

City Administrator Report

City of Lake Forest Park

Date: April 25, 2024

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

CC: Honorable Mayor Tom French
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department

Officers responded to an aggressive solicitor complaint. The caller stated a male subject knocked on their door and announced he was a felon and wanted to “talk.” This frightened the homeowner, who called the police. The solicitor became aggressive with officers, at which point the reporting party and the solicitor began yelling at each other. The solicitor refused to ID himself, claiming a religious exemption. The solicitor was warned he would be cited if he continued to solicit magazine sales.

Officers responded to a suspicious vehicle and determined it was reported stolen out of Seattle. Officers confirmed it was stolen and notified the owner. The owner arrived and stated it was not his vehicle. It appears the identification plates were swapped with another vehicle. This second vehicle was determined to be stolen out of Seattle as well. The original vehicle information was re-entered as stolen.

A caller reported her husband drives intoxicated through Lake Forest Park every night. Officers located the vehicle traveling on Bothell Way. Officers followed the vehicle all the way to its house. However, no traffic violations or indications of intoxicated driving were observed.

Seattle PD contacted LFPPD, stating they had located one of our stolen vehicles. During the investigation, it was determined that the same vehicle had possibly been used in a burglary in Lynnwood. Seattle PD impounded the vehicle, and the owner was notified.

Officers contacted an occupied vehicle in Animal Acres Park after dark. Officers discovered the passenger had multiple warrants for her arrest for theft. The subject was later transported and released to Edmonds PD for their warrants.

Officers were dispatched to a subject passed out in a vehicle parked behind a business. The caller stated the subject was slumped over the wheel, and they were unsure if the subject was breathing. Officers spoke with the subject, who refused to identify himself and indicated he was fine. Officers observed no evidence of DUI or drugs.

Officers located several subjects slumped over in a vehicle parked near the LFP Bar and Grill. A citizen also said they had seen the subjects throwing garbage over the fence near the dumpsters earlier. Several subjects were contacted and found to have multiple warrants for their arrest. One subject also returned as a "highly violent" offender. Subjects were later booked into Snohomish County jail for their warrants.

A subject reported finding broken glass where his car had been parked. While officers were taking a stolen vehicle report, the owner got a ping on his vehicle in Seattle. SPD was advised and asked to conduct an area check for the vehicle. The vehicle has not been located.

Officers contacted an intoxicated subject at the LFP Towne Center. The subject was reported to run into a wall. The subject refused medical attention and the offer for an officer of a ride home. The subject refused to identify himself. The subject was advised the Towne Center was closed and to leave the property.

A caller reported a male subject wandering in his neighborhood, asking to call Seattle police because someone was trying to harm him. The subject continued to yell while walking around. Officers contacted the subject, who advised he had been detoxing from methamphetamines for the past four days. At his request, the subject was given a courtesy transport to Bothell.

Officers responded to a loud explosion at 5 Acre Woods Park. They found the porta potty destroyed and damage to a nearby garbage can. The caller reported that the explosion shook her windows. This is the second incident at this location, and police are still investigating.

A caller reported an intoxicated subject was "smashing" his doors and windows. The caller armed himself and hid in a bathroom until the police arrived. The responding officers were able to locate a female subject who was under the influence and having a mental and emotional episode. The subject stated she wanted to go back to Seattle. The subject refused all offers of assistance or resources. The subject was given a courtesy ride to Lake City Fred Meyers.

An officer observed a vehicle leaving the mall with no lights on at 1 am. The vehicle came back as stolen. The driver pulled over however he gave a false name and had to be identified using a fingerprint scanner. The subject was arrested and released after the jail refused booking due to medical issues.

Officers located a highly intoxicated subject in the roadway drinking from a bottle of wine. The subject was found to have a warrant for her arrest. The subject was turned over to Mountlake Terrace PD for booking.



Just after midnight, an unknown male attempted to break into the side building of Mr. Green's Cannabis Store. The male suspect was observed to be in a very agitated, excited delirium state and performed push-ups along Bothell Way

before police arrival. After a warmup exercise was complete, the male suspect entered Mr. Green's property and then used a metal pole to smash the windows and ram one of the doors to the property. The structure was later cleared by police units, and a K9 track was unsuccessful in locating the male suspect. It was later found that he had also smashed windows at Briley BBQ business.

