



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	October 26, 2023
Originating Department	Executive
Contact Person	Phillip Hill, City Administrator
Title	Resolution 23-1926/Authorizing the Mayor to accept the Department of Commerce Growth Management Act Periodic Update Grant FY2024

Legislative History

- First Presentation – October 26, 2023, Regular City Council Meeting
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Attachments:

1. Resolution 23-1926
 2. Growth Management Act Periodic Update Grant – FY2024
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Executive Summary

The Department of Commerce has awarded the city a grant in an amount not to exceed \$62,500 to assist with the planning work for the completion of the Growth Management Act (GMA) requirement to review and revise the comprehensive plan and development regulations under RCW 36.70A.130(5).

The funds provided by this grant will complement the city's limited funds available for this effort in the Community Development Department professional services budget.

The grant is effective on a reimbursement basis from July 1, 2023, through June 30, 2024.

Background

As part of the comprehensive plan update, several deliverables were identified that fit within the timeline of the grant. Included in the Scope of Work for the grant is:

- Draft Housing Needs Assessment (HNA)
- Mandatory review and update of individual comprehensive plan elements, including Land Use, Housing (informed by HNA), Transportation, Capital Facilities, and Utilities

- Optional elements include Environmental Quality and Shorelines, Economic Development, Human Services (informed by HNA), and Recreation and Open Space
- Climate change
- SEPA Review

The city’s consultant for the Comprehensive Plan Update, SCJ, is on target for the delivery dates identified in the scope of work. They are currently completing the Draft HNA for review by the Planning Commission at their November 14, 2023, meeting.

Fiscal & Policy Implications

Acceptance of this grant would support the Planning Department Professional Services budget, providing additional capacity in that budget through the remainder of the biennium.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none"> • Authorize the mayor to accept the grant on behalf of the city. 	Costs currently funded by the Planning Department Professional Services budget for the Comprehensive Plan Update will be offset by \$62,500.
<ul style="list-style-type: none"> • Do not accept the grant. 	The full cost of the Comprehensive Plan Update will be funded by the city.

Staff Recommendation

Following review of the attached grant document, staff recommends council pass Resolution 23-1926, authorizing the Mayor to accept the Department of Commerce Growth Management Act Periodic Update Grant FY2024.