

The City needed an offsite backup and disaster recovery server in a location far enough away not to be affected by the same natural disaster. Yakima County offers this service to multiple other cities throughout Western Washington. Mukilteo and Sumner both have active Interlocal Agreements with

Yakima County and are extremely satisfied with the services provided. The City has also been very pleased with the services provided by Yakima County under prior ILA agreements.

Due to the City upgrading to virtual servers, multiple physical servers were available that could be repurposed to assist in a shorter-term backup solution offsite. The offsite server acts as a disaster recovery or cyberattack solution and is more suitable for backing up the City's virtual server.

Fiscal & Policy Implications

The ILA with Yakima County costs will increase to \$4,858 for 2024.

If the City needs to increase rack space in the future for additional offsite backup storage, the cost will also increase. The cost for Yakima County's services is reasonable based on the internet access and rack space provided in a controlled environment that satisfies all government and police security requirements.

The server installed at Yakima County was repurposed. The older server provides a short-term solution, and the Adopted 2023-2024 Biennial Budget includes a new server solution. The City recently received notice that a grant was approved through the Local Cybersecurity Grant Program through FEMA for the cost of updating the repurposed server and the firewall.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> Adopt the Resolution authorizing the Interlocal Agreement with Yakima County's Technology Services 	<p>Provides a disaster recovery offsite backup storage facility in the event of an emergency that appropriately backs up the City's virtual server and gets the City a step closer to the ideal best practice recommendations.</p>
<ul style="list-style-type: none"> Do not approve the Resolution 	<p>Risk losing data in the event of a natural disaster or a cyberattack. In addition, it does not comply with best practice recommendations. Potentially greater expense because other offsite options are more expensive.</p>

Staff Recommendation

Adopt the Resolution Authorizing the Mayor to Sign an Interlocal Agreement with Yakima County Technology Services for Offsite Data Storage.