Ventilation Power Cleaning, Inc.

Commercial • Institutional • Industrial • Marine

3914 Leary Way Northwest — Seattle, Washington 98107-5042 — (206) 634-2750 — Fax (206) 634-2753

VENTILATION POWER CLEANING, INC.
3914 Leary Way NW
Seattle, WA 98107

October 26, 2026

City of Lake Forest Park
Attn: RFP Evaluation Committee
17425 Ballinger Way NE
Lake Forest Park, WA 98155-5556

RE: 2026–2027 Drainage Catch Basin Inspection and Data Collection Services

Dear RFP Evaluation Committee:

Ventilation Power Cleaning, Inc. is pleased to submit this proposal to the City of Lake Forest Park for the 2026–2027 Drainage Catch Basin Inspection and Data Collection Services project. We have successfully completed this same scope of work for you as early as 2025.

Established in 1969, Ventilation Power Cleaning, Inc. brings decades of operating history and experience working with cities throughout Washington State. We are committed to providing reliable service, maintaining professional standards, and meeting the needs of municipal clients.

We understand that this project involves inspecting approximately 1,650 City-maintained drainage catch basin structures and collecting accurate attribute data to support the City's stormwater infrastructure management and Municipal Separate Storm Sewer System (MS4) program.

Our company is committed to delivering high-quality, cost-effective services through careful project coordination, efficient scheduling, accurate field documentation, and appropriate quality-control procedures. We recognize the importance of meeting project deadlines, maintaining safe work practices, and communicating promptly with City staff throughout the contract period.

Our longstanding experience serving municipalities throughout Washington State provides a strong foundation for understanding public-sector expectations, project coordination requirements, and the importance of dependable service. We intend to work collaboratively with the City to ensure that the project is completed in accordance with the RFP requirements and the City's expectations.

Thank you for considering Ventilation Power Cleaning, Inc. for this opportunity. We appreciate the opportunity to submit our proposal and look forward to the possibility of working with the City of Lake Forest Park on this important stormwater infrastructure project.

Sincerely,

Ventilation Power Cleaning, Inc.
Janice Benner
Authorized Representative: Janice Benner

Title: President

Phone: 206-634-2750

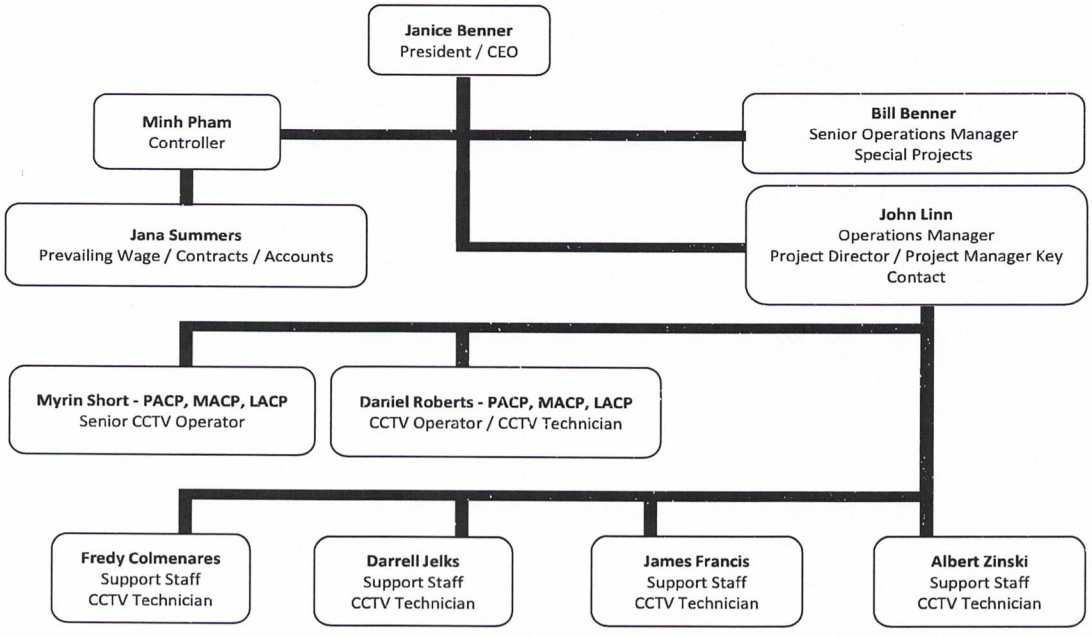
Email: Minh@ventilationpower.com

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City of Lake Forest Park
Request for Proposal - Lake Forest Park 2026-2027 Drainage Catch Basin Inspection and Data Collection Services

