Semra Riddle

4.9.2 Public Comment

A <u>regular</u> business meeting typically-includes public comment for a limited period of time stated in advance on the agenda, during which a member of the public may address the Council on any matter of public concern that the Council has purview, control or influence over (whether or not on the agenda) for up to three minutes. <u>Overall limit on The actual</u> time allowed for individual public comment <u>mayshall</u> be determined by the presiding officer and stated publicly at the beginning of the public comment period.

- A. Any member of the public wishing to address the Council is encouraged to do so in person or virtually. Individuals in person willshould fill in the sign-in sheet provided for that purpose. Speakers must be recognized by the chair, come forward to the microphone and identify themselves by name and state the agenda item or topic they are addressing before proceeding. The presiding officer may offer an opportunity for comment to those in the chambers who wish to speak who are not on the sign-in sheet. After members of the public in person have spoken, the presiding officer will take public comment from those participating virtually by asking virtual speakers signal their intent to speak. offerThe sSpeakesr shall abide by the time limits established for the particular comment period. The Mayor shall announce this rule at the beginning of any meeting or hearing.
- B. Speakers shall abide by the time limits established for the particular comment period. The presiding officer shall announce this rule at the beginning of any regular meeting or hearing. Speakers shall respect the decorum of Council Meetings. If the speaker makes disruptive, impertinent, slanderous, or threatening remarks while addressing the Council they shall be asked to leave the Council Chambers by the presiding officer Mayor, or if the speaker is participating remotely, the presiding officer Mayor will request the City Clerk to remove their permission to talk in the application. Members of the public who join a meeting remotely after remote public comment has begun shall not be permitted to make public comment.
- A.C. Written comments may also be submitted by emailing the city clerk. These comments will be distributed to the whole Council and will-their author, date of the email, and topic will be read into the public record by the City Clerk or designee. The City Administration will provide a written summary of all questions asked by citizens. The City Administrator or Mayor are responsible for providing a City response to the questions and will inform the Council of their follow-up actions.

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