

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Normal Meeting Minutes: January 3rd, 2024; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Tree Board Members present:** Richard Olmstead, Doug Sprugel, Mark Phillips, Stacey Spain,
6 Victoria Kutasz
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner,
9 Matthew McLean, City Clerk
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11 **Members of the Public present:** John Brew, Stewardship Foundation
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13 **Tree Board Members absent:** Sandra LeVar
14

15 **Call to order:** 7:00 PM
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17 **Short Reflection:** Chair Olmstead gave a short reflection.
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19 **Introductions:** The Board introduced themselves to the public, including new members, Stacey
20 Spain and Victoria Kutasz.
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22 **Approval of Meeting Agenda:** No new amendments were proposed. Mr. Sprugel motioned to
23 approve. Ms. Kutasz seconded. Approved unanimously.
24

25 **Approval of Minutes:** November 2023 minutes – no changes. Mr. Sprugel motioned to approve.
26 Mr. Phillips seconded. The minutes were approved unanimously.
27

28 November 2023 – tabled.
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30 **Public Comment:** No public comments.
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32 **Next meeting:** The next regular meeting occurs on Wednesday, February 7, 2024.
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34 **Communication:**
35 None.
36

37 **Old Business:**

38 Tree Analysis Report from DCG/Watershed

39 Tree Board discussed the tree report updates and comments from DCG/Watershed. The Board also
40 discussed the upcoming presentation at the City Council meeting on February 22, 2024. Chair
41 Olmstead mentioned that he and Mr. Sprugel will be attending to represent the Tree Board.
42

43 **New Business:**

44 Update Tree List

45 Mr. Sprugel discussed updating the tree list for recommended replacement trees and presented a
46 draft list.
47

48 2024 Work Plan

1 Chair Olmstead discussed possible roles and responsibilities in 2024 Work Plan. The Tree Board
2 decided to continue the discussion in the next meeting.

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4 **Reports and Announcements:**

5 Tree Board Member Update

6 Chair Olmstead let the board know that Marty Byrne resigned from the Tree Board. Recruitment
7 will open to fill her term.

8
9 Councilmember Goldman Update

10 Councilmember Goldman provided an update on public comments. Public comments must be
11 related to the Tree Board and must be relevant to Tree Board subjects.

12
13 City Staff Recruitment Update

14 The City Clerk provided an update on the status of the recruitment for the new City Arborist. He
15 indicated that City is still in the process of starting the recruitment process. The City Clerk also
16 indicated that the new Community Development Director, Mark Hofman, will start the following
17 Monday.

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20 **Agenda for Next Meeting:** None.

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22 **Adjournment:** Meeting adjourned at 9:02 PM

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25 APPROVED:

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28 Richard G. Olmstead, Chair