

City Administrator Report

City of Lake Forest Park

Date: December 14, 2023

TO: Honorable Deputy Mayor and Councilmembers

FR: Phillip Hill, City Administrator

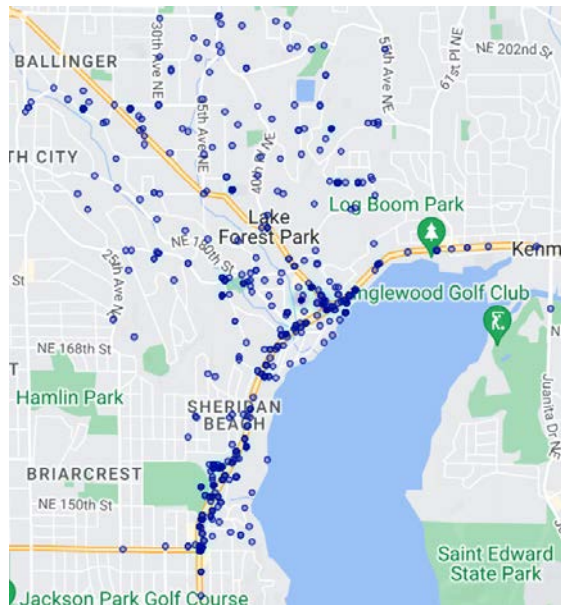
CC: Honorable Mayor Jeff Johnson
Leadership Team

The City Administrator Report is meant to provide the council, staff and community an update on the activities of the City and on issues that concern the City. This memo will be provided in each Council packet and is divided into key sections.

Please let me know if you have any questions or need additional information about any of the following items and please feel free to contact any of the department heads for additional information.

I. Intergovernmental and local issues update.

Police Department



Police incidents heatmap for

November 2023:

Each blue dot is an incident generated by dispatch or an officer. This map represents **XXX** incidents in **November**.

| | |
|-----------------------|-----|
| Traffic Events | 226 |
| Questionable Activity | 56 |
| Walk Through | 56 |
| Alarm | 18 |
| Theft | 17 |
| Traffic Collision | 15 |
| Welfare Check | 11 |
| Mental/Emotional | 8 |
| Disturbance | 7 |
| Noise Complaint | 6 |
| Violation of Order | 5 |
| MV Prowl | 5 |

Notable Incidents:

Officers were dispatched to a subject who called 911 to report he had been driving drunk, crashed his car, and needed help getting his car “unstuck”. After failing field sobriety tests officers took the subject into custody for DUI and impounded his vehicle.

Over several days officers received multiple calls from a subject with severe mental health issues. The subject repeatedly called 911 making threats and attempting to report things that were not happening. The subject was referred to a crisis responder (RCR) for possible assistance. Subject has threatened to shoot officers in the past.

Officers responded to a welfare check request. The caller reported he was out of town and unable to reach her partner at home. The partner was reported to have a history of drug use and suicidal ideations. There were also 4 dogs inside the residence. Officers were able to observe a subject slumped over inside the residence, however they were unable to access the building due to the aggressive animals. The officers were able to see that the subject was obviously deceased. Animal control arrived and took custody of the dogs. The medical examiner determined the subject likely died from a drug overdose.

Officers were dispatched to a male subject walking down the middle of 178th yelling and blocking traffic. Officers located the described subject who was then walking on the sidewalk. The subject refused to stop and speak with officers.

Officers assisted the fire department with a subject at the Kidney Center who stated he had not taken his anti-psychotic medication and was hallucinating. The caller reported that the subject was also confused and combative. Officers stood by while the fire department assisted the subject.

Officers were dispatched to a shoplift report at Albertsons. Store employees reported a male subject stole a donut from the bakery case and a pack of powdered donuts from the aisle. The subject became angry when confronted after leaving the store without paying. When the officers arrived, the subject continued to yell that he had not stolen any donuts. Officers clearly observed a large amount of powdered sugar on the subject’s clothing. The subject was arrested for theft 3rd.

Officers responded to a strong-arm robbery at Taco Bell. A male subject drove up to the drive thru window, shoved the employee out of the way and grabbed the register. The victim was unable to provide a license plate or description.

Officers responded to an exposing at a condominium complex. The victim reported a male subject exposed himself to her outside her front window. The male (Amazon delivery driver) stated he did not see the subject observing him and he was only urinating. Case sent to prosecutor for review.

Subject called stating her family member was intoxicated, lying out on the front porch, and refusing to come inside. Officers arrived and were immediately cussed out by the extremely intoxicated subject. Aid was called to check on the subject and determine if she could stay home with her level of intoxication. The subject was cleared by aid and assisted into the residence by the officers she was then attempting to hug.

An employee at ARCO reported a male subject pulled a knife on him when told not to smoke on the property. The suspect fled prior to PD arrival. The employee did not want to press charges, only wanted the police to know.

Officers responded to three suspicious subjects at Ross. One suspect was observed attempting to shoplift, one subject was passed out after using narcotics and one subject was booked on a warrant. All subjects were trespassed from the mall property.