Later in the afternoon, officers were notified of a recklessly driven vehicle on Bothell Way NE that drove into the lower LFP Town Center area. The reckless vehicle was a reported stolen vehicle from Seattle. Within 90 seconds of dispatch, the stolen vehicle was in front of the Rite Aid store and backed into a parking stall. At nearly the same time, two juvenile male suspects exited the store. They started to quickly flee the area, with the Rite Aid manager following and telling officers that the suspects had just shoplifted bottles of alcohol. Officers stopped and detained the passenger suspect of the stolen vehicle while the driver fled into the mall. Despite a detailed search by assisting Bothell PD officers, that juvenile driver suspect was not found. The Rite Aid manager positively identified the detained suspect and formally arrested them, and a bottle of alcohol with a security cap still attached was located and returned to the store. The juvenile was identified with an ID card, and it was learned that he had just been released from juvenile custody for possessing a stolen vehicle and shoplifting. Due to the Washington state laws regarding juveniles, the in-custody juvenile could not be questioned about the identity of his juvenile accomplice who was driving the stolen vehicle. The arrested juvenile was criminally charged with theft, processed, and was released to his parent as the juvenile justice center would not take custody.

Officers were called to investigate a suspicious individual potentially sleeping near a fence line at NE 148th Street & 35th Avenue NE. Upon arrival, an officer spotted a transient man stumbling away toward Seattle. Attempts to offer crisis services were made but declined by the individual. A little while later, the officer was documenting the incident, a car alarm sounded, and the same transient individual was observed fleeing. The officer detained the individual on suspicion of car prowling. During the stop, the individual was found with a glass smoking pipe. He confessed to attempting to enter a vehicle owned by a nearby car repair shop but fled when the alarm sounded. Initially providing a false name, his true identity was revealed, uncovering warrants for theft, trespassing, and a history of armed criminal activity. Due to concerns about injuries and recent drug use, medical assistance was requested and provided. He was booked into jail. When questioned about his actions, the individual cited drug use as a motivating factor. The vehicle owner declined to press charges, as nothing was taken from his vehicle.



During a council session in 2023, multiple residents residing along the 5000 block of 187th Avenue addressed concerns regarding speeding on their street. The Traffic Calming group suggested installing speed signs and it was agreed.

The digital radar speed display signs were erected on April 3rd along 187th Avenue, spanning both east and west directions, aimed at promoting a reduction in vehicle speeds.

NEMCo

As part of the most recent quarterly statewide 5th Saturday Communications exercise, the Northshore Emergency Management Coalition mobilized its volunteer corps to practice conducting a Rapid Damages Assessment (RDA) and to test their ability to communicate damage reports to the NEMCo Emergency Operations Center (EOC) and other county and state partners.

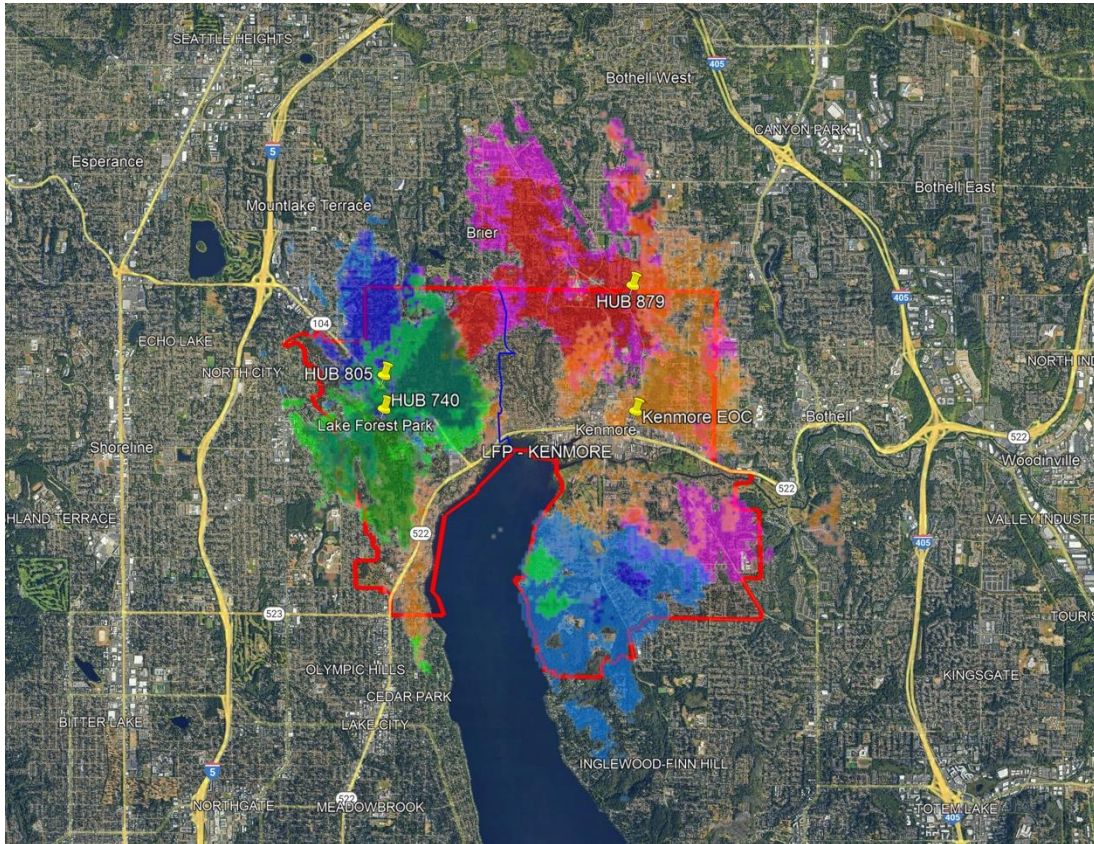
This RDA involved volunteers pairing up to drive pre-established routes throughout the Cities of Kenmore and Lake Forest Park, reporting any damage or emergency events they found along the way. Also known as windshield assessments, RDAs are intended to be a quick survey of the area so that decision makers in the EOC can have accurate and timely information about conditions throughout each city immediately following a disaster. This information is then correlated and combined with information coming in through traditional methods, such as 911 dispatch and local news, to give decision makers a better understanding of the situation despite the chaos that often takes place right after a major event.

