

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Meeting Minutes: December 04, 2024; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Tree Board Members present:** Doug Sprugel, Richard Olmstead, Stacey Spain, Richard Saunders,
6 Victoria Kutasz, and Mark Phillips
7

8 **Staff and others present:** Larry Goldman, LFP City Council; Elizabeth Talavera, Assistant Planner;
9 Drue Epping, Urban Forest Planner (via Zoom)
10

11 **Members of the Public present:** No members of the public present.
12

13 **Tree Board Members absent:**
14

15 **Call to order:** 7:00 PM
16

17 **Short Reflection:** Vice Chair Phillips gave a short reflection.
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19 **Introductions:** The Tree Board members and staff introduced themselves.
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21 **Approval of Meeting Agenda:** Vice Chair Phillips motioned to approve the agenda; board member
22 Kutasz seconded. The agenda was approved unanimously with the edit of discussing the
23 Recruitment Opportunities for the Tree Board first and the 2024/2025 Work Plan second.
24

25 **Approval of Minutes:** Vice Chair Phillips motioned to approve the minutes; Board member
26 Olmstead seconded. The November 2024 minutes were approved unanimously.
27

28 **Public Comment:** No public comments.
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30 **Next meeting:** The next meeting occurs on Wednesday, January 22, 2025.
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32 **Reports and Announcements:**
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34 Tree Board Update

35 Board member Kutasz gave an update on the first CPAT meeting. Board member Kutasz
36 announced that Board member Spain was bumped up from an alternate to an official member of the
37 CPAT. Board member Kutasz also stated that when the element is completed, there will also be two
38 subelements that focus on resiliency and reducing greenhouse gas emissions.
39

40 Councilmember Goldman Update

41 Councilmember Goldman announced that the City Council adopted the budget and plan to hire a
42 Climate manager.
43

44 City Staff Update

45 Ms. Epping announced to the Tree Board that King County will be launching a tree plotter map in
46 2025 for Lake Forest Park and other King County cities. The Tree Board can work with King
47 County as well to ask for specifics in the tree plotter map.
48

1 **Old Business:**
2 Tree Planting Update
3 Tree Board member Olmstead announced that two Eastern Fringe trees were planted by the Lake
4 Forest Reservoir.

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6 **New Business:**
7 Recruitment Opportunities for Tree Board
8 Tree Board members discussed recruitment opportunities including talking to garden clubs, the
9 Stewardship Foundation, and arborists. Tree Board members also discussed tabling events to talk to
10 residents about the Tree Board.

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12 Review 2024/2025 Work Plan
13 The Tree Board discussed the 2025 Work Plan and edits to improve the work plan for the upcoming
14 year.

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16 **Agenda for Next Meeting:** The Board will be discussing the 2024 Work Plan, Tree List, and 5-acre
17 Woods.

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19 **Adjournment:** Board member Olmstead motioned to end the meeting and board member Spain
20 seconded.

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22 Meeting adjourned at 9:00 PM

23
24 APPROVED:

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26 _____
27 Doug Sprugel, Chair
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