Officers received a call at approximately 6:30pm of a subject who had left the Lake Forest Bar & Grill after doing a "dine and dash." An employee later confirmed that a known suspect with a previous dine and dash history came to the business, then left after not paying an approximate \$50 charge. He was identified by the bartender as acting oddly and talking to himself. An officer conducted an area check and located the suspect inside Third Place Books after the suspect made threats to shoot employees with a firearm. As a precaution, the officer drew his duty handgun and requested assistance with a sergeant responding to the store. As both officers-maintained cover and contact with the suspect, the suspect made threats to get a gun and shoot the officers and staff. The suspect said he was going to leave and stood up. When the officers moved to make physical contact with the suspect to prevent flight to the main part of the store, the suspect was taken to the floor. The suspect began to actively resist, including drawing at least one hand under his torso and refusing to show it upon repeated commands to show it.

It took both LFP officers as well as three assisting Bothell PD officers to get the suspect into custody. Aid was requested to the station as a precaution, but the suspect cussed out the medics telling them they would die, including calling a female medic a "bitch". The suspect refused to identify himself and did not have an ID. He was later booked into KCJ for a felony charge for the harassment threats to kill. The suspect was later identified and found to have multiple warrants for his arrest, including a department of corrections escape warrant. The suspect was also identified as an officer safety flag due to a past event when he grabbed the gun on an officer during an arrest. Per the arresting officer, the suspect screamed racial slurs including the "N" word multiple times at the officer during the transport to KCJ.

That same shift, at 2:15 am, there was a call at 12 Degrees North regarding 8-10 people with guns, including a rifle. This started over a domestic incident, in which a threat of assault was made. This threat caused the involved male to call some friends for assistance, which caused several subjects to show up armed. One subject was wearing a gun belt with gun exposed (however, this is legal), he was also carrying a rifle which he pointed at 3 subjects (which is not legal). Another subject had a concealed gun without a permit (not legal) he also pulled his shirt

up and brandished it on others (not legal). Having only two of our LFP officers on duty, Bothell assisted by sending several officers. Eleven subjects were ultimately detained, two were arrested and booked.

Again, this same evening shift, at 4am (the 2 officers still working the above incident with the incustodies) the Kushery (marijuana dispensary in the north end of city) was burglarized. The reporting party heard glass breaking and voices inside. Bothell officers backed us again. Turned out to be a good burglary but as the officers arrived, the suspect had just fled. They tried calling for K9 to track the subject but after contacting 6 agencies, none were available.

Albertsons staff observed three individuals entering, splitting up, and walked around the store. The manager witnessed them concealing items, prompting a call to the police. One subject, with an outstanding Mercer Island warrant, revealed felony convictions for residential burglary. Another initially gave a false name but later confessed to having a DOC Felony warrant, leading to his arrest for obstructing and drug possession. Notably, he was previously arrested for Organized Retail Theft on November 9th by Seattle PD. All three received Criminal Trespass Warning letters for the mall.

Two subjects were seen on video breaking the metal railing off the building and the glass on an exterior door to gain entry. The suspects had a backpack and stuffed as much merchandise as possible in the short time they were there. The inner security gate was not locked when the store employees closed the night before, which assisted the in the suspects gaining entry. AFIS processed the scene and evidence was collected for processing.

Police responded to a school lockdown triggered by an individual who entered Brookside Elementary School by tailing a parent through the main entrance, unbeknownst to the parent. School staff confronted the individual, who claimed to have a child at the school and provided a child and teacher's name. However, the provided names did not match any students or staff in the building. The situation escalated when the individual confessed his intention to harm the adult he had named. Subsequently, the individual exited the premises, returned to his vehicle, and departed. School staff immediately initiated a lockdown and called 911.

Despite the absence of visible weapons and no current evidence suggesting the individual possessed one, officers quickly arrived at the school and began a search of the campus and surrounding areas. All students and uninvolved staff were confirmed to be out of danger throughout the incident. Police maintained a presence at the school until the end of the school day, with extra patrols planned for the following day. Additional information revealed that the subject was experiencing mental or emotional distress and is seeking an individual associated with a massage clinic who owns a red vehicle. The detectives are collaborating with the Shoreline School District to obtain potential video footage. Officers and detectives will continue to follow up on any leads or information gathered in this ongoing investigation.

Public Works Department

Buidling permits for November were slightly lower than previous years. Year to date we remain close to last year's overall totals.

| Nov-23 | | |
|---|--------|-------------|
| Permit Type | Issued | Fees |
| New Single Family Home | 0 | \$0.00 |
| New Multi-Family Home | 0 | \$0.00 |
| Alteration, Remodel, Addition | 7 | \$7,824.31 |
| Mechanical | 26 | \$5,324.55 |
| Plumbing | 7 | \$2,039.40 |
| Right of Way | 6 | \$2,999.70 |
| Sewer | 3 | \$684.95 |
| Clear & Grading | 0 | \$0.00 |
| <i>Sound Transit ROWs - 0 permits - \$0</i> | | |
| Total | 49 | \$18,872.91 |

A total of 90 heat pumps have been installed this year, and 12 solar installations were completed.

