CITY OF LAKE FOREST PARK
CITY COUNCIL
AGENDA COVER SHEET

Meeting Date	November 12, 2026
Originating Department	Public Works
Contact Person	Nova Heaton, Director of Public Works
Title	Resolution 26-2107/Authorizing the Mayor to Sign the Purchased Services Agreement with Ventilation Power Cleaning, Inc. for Catch Basin Inspection Services

Legislative History

- First Presentation — October 22, 2026 – Regular Meeting
- Second Presentation — November 12, 2026 – Regular Meeting

Attachments:

1. Resolution 26-2107/Authorizing the Mayor to Sign the Purchased Services Agreement with Ventilation Power Cleaning, Inc. for Catch Basin Inspection Services
2. Purchased Services Agreement for Catch Basin Inspection Services
3. Proposal from Ventilation Power Cleaning, Inc.

Executive Summary

The Department of Public Works (DPW) recommends that the City of Lake Forest Park (City) contract with Ventilation Power Cleaning, Inc. (VPC) for catch basin inspection services. Three qualified vendors submitted proposals for this work and VPC's proposal was the lowest at $49,550.00. Once under contract, VPC will begin their inspection effort for this two-year cycle.

Background

The City's Western Washington National Pollutant Discharge Elimination System Phase II Municipal Stormwater Permit (NPDES Permit) administered by the Washington Department of Ecology (Ecology) requires the City to complete biannual inspections of our catch basins. The City maintains about 1,650 catch basins as part of its municipal separate storm system (MS4). The current two-year cycle began on January 1, 2026 and ends on December 31, 2027.

On October 13 of this year, the City sent out a Request for Proposal (RFP) for Drainage Catch Basin Inspection and Data Collection Services for 2026-2027. Three proposals in response to the City's RFP were received on October 27. VPC submitted the proposal with the lowest value at $49,550.00. We recommend contracting with VPC for catch basin inspection services for the 2026-2027 two-year cycle.

Fiscal & Policy Implications

The contract will be fully funded by the City's Surface Water Management fund. No additional budget allocations will be required.

Alternatives

Options	***Results***
• Approve	The City will contract with the lowest responsive and responsible bidder to complete the work and satisfy the requirement of our NPDES Permit.
• Do not approve	The City will not contract to complete the work and the City will be out of compliance with our NPDES Permit.

Staff Recommendation

Approve Resolution 26-2107 authorizing the Mayor to sign a contract with VPC for catch basin inspection services for the 2026-2027 two-year cycle.