Qualification - Organizational Chart

Ventilation Power Cleaning, Inc. Organization Chart



Project Director / Manager / Key Contact: John Linn

- Liaison between City of Lake Forest Park and VPC Operations
- Schedule personnel, equipment, and applicable subcontractors for project.
- Coordinates traffic control permits from appropriate agency as necessary.
- Notifies City of Lake Forest Park contact of nonconforming assets promptly.

Controller: Minh Pham

- Administer accounting for project. Issue COIs & invoices, respond to inquiries.

Contract & Prevailing Wage Administrator / Accounting: Jana Summers

- Administer project deliverables (Certified Payrolls, Intents & Affidavits, etc.)

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Lead CCTV Operator: Myrin Short - PACP, MAPC, LACP

- Perform & document inspections of District's pipe & manhole assets via CCTV and still photography as applicable. Name files using District's file naming conventions.
- Weekly submittal of specified pipe and manhole inspection data in a NASSCO PACP or MACP compliant MS Access database to the District's Enterprise GIS system.
- Notify Project Director of any irregularities found during pipe or manhole inspection.

CCTV Operator & Technician: Daniel Roberts – PACP, MACP, LACP

- Perform & document inspections of District's pipe & manhole assets via CCTV and still photography as applicable. Name files using District's file naming conventions.
- Notify Project Director of any irregularities found during pipe or manhole inspection.
- Alternate/back-up to Lead CCTV for weekly data submittals.

Team member availability through duration of project:
Our workers shown on the organizational chart are dedicated/available to execute the work detailed in this RFP. We've discussed and identified all staff vacations planned during this time and have capacity to perform without interruption during all planned (and unanticipated) absences.

Project organization

Provide all supervision, labor, equipment, materials, technical expertise, safety and service operations to inspect and collect data from approximately 1,650 city-maintained drainage catch basin structures as identified in RFP.

- Provide clear, concise communication throughout project, from contract execution through final acceptance.
- Provide schedule, including applicable site-specific safety and/or flagging plans, and traffic control permits for applicable jurisdictions for upcoming week by 1 PM Friday.
- Submit all required documentation upon project completion.

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John Linn – Operations & Safety Manager
Project Director / Project Manager / Key Contact

Ventilation Power Cleaning, Inc.
Operations & Safety Manager

- Master-level experience in underground water and sewer systems, gained over 25 years in various roles at VPC, currently:
  - Operations Manager - Assign vacuum trucks, CCTV trucks, & personnel with a daily, weekly, and monthly outlook.
  - Project Manager – manage staffing, equipment, and customer communications, ensure positive project outcomes.
  - Safety Manager – Ensure all employees have current, appropriate safety training and certifications. Schedule & hold regular safety meetings. Maintain safety logs.
  - CCTV Quality Control - Liaison with CUES on technical matters.
- Previous underground sewer and water system-related positions at VPC include:
  - Vactor truck operator – sewer line jetting, storm line cleaning, industrial vacuuming.

Certifications
Class "B" Washington State CDL
Confined Space Supervisor training compliant with OSHA 26 CFR 1910.146
Adult First Aid/CPR/AED training
Bloodborne Pathogens training
Fall protection
Lock out/tag out

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Myrin Short – Lead CCTV Operator

Ventilation Power Cleaning, Inc.
Senior CCTV Supervisor and Lead Operator

- Inspect & document underground sewer system components per NASSCO PACP and MACP standards.

Puget Construction Services
Underground Asset Specialist

- Inspection & documentation of underground sewer system components per NASSCO PACP, MACP, & LACP standards,
- Manhole restoration specialist
- Myrin gained valuable insight and experience into underground water and sewer systems in an additional role operating vacuum trucks.

U.S. Army
Private First Class, E3
Bradley Crewmember, Bradley Gunner
Point Vehicle Bradley Fighting Vehicle Gunner

Certifications
NASSCO PACP, MACP, & LACP – see attached certificate
Class "B" Washington State CDL
Confined Space Supervisor training compliant with OSHA 26 CFR 1910.146
Adult First Aid/CPR/AED training
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Daniel Roberts – Alternate CCTV Operator
CCTV Technician

Ventilation Power Cleaning, Inc.
CCTV Operator / Technician

- Inspect & document underground sewer system components per NASSCO PACP, MACP, and LACP standards.
- Trained on Cues brand, Granite.net software

Applied Professional Services
Underground Asset Specialist

- Inspection & documentation of underground sewer system components per NASSCO PACP, MACP, & LACP standards
- Assist in Ground Penetrating Radar (GPR) scanning and CCTV lateral launch in sewer systems, gaining valuable insight into underground water and sewer systems.

Certifications
NASSCO PACP, MACP, & LACP – see attached certificate
Confined Space training
Adult First Aid/CPR/AED training
Fall protection
Lock out / tag out
Respirator use training

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RE: 2026–2027 Drainage Catch Basin Inspection and Data Collection Services

Qualifications

Ventilation Power Cleaning has been performing storm drain vacuum maintenance and inspection and data collection services in the Seattle area since 1969. We own and operate a fleet of industrial vacuum units that include vacuum trucks with jetting and flushing capabilities, and specialized hydro-excavating units used in industrial applications. We routinely perform projects of the same scope for various City and municipal entities. We are proud to employ diverse and highly experienced staff members, some of whom have worked here for over 30 years! This experience in our industry is what allows us to guarantee high-quality inspection results with an eye for detail. Collaboration and consistent communication for those we work with is key to a successful and cost conscience project completion.

To ensure consistent, timely, accurate and reliable responses to all City requests and service demands, our organization employs a multi-layered operational framework. We ensure the customer has access to a dedicated Project Manager as the main point of contact. A secondary Account Manager is also assigned to assist the Project Manager and act as point of contact for the city as needed. There is also designated back-up office staff including the Controller, which can be used as needed to cover any planned or unplanned absences, ensuring uninterrupted coverage. We maintain designated communication channels which include office phone lines, mobile phone numbers and priority email. We have well established Standard Operating Procedures (SOP's) for tiered responses. We categorize incoming requests into several tiers to ensure that critical issues receive immediate priority.

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References:

I. City of Lake Forest Park
   1. Project Name: Drainage Catch Basin Inspection & Data Collection Services
   2. Year Completed: 2025
   3. Short Description: Performed Catch Basins inspections & collected data
   4. Contact Information: Chris Korwel 206-305-4966 & Mark Hofman 206-957-2824

II. City of Woodinville
   1. Project Name:
   2. Year Completed: 2021 & On-going
   3. Short Description: Sediment and vegetation removal. Storm drainage & disposal project
   4. Contact Information: Chista Kouretchian (ChistaK@ci.woodinville.wa.us), Phone 425-877-2288

III. King County Airport
   1. Project Name: CB Cleaning & CCTV Inspection
   2. Year Completed: On-going
   3. Short Description: CB Cleaning & CCTV inspection
   4. Contact Information: Peter Dumaliang (Peter.Dumaliang@kingcounty.gov), Phone 206-477-0212

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3914 Leary Way NW, Seattle, WA 98107

EXHIBIT B: PROPOSAL FORM

For the complete performance of all Work required by Contract Documents for that project entitled **"2026-2027 Drainage Catch Basin Inspection and Data Collection Services"**, the following Bid is submitted. Show prices in figures only (ink or typed). Show cents to 2 decimal points. Where conflict occurs between the unit price and the extended price specified for any item, the Unit Price shall prevail, and totals shall be corrected to conform thereto. If any Unit Price is left blank, it will be considered no charge for that Bid item/Contract Task, regardless of what has been placed in the Extended Price column.

BID SCHEDULE					
		CONTRACTOR BID			
BID ITEM / CONTRACT TASK	**DESCRIPTION**	**UNITS**	**UNIT PRICE**	**QTY**	**EXTENDED PRICE (UNIT PRICE x QTY)**
BI #1	Inspect Catch Basins	EA	$27.00	1,650	$ 44,550.00
BI #2	Minor Changes	LS	$5,000.00	1	$5,000.00
				TOTAL PRICE (sum of EXTENDED PRICE subtotals above)	$ 49,550.00

KEY	
QTY	Quantity
EA	Each
LS	Lump Sum