



**City of Lake Forest Park
CIVIL SERVICE COMMISSION
June 17, 2025
MINUTES**

Commission members present: Chair John Olson, Vice Chair Kim Anderson, Cmr. Silje Sodal

Staff present: Secretary/Chief Examiner Shannon Moore, Police Chief Harden

Chair Olson called the meeting to order at approximately 8:04 a.m. The meeting took place in-person and via Zoom.

Approve Minutes

None.

Reports and Communications

Secretary Moore noted she'd resend a prior approved set of meeting minutes for Chair Olson to sign.

Old Business

Chief Harden submitted a letter to the Commission requesting the removal of three candidate names from the current entry level eligibility list. A motion was made to approve the request as presented by Chief Harden. Vice Chair Anderson seconded the motion. The motion passed unanimously.

New Business

A. Certify Entry Level & Lateral Police Office Eligibility Lists

The Commission inquired about the definition of an "exceptional" candidate, which was then described by Chief Harden.

A motion was made and seconded to approve the Eligibility Lists for the Entry Level & Lateral Police Officer as presented. Motion carried unanimously.

Entry Level Police Officer

Certified: June 17, 2025

Ranking	Name	Expires
1.	Terry Cobb (exceptional)	April 30, 2026
2.	Matthew Kuns	March 26, 2026
3.	Jason Moritz (exceptional)	June 17, 2026
4.	Jalen Bowen	March 26, 2026
5.	Chad Hansen	March 26, 2026

LATERAL Police Officer

Certified: June 17, 2025

Ranking	Name	Expires
1.	Austin Gutwein	June 17, 2026
2.	Neal Beeman	June 17, 2026
3.	Chase Holmes	June 17, 2026
4.	Kelly Gregory	April 30, 2026

Announcements/Schedule of Events

Secretary Moore shared that temporary Human Resources support had been hired to support the HR department's workload; one main area of support the new HR temp would assist in eventually would be police officer recruiting.

Chief Harden provided a staffing update to the Commission.

Secretary Moore also shared that two additional days of entry level oral board interviews were being conducted this week with the hope of scheduling another Civil Service Commission meeting shortly afterwards.

Adjournment

A motion was made and seconded to adjourn the meeting. Motion carried unanimously and the meeting adjourned at approximately 8:20 a.m.

SUBMITTED:

APPROVED:

Shannon Moore, Secretary/Chief Examiner

Chair John Olson