

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Meeting Minutes: August 6, 2025; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
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5 **Tree Board Members present:** Victoria Kutasz, Richard Saunders (via Zoom), Stacey Spain, Doug
6 Sprugel

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8 **Staff and others present:** Elizabeth Talavera, Assistant Planner; Linda Holman, Parks Board
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10 **Members of the Public present:** Drue Epping
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12 **Tree Board Members absent:** Richard Olmstead and Mark Phillips
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14 **Call to order:** Vice Chair Kutasz called the meeting to order at 7:00 PM.
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16 **Short Reflection:** Board member Spain gave a short reflection on hiking the Wonderland trail on
17 Mount Rainer.
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19 **Introductions:** All members of the Tree Board and public introduced themselves.
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21 **Approval of Meeting Agenda:** Vice Chair Kutasz proposed editing the agenda to include a
22 presentation by Ms. Holman and to switch the order of old and new business. Board member
23 Sprugel motioned to approve the agenda; Board member Spain seconded. The agenda was approved
24 unanimously with the amended changes.
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26 **Approval of Minutes:** Board member Spain motioned to approve the May 2025 minutes; Board
27 member Sprugel seconded. The May 2025 minutes were approved unanimously.
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29 Board member Spain motioned to approve the July 2025 minutes; Board member Sprugel seconded.
30 The July 2025 minutes were approved unanimously.
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32 **Public Comment:** No public comments.
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34 **Next meeting:** The next meeting occurs on Wednesday, September 03, 2025.
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36 **Reports and Announcements:**

37 City Staff Update

38 Ms. Talavera gave an update on the hiring process for the urban forest planner, noting that the
39 process is moving quickly. Ms. Talavera also mentioned that the city is currently in the process of
40 transitioning to a new permitting software system. Ms. Talavera also mentioned that council member
41 Goldman had sent an email for his announcement about the city's new levy tax.
42

43 **New Business:**

44 Blue Heron Park

45 Ms. Holman presented a map of Blue Heron Park to highlight the proposed project of cleaning up
46 the park and removing invasive trees with the help of city staff and volunteers. Board member Spain
47 volunteered to assist with the project. Vice Chair Kutasz volunteered to create flyers to handout
48 during upcoming events,

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Old Business:

SFI grant - status, follow-up

Chair Phillips, Vice Chair Kutasz, and Mike from SFI will be meeting to discuss next steps, including what the Tree Board wants to prioritize for the remainder of the money.

Draft climate element feedback

The Tree Board members discussed edits to the draft climate feedback. Edits include changing the verbiage from “heritage trees” to “exceptional trees”, data research, and drought resistant trees. Chair Phillips and Vice Chair Kutasz discussed putting the edits in the draft tool.

King Conservation 21 District canopy assessment - status, follow-up

The Tree Board members discussed the different options of layers and maps for the canopy assessment. Ms. Epping showed the Tree Board members different examples of other cities including Burien and Bothell.

Tree Ordinance follow-up

Tabled for next meeting.

Outreach Opportunities

Picnic in the Park, Sept. 6, 11 am - 3pm
Farmers Market Table (shared with the Climate Action Committee), Oct. 5, 10 am - 2 pm
The Tree Board members discussed the times for members to be stationing the booths.

Agenda for Next Meeting: The Board will be discussing SFI grant - follow-up, King Conservation District canopy assessment - follow-up, and the Tree Ordinance follow-up.

Adjournment: Board member Saunders motioned to end the meeting and board member Spain seconded.

Meeting adjourned at 8:30 PM

APPROVED:

Mark Phillips, Chair