



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	December 14, 2023
Originating Department	City Council
Contact Person	Tom French, Deputy Mayor
Title	Extending the terms of Planning Commission Chair Maddy Larson and Planning Commission Vice Chair Lois Lee

Legislative History

- First Presentation December 14, 2023
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Attachments:

1. None
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Executive Summary

The current Planning Commission Chair and Vice Chair terms are scheduled to expire on February 28, 2024. With the city's current comprehensive plan update in 2024, it would be prudent to extend their terms to keep their knowledge of the comprehensive plan update and keep it on track for approval.

Background

Current Planning Commission Chair Maddy Larson is serving her second term, which is scheduled to expire on February 28, 2024. This would be Chair Larson's last allowed term on the Planning Commission.

Vice Chair Lois Lee's term is set to expire on February 28, 2024, but this is her first term, and is still eligible for a second full term.

With the work being done currently on the comprehensive plan update for 2024, it would be prudent to extend both terms to keep their knowledge on the Planning Commission. Commission Chair Larson's term could be extended for another 18 months and expire on August 28, 2025. Vice Chair Lee's could be extended for a full term, to expire on February 28, 2026.

The Council has the authority to extend a commissioner's term under Lake Forest Park Municipal Code 2.22.070 (D.):

D. Commissioners are limited to two consecutive full-term appointments, **except in extenuating circumstances where the city council finds it is in the best interest of the city to allow for reappointment for an additional term.** A one-year break in service must occur before a new appointment is made to the same commission after the expiration of any consecutive full-term appointments. If a commission seat is not filled by the first day of its term but is filled within 60 days of the term commencement date with confirmation of the council, the term shall be considered a full term for purposes of determining the term limit.

Both Commission Chair Larson and Vice Chair Lee have expressed interest in continuing to serve on the Planning Commission.

Fiscal & Policy Implications

Continuing the terms on the commissioners will keep the comprehensive plan on track for adoption in 2024.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none">• Approve the continuation of the terms of the Commissioners	The terms of the Commissioners will be extended.
<ul style="list-style-type: none">• Disapprove of the continuation of the terms	The terms will expire in 2024 and require a new commissioner appointment in February, 2024

Staff Recommendation

Extend Maddy Larson’s term on the Planning Commission to expire on August 28, 2025 (or alternatively February 28, 2026)

Extend Lois Lee’s term on the Planning Commission to expire on February 28, 2026