New Hire: Beginning Monday, December 11, Katie Phillips will be our new Project Manager. Katie has an engineering degree along with a variety of other varied work experience to bring to the city. Her focus will be navigating the NPDES (stormwater) Permit and assisting with our Capital Improvement Projects.

During a recent weather event, our Public Works crews removed woody debris from McAleer Creek.



Community



On December 7, Chabad of North Seattle hosted the inaugural Grand Menorah Lighting at the Town Center. The community came together to celebrate themes of light, miracles, and unity. Attendees enjoyed complimentary traditional donuts, music, and various activities at this free event. The Chabad and Rabbi expressed gratitude for the presence of the police department at the celebration. Officers actively interacted with the crowd,

distributing badge stickers to enthusiastic children who eagerly adorned them.





Development Director, Mark Hofman. Mark comes to the city with nearly 24 years experience. He will oversee the Planning, Building and Arborist functions. His first day is January 8, 2024.

- The draft Tree Inventory was presented to the Tree Board at their November meeting. The consultant team is working on final edits as recommended/requested by the Tree Board and the final report will be presented to the City Council in early 2024.

II. Internal City Information

- The Planning Commission will be reviewing the draft community profile and land use sections as part of the Comprehensive Plan Update at their December 12 meeting.
- The city has hired a new Community

III. Council Information

IV. Response to Citizen and Council Comments

V. Contract Reporting

Eight agreements were administratively approved during the reporting period: AG-23-067, term extension letter for Professional Services Agreement with Urban Forestry Services/Bartlett Tree for Certified Arborist Review Support; AG-23-068, Amendment 6 to Memorandum of Agreement with WA State Department of Corrections for Community Restitution; AG-23-071, Amendment 1 to Service Agreement for Court Currency Pickup (adds City Hall); AG-23-072, term extension letter for Professional Services Agreement with Gray & Osborne, Inc., for Design Replacement for Culverts L80 and L90; AG-23-073, term extension letter for Professional Services Agreement with Transportation Solutions, Inc., for Design of a Roundabout for SR 104/40th Place NE; AG-23-074, term extension letter for Professional Services Agreement with Gray & Osborne, Inc., for 35th Avenue NE Drainage Project; AG-23-075, term extension letter for Professional Services Agreement with Transpo Group USA, Inc., for Professional Services Agreement for Safe Speed Study; AG-23-076, In-person Parliamentary Training by Ann Macfarlane/Jurassic Parliament.

Lakefront Park Property Updates and Overview

Overview of the past month includes progress of feedback analysis and interpretation, design programming, and development of concept alternatives. Interpretive plan has been completed. Survey, arborist review, and cultural resource studies are close to completion. Presentation of design alternatives will take place at the Parks and Recreation Advisory Board January 23 meeting. After the Parks Board makes their recommendation, an open house will take place mid-February for full community input on alternatives.

VI. Legislative Update

- The Legislative Steering Committee will be meeting with the city's state delegation on December 13 to discuss legislative priorities and the upcoming session.

VII. Community Events**You're invited to the grand opening of the Shoreline Tool Library on Saturday, January 6 from 9 a.m.-noon.**

The Cities of Shoreline and Lake Forest Park have teamed up with nonprofit Seattle REconomy to create the **Shoreline Tool Library (tool library)**, which is like a book library but for tools and other useful items. Located at the Evergreen RV building (16610 Aurora Ave N), the library offers everything you don't want to buy or store: pressure washers, power tools, catering supplies, table, chairs, party tents, lawn mowers, board games, seeds, toys and thousands of other items. The tool library also offers discounted used building supplies such as lumber, flooring, hardware, and painting supplies as well as classes on topics like sewing basics, intro to power tools, and general home maintenance.

Learn more at www.SeattleREconomy.org or stop by the tool library during open hours (Monday, Wednesday, and Friday from 5-8 p.m., and Saturdays from 9 a.m.-noon) starting January 6.

Winter Porch Light Parade

All month long, experience the magic of lights this holiday season across four cities.

Check out homes and businesses in Lake Forest Park, Bothell, Kenmore, and Shoreline that have gone all out this holiday season with light displays. This self-guided tour of lights is the perfect outing to enjoy with your family or friends from the convenience of your car.

To plan your route, find more information, or register, go to: bit.ly/winterporchlightparade



VIII. Upcoming City Sponsored Events

IX. Meetings Calendar

CANCELED City Council Budget & Finance Committee Meeting (hybrid meeting)
December 21, 2023, 6:00 PM - 7:30 PM

CANCELED - Parks and Recreation Advisory Board Meeting (hybrid meeting)
December 26, 2023, 7:00 PM

[Climate Action Committee Meeting \(hybrid meeting\)](#)
January 2, 2024, 7:00 PM

Please note: 2024 meetings will be added to the website calendar within the next two weeks.