Since disaster can strike at any time, training the NEMCo Volunteers on critical tasks such as this allows them to provide aid when traditional city staff or first responders are still coming from homes away from town or responding to more serious emergency needs. This helps the volunteers, most of whom live locally, act as an important stopgap and force multiplier when their communities need them most.

Once this information is processed through the NEMCo EOC, tools such as HAM radio, and its ability to transmit data, allow these damage reports to be passed to other partners. This includes things like bridge and roadway conditions that can be sent to the State Fusion Center and then forwarded to partners at the Department of Transportation. Once this initial assessment is completed, these tools also allow resource requests and other communications to still flow when cell phone networks and the internet may be down or significantly overloaded.

Another benefit of conducting this combined radio communications exercise and functional RDA, is that NEMCo was able to test the functionality of its GMRS and HAM radio coverage. To

do this, several volunteers acted as stationary hubs, similar to how a community point of distribution or incident command post would operate during an event. The volunteers then recorded the results of various radio transmissions, at the hubs, while conducting the RDA, and from the EOC. These results were compiled to create images, such as the one below, that identify coverage areas, dead spots, and can be used to direct future planning.



In addition to this exercise, NEMCo hosted a two day HAM radio technician course and has started its next 7 week CERT Basic Course. These training are critical to growing the volunteer corps as well as training local residents on basic preparedness skills. NEMCo is also starting its next round of quarterly training for partner agencies and preparing for upcoming summer events.

II. Internal City Information

III. Council Information

Lakefront Property updates: Grant applications for RCO funding are due May 1st. Staff and consultants are working submit application in two categories, Water Access in Washington Wildlife and Recreation Program, and ALEA - Aquatic Lands Enhancement Account, based off of the preferred concept design adopted March 28th. Demolition/deconstruction coordination for the early works phase to stay in compliance with the RCO acquisition grant has started to take place. A salvage inventory has begun, and the hazardous materials assessment has taken place.

Community Development Department

- A. Community Survey- The community survey for the 2024 periodic update of the Comprehensive Plan was available from March 27 to its closing at end of day Wednesday, April 17. Community members were highly encouraged to participate and indicate what does or does not reflect their impressions of Lake Forest Park and hopes for the city's future. The participation, insight, and ideas about the city from the Lake Forest Park community are highly valued and respected. The survey results will now be collected, compiled, summarized, and shared as soon as available in late April or early May.

