

1 **City of Lake Forest Park – Tree Board Meeting**
2 **Meeting Minutes: April 02, 2025; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Tree Board Members present:** Richard Olmstead, Richard Saunders, Victoria Kutasz, Doug
6 Sprugel, and Mark Phillips
7

8 **Staff and others present:** Larry Goldman, LFP City Council (via Zoom); Elizabeth Talavera,
9 Assistant Planner
10

11 **Members of the Public present:** James Mead, BJ Hetal, Julian Andersen
12

13 **Tree Board Members absent:** Stacey Spain
14

15 **Call to order:** 7:00 PM
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17 **Short Reflection:** Board member Saunders gave a short reflection on ginkgo trees.
18

19 **Introductions:** The Tree Board and staff gave introductions.
20

21 **Approval of Meeting Agenda:** Board member Saunders motioned to approve the agenda; Board
22 member Sprugel seconded. The agenda was approved unanimously with no changes.
23

24 **Approval of Minutes:** Board member Olmstead motioned to approve the minutes; Vice Chair
25 Kutasz seconded. The March 2025 minutes were approved unanimously with the suggested edits.
26

27 **Public Comment:** James Mead gave an update on the beavers at Grace Cole Park.
28

29 BJ Hetal expressed interest in joining the Tree Board and gave a brief summary of her volunteer
30 experience.
31

32 **Next meeting:** The next meeting occurs on Wednesday, May 07, 2025.
33

34 **Reports and Announcements:**
35

36 Tree Board Update

37 Vice Chair Kutasz gave an update on the Climate Policy Advisory Team meeting about the Green
38 House Gas emissions presentation. Vice Chair Kutasz also mentioned that the community survey
39 for the climate element is now available for the public.
40

41 Councilmember Goldman Update

42 Councilmember Goldman announced the lakefront park will be built in stages due to budget issues.
43 Councilmember Goldman also discussed the Sound Transit project, including that permits will not
44 be applied for until 2026.
45

46 City Staff Update

47 No staff update.
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5 **Old Business:**

6 Green Fair – Recap

7 Vice Chair Kutasz announced that she ordered and received the LFP Tree Board banner for tabling
8 events, the banner was a success for community engagement. Vice Chair Kutasz also mentioned
9 possibly ordering LFP stickers.
10

11 Arbor Day - April 27th

12 The Tree Board discussed that the event will be at Horizon View Park at 1:00 pm. Board members
13 Olmstead, Sprugel, Saunders, Phillips, and Kutasz mentioned that they will be available to attend the
14 event. Vice Chair Kutasz mentioned that she would be available to bring engagement materials to
15 the event.
16

17 Exceptional Tree List

18 Board member Sprugel presented the Exceptional Tree List and went over the proposed new
19 diameters at breast height (DBH) for tree species and the reasoning for new size. Board member
20 Sprugel moved to approve the list and Vice Chair Kutasz seconded. The exceptional tree list was
21 approved unanimously.
22

23 Community Forest Management Plan

24 Tabled for next meeting.
25

26 **New Business:**

27 Holly Tree Invasive Essay

28 Board member Olmstead mentioned that the state of Washington recently listed holly as a noxious
29 weed on March 11, 2025. Board member Olmstead mentioned that he will be drafting a short essay
30 for the City to inform residents of the new update.
31

32 **Agenda for Next Meeting:** The Board will be discussing Arbor Day Recap, Community Forest
33 Management Plan, and Tree Ordinance, Exceptional Tree List.
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35 **Adjournment:** Board member Saunders motioned to end the meeting and board member Olmstead
36 seconded.
37

38 Meeting adjourned at 9:00 PM
39

40 APPROVED:

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43 _____
44 Mark Phillips, Chair