

1 **City of Lake Forest Park – Planning Commission**
2 **Regular Meeting Minutes: July 09, 2024; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
4

5 **Planning Commissioners present:** Chair Ashton Alvarez- McCartney; Melissa Cranmer, Meredith
6 LaBonte, Lois Lee, and Cherie Finazzo, and David Kleweno
7

8 **Staff and others present:** Mark Hofman, Community Development Director; Lorri Bodi, Council
9 Liaison, John Lebo, Council member; Cristina Haworth, SCJ Alliance
10

11 **Members of the Public present:** none
12

13 **Planning Commissioners absent:** Vice Chair Janne Kaje, Sam Castic, and Madlyn Larson
14

15 **Call to order:** Chair Alvarez-McCartney called the meeting to order at 7:03 PM
16

17 **Land Acknowledgement:** Cmr. Cramner read the land acknowledgement.
18

19 **Approval of Agenda:** Cmr. Cramner made a motion to approve the agenda, Cmr. Lee seconded,
20 and the motion to approve the agenda was carried unanimously.
21

22 **Approval of Minutes:** Cmr LaBonte requested to strike lines 40-47 from the June minutes.
23 Chair Alvarez-McCartney made a motion to approve the June 06 Special Meeting Minutes with the
24 edits, Cmr. Lee seconded and the motion to approve the minutes was carried unanimously.
25

26 **Public Comment:** No public comments.
27

28 **Next meeting:** The next meeting occurs on August 13, 2024.
29

30 **City Council Liaison Report:** Council liaison, Bodi, announced that she will be stepping down as
31 Council Liaison and that Council member John Lebo will be taking over the role. John Lebo
32 introduced himself and his experience as a previous commissioner and his work experience in Sound
33 Transit.
34

35 **Old Business:**

36 **Preparation for July 16, 2024 Comprehensive Plan Open House**

37 Council member Bodi discussed having the option of having two versions of the Comprehensive
38 Plan. One version having the strikethroughs and edits, and the other version having the current
39 clean version. Cmr. Finazzo suggested a QR code that can show the track-changes draft version.
40

41 The Open House dates were finalized for July 16 and August 13.
42

43 Ms. Haworth gave a presentation on the Open House format. Councilmember Bodi discussed that it
44 was important to have the survey results at the Open House. Ms. Haworth stated that the results are
45 ready and will be available to the public during the Open House in station 1. There will be a total of
46 5 stations at the Open House. Station 4, Economic Development, will also include an interactive
47 activity for feedback on neighborhood-serving commercial types. Station 5 will include information
48 on the next steps.

1
2 Two options of a photo collage or wishing tree that were discussed to engage the community. There
3 was an agreement to combine the two options to adhere to more age groups.
4

5 Logistics were also discussed for the event, including set up times and tasks.
6

7 **Comprehensive Plan Periodic Update Status**

8 Ms. Haworth provided an update on the status of the Comprehensive Plan. The photos and graphic
9 are currently being updated as well as formatting.
10

11 Cmr. Lee made a comment about possibly including more information on the tree permitting and
12 urban forest management in the parks element to provide more resources for residents.
13

14 **New Business:**

15 Not applicable.
16

17 **Reports and Announcements:**

18 None.
19

20 Citizen Comment:

21 None.
22

23 **Agenda for Next Meeting:** Additional discussion on comprehensive plan amendments.
24

25 **Adjournment:**

26 Chair Alvarez-McCartney made a motion to adjourn the meeting, Cmr. Lee seconded, and the
27 motion was carried unanimously. The meeting adjourned at 9:00 PM.
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29 APPROVED:

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31 _____
32 Ashton Alvarez-McCartney, Planning Commission Chair