

1 **City of Lake Forest Park – Planning Commission**
2 **Regular Meeting Minutes: September 9, 2025, 2025; 7:00-9:00pm**
3 **Hybrid Meeting Held in the Forest Room at City Hall and Virtually via Zoom**
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5 **Planning Commissioners present:** Chair Sam Castic, Vice Chair Janne Kaje, Madlyn Larson,
6 Cherie Finazzo (via Zoom), Meredith LaBonte, David Kleweno
7

8 **Staff and others present:** Mark Hofman, Community Development Director; John Lebo, City
9 Council Liason
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11 **Members of the Public present:** No members of the public present.
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13 **Planning Commissioners absent:** John Drew
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15 **Call to order:** Chair Castