City Administrator Report

City of Lake Forest Park

Date: November 12, 2026

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update

Police Department

From October 14 to November 4, 2026, Lake Forest Park Police Department Patrol Officers, Detectives, and Support Services Officers responded to a total of 568 calls for service. These calls included both incidents dispatched by NORCOM and officer-initiated activities. The breakdown below summarizes the types of calls handled during this reporting period:

45	Behavioral Health Incident
1	Narcotics investigations
12	Disturbance
1	Assault
1	Domestic Violence Incident
1	Order violation
2	Soliciting without permit
4	Suicide/Suicide Attempt
1	Death Report
34	Suspicious Incident
1	Illegal dumping
2	Sex Offenses
11	Theft/Forgery
23	Warrant Arrest
3	Harassment

4 Missing person
3 Juvenile Incident
3 Possession of Stolen Property
84 Request for assistance (by community members, fire department, other police agencies, etc.)
200 Traffic stops, traffic accidents and traffic related calls
132 Miscellaneous calls (alarms, foot patrol, property lost & found, animal problem, etc.)

Lake Forest Park Traffic Safety

Collisions:

- On October 24, in the 17800blk of 47th AVE NE, a young driver was taking a drink of their coffee when they lost control of their vehicle and drove straight into a power pole. The airbags were deployed but no injuries were reported.

Traffic Emphasis:

- 37th Ave NE from Ballinger Way to NE 195th
- 15100blk of 37th AVE NE
- 19000blk of 35th AVE NE – Radar Trailer on site
- 3200blk of NE 195th ST _ Radar Trailer on site
- 15800blk of 40th PL NE
- 165th and Beach Dr.
- All School Zones

Motor Unit:

Congradulations to Ofc. Kelly on completion of Motor Training. He has also completed his post training and is already making contacts with residents.

Traffic General:

- A vehicle was seen blocking the HOV lane. When an Officer arrived, an elderly man was trying to find his sister's house but was having issues getting Google Maps to work. The Officer helped him get Google Maps to work and sent him on his way.

Public Works Department

Public Works staff have continued to address routine maintenance, seasonal preparation, roadway safety, and facility and park improvements throughout the city. The engineering team is working on multiple planning and design projects. Recent activities include the following:

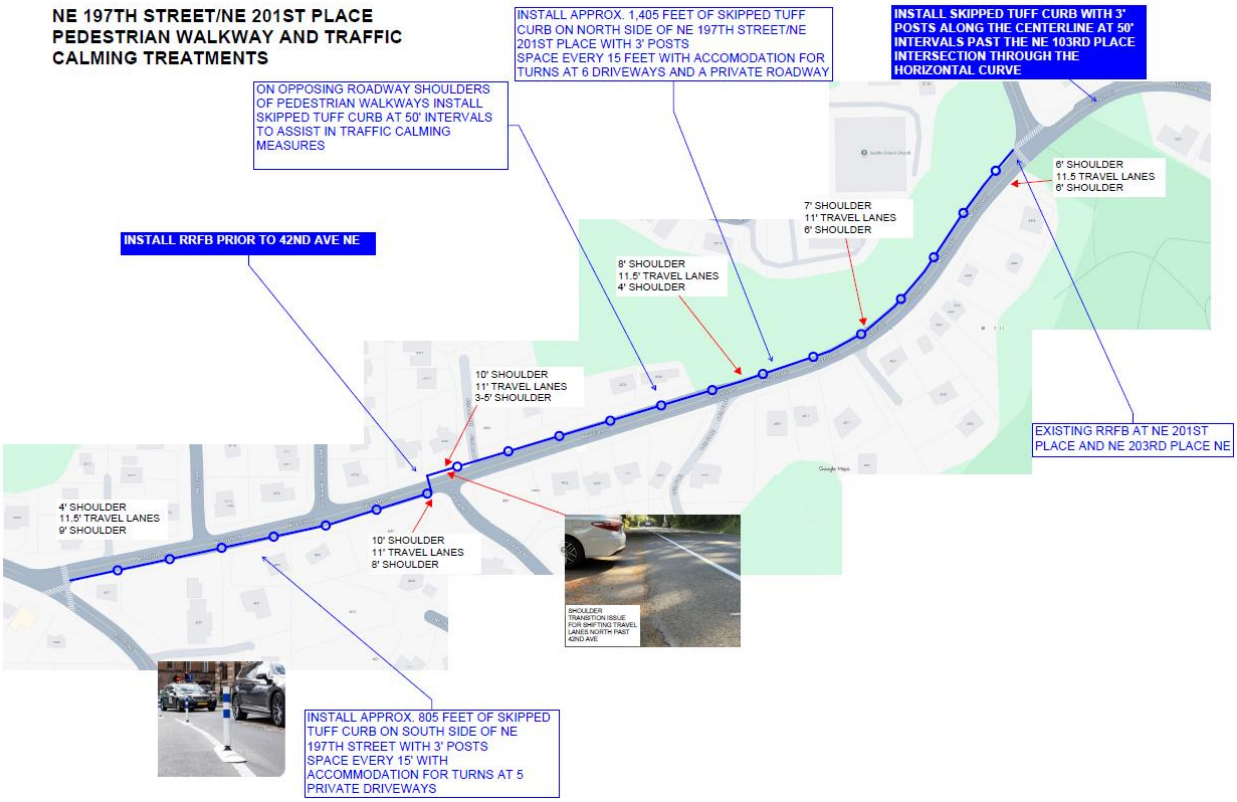
Engineering

NE 197th Street / NE 201st Place Pedestrian Walkway and Traffic Calming Project – Progress Update

The city has made progress toward implementing the first phase of pedestrian safety and traffic-calming improvements along NE 197th Street and NE 201st Place. King County Roads has agreed to serve as the City's contractor for the work. Although King County was unable to complete the improvements during the 2026 construction season, the city is coordinating with the County to schedule construction during the first half of 2027.



The first phase will take a slightly different approach to traffic calming, using a combination of skipped Tuff Curb installations and reflective visual barriers (RRFBS) to help define the pedestrian walking areas, increase driver awareness, and encourage slower vehicle speeds. The proposed improvements include approximately 1,405 feet of skipped Tuff Curb along the north side of NE 197th Street/NE 201st Place and approximately 805 feet along the south side of NE 197th Street. The installations will include regularly spaced posts, with accommodation for access to private driveways and turning movements.



The project will also include Rectangular Rapid Flashing Beacons (RRFBs) at the pedestrian crossing near 42nd Avenue NE to improve crossing visibility and driver awareness.

This work represents the initial phase of a larger effort to improve pedestrian safety and traffic conditions along the corridor. In future phases, the city will continue evaluating opportunities for additional shoulder improvements and a potential extension of the pedestrian walkway to further improve connectivity and pedestrian access.

L90 Culvert Replacement Project – Progress Update

The city continues to move forward with the L90 Culvert Replacement Project, which will address the undersized culvert carrying Lyon Creek beneath NE 185th Street near the intersection of SR 104 and 35th Avenue NE. The existing culvert creates a barrier to fish passage, and its replacement is intended to improve fish passage and meet current design standards.

The project is currently in the design phase, and the current schedule anticipates completion of design in late 2027 or early 2028, with construction planned for the 2028 summer fish window.

On October 29, 2026, the city hosted a community meeting to discuss the project and gather neighborhood input regarding the future configuration of the intersection and surrounding roadway. The meeting provided a valuable opportunity to hear directly from residents about their experiences, concerns, and priorities for the area.

The city received excellent feedback and learned a great deal from community members about neighborhood access, traffic patterns, and their needs for the intersection. This input will help inform the design process. No final intersection configuration has been selected at this stage, however based on input the city does not anticipate there will be changes to the intersection layout or function.

A community survey remains available for residents who were unable to attend the meeting or who would like to provide additional feedback. The city encourages continued participation as we work through the design process.

L90 Culvert Project | Lake Forest Park, WA - Official Website

The city appreciates everyone who took the time to attend the meeting and share their perspectives. We will be following up with the community soon with an update on the feedback received and the next steps in the project.

Public works engineering team have been awarded $157,750 n grant funding from the Transportation Improvements Board for improvements to the 178th street corridor improvement project.

Streets, Roads & Right-of-Way Maintenance

- Vegetation Maintenance and Sight-Line Improvements: Public Works staff have been working with property owners to address overgrown vegetation that impacts roadway visibility and impedes sight distance. This work is intended to improve safety for motorists, pedestrians, and cyclists. Residents are reminded that, pursuant to Lake Forest Park Municipal Code 12.02.120, maintenance of vegetation adjacent to public streets and sidewalks is the responsibility of the abutting property owner. This includes keeping trees, shrubs, and other vegetation properly trimmed to maintain adequate sight distance and ensure safe passage along public rights-of-way. The City appreciates the cooperation of property owners in helping maintain safe and accessible streets and pathways throughout the community.
- Illegal Dumping: Removed illegally dumped items from City rights-of-way and public areas.
- More Illegal Dumping: Public Works staff investigated a report of illegal dumping of paint into a stormwater catch basin. There was evidence of white paint on the storm drain, however it had already moved out of our system and into the natural waterways by the time we arrived. Staff followed up with contractors performing work in the surrounding area. This serves as an important reminder that only rain should go down the storm drain. Paint, chemicals, and other pollutants will travel through the stormwater system into local streams, lakes, and ultimately Puget Sound, harming fish and other aquatic life.



- Street Sweeping: Continued extra fall street sweeping to maintain clean roadways and remove accumulated debris. Sir Sweeps-A-Lot is staying busy. https://www.facebook.com/share/v/14t6b5qmpQj/
- Ditch and Shoulder Maintenance: Performed ditch cleanout and roadway shoulder maintenance to improve drainage, maintain roadside conditions, and support roadway safety.

Parks & Recreation

- Routine Park Maintenance: Continued seasonal mowing and general grounds maintenance throughout City parks.
- LFPE Tennis Courts: Installed new benches at the tennis courts and working with an electrician to find parts and complete repairs to the court lighting to improve the amenities and usability of the facility.

Facilities, Fleet & Equipment

- City Hall Maintenance: Completed various facility maintenance tasks at City Hall to support the ongoing upkeep and functionality of City facilities.
- Winter Preparation: Conducted shop cleanup and organization in preparation for the winter maintenance season, ensuring equipment and work areas are ready for seasonal operations. Still a long way to go on this task.
- Vehicle Key Management: Organized vehicle keys and completed organizational improvements to support fleet access and day-to-day operations.

Emergency Response & Public Safety

- Roadway Safety Repairs: Removed broken C-curbing along SR 522 in response to an after hours call.
- Completed a temporary repair of the damaged extruded curb on Hamlin Road to address immediate safety concerns.

- Lumen Manhole Failure – SR 522: Responded to an emergency involving a failed Lumen manhole on SR 522. Public Works staff implemented traffic control and temporary safety measures to protect the traveling public and address the immediate roadway hazard while the issue is being addressed.



Republic Services News

Sunday, November 15 is America Recycles Day, a national environmental awareness observance held every year. It encourages individuals, schools, businesses, and communities to improve recycling habits, reduce waste, and support responsible materials management.



Recycling in the U.S. has grown from under 7% in 1960 to about 32% today, with national goals aiming for a 50% recycling rate by 2030. Recycling and reuse activities support approximately 681,000 jobs, $37.8 billion in wages, and $5.5 billion in tax revenues annually.
Ways to Participate

- Conduct a home or workplace waste audit
- Learn local recycling rules
- Join community cleanup or collection events
- Promote recycling education at school or work
- Share efforts on social media using #AmericaRecyclesDay

America Recycles Day 2026 continues the long-standing national effort to improve recycling behavior and reduce waste across communities.

I. Internal City Information

II. Council Information

III. Response to Citizen and Council Comments

IV. Contract Reporting

No new contracts to report.

V. Legislative Update

VI. Community Events

VII. Upcoming City Sponsored Events

VIII. Meetings Calendar

North King County Coalition on Homelessness
November 19, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)
November 19, 2026, 6:00 PM - 7:30 PM City Hall and via Zoom

Parks and Recreation Advisory Board Meeting (hybrid meeting)
December 1, 2026, 4:00 PM - 6:00 PM City Hall and via Zoom

Tree Board Meeting (hybrid meeting)
December 2, 2026, 7:00 PM - 9:00 PM City Hall and via Zoom

Planning Commission Meeting (hybrid meeting)
December 8, 2026, 7:00 PM - 9:00 PM City Hall and via Zoom

City Council Work Session (hybrid meeting)
December 10, 2026, 6:00 PM - 7:00 PM City Hall and via Zoom

City Council Regular Meeting (hybrid meeting)
December 10, 2026, 7:00 PM - 9:00 PM City Hall and via Zoom

North King County Coalition on Homelessness
December 17, 2026, 1:00 PM - 2:30 PM

City Council Budget & Finance Committee Meeting (hybrid meeting)
December 17, 2026, 6:00 PM - 7:30 PM City Hall and via Zoom