- B. Comprehensive Plan Periodic Update- The 2024 periodic update effort continues with a focus on the Capital Facilities and Utilities Elements and a revisit to the Transportation and Environmental Quality (Climate) Elements at the special and regular meetings of the Planning Commission in early May. Important work was completed on the Housing Element policy in April. It is anticipated that a public hearing will be organized and noticed for proposed amendments prior to a formal recommendation by the Commission to the Council this Summer. The numerous added special meetings are proving effective in focusing the discussion with consultant SCJ Alliance during the regular meetings that follow. The integration of the draft Climate Action Plan and a new requirement for a Climate Element by 2025 (2029), with Greenhouse Gas and Resiliency sub-elements, is also prioritized in the work.

IV. Response to Citizen and Council Comments

V. Contract Reporting

Nothing new during the reporting period.

VI. Legislative Update

VII. Community Events



The Climate Town Hall, cohosted by the five northland cities (LFP, Kenmore, Bothell, Woodinville, and Kirkland) in the 1st legislative district, was held on Saturday, April 13th. The meeting held at Third Place Commons focused on the state's climate issues. Mayor French welcomed the crowd of about 85. Brian Saunders, a member of the Climate Action Committee, moderated the event. The legislators were asked three questions: the accomplishments of the last session, the impact of the climate legislation on the impacted communities, and the effects of I 2117 if it passes.



The 2024 Earth Smart Green Fair was a success! Over 15 booths attended with a steady flow of participants coming through for the day. Earth friendly giveaways, ideas, and great conversations took place on ways how to help make our LFP environment a better place.

VIII. Upcoming City Sponsored Events

Pack the Park 5K is rolling your way!

Join us on May 11th to make strides against child food insecurity in the Shoreline School District. Whether you run, walk, or roll, your participation brings snacks and smiles to children in need. Registration is open now at: <https://pack-the-park.com/>

Lace up for a good cause and secure your spot, today!



CALLING ALL SUPERHEROES
Pack The Park 5K-ish Walk/Run
HELP FIGHT FOOD INSECURITY

WEAR A SUPERHERO SHIRT, MASK OR CAPE!

Adults \$25 Students \$15
 Register at <https://pack-the-park.com>
Saturday, May 11 @9:00 - Noon

Animal Acres Park- Lake Forest Park

Run/Walk Benefiting Students in the Shoreline School District Facing Food Insecurity

sponsored by:

CALVIN PRESBYTERIAN CHURCH
 CITY OF LAKE FOREST PARK
 Kind of Co. EVENTS kacevents.com
 Friday Food Packs
 Windermere REAL ESTATE Ryan Francescutti
 P'NECONES & PLAYTIME
 THIRD PLACE BOOKS nékter JUICE BAR

Recycling Collection Event with the City of Kenmore May 11, 2024!

The Cities of Lake Forest Park and Kenmore are partnering for a combined Recycling Collection Event! Take a look at the [Event Flyer](#) (<https://cityofflp.gov/DocumentCenter/View/11639/2024-Ken-LFP-May-RCE-Flyer>) to view the full list of what you can and cannot bring. Please be aware fees do apply for certain items. The collection event will take place Saturday, May 11, 2024 from 9:00 a.m. to 3:00 p.m. at [Epiphany Lutheran Church](#).

Items you can bring ([please view the event flyer for full details and information](#)):

Tires*, Propane Tanks*, Appliances and Scrap Metal*, Porcelain Toilets & Sinks*, Lead Acid & Household Batteries, Mattresses*, Paper Shredding (4 box limit), Clean Bulky Wood, and Refrigerators & Freezers*.

*Fees apply

Please note: No flat beds or dump trucks allowed. We reserve the right to refuse over-sized, commercial, contaminated, excessive, or unacceptable loads.

IX. Meetings Calendar

[Parks and Recreation Advisory Board - Special Meeting \(hybrid meeting\)](#)

May 1, 2024, 6:00 PM - 7:30 PM @ City Hall and via Zoom

[Tree Board Meeting \(hybrid meeting\)](#)

May 1, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[Salary Commission Special Meeting \(hybrid meeting\)](#)

May 6, 2024, 4:00 PM - 6:00 PM @ City Hall and via Zoom

[Climate Action Committee Meeting \(hybrid meeting\)](#)

May 7, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[Planning Commission Special Meeting \(hybrid meeting\)](#)

May 8, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom

[City Council Work Session \(hybrid meeting\)](#)

May 9, 2024, 6:00 PM - 7:00 PM @ City Hall and via Zoom

[City Council Regular Meeting \(hybrid meeting\)](#)

May 9, 2024, 7:00 PM - 9:00 PM @ City Hall and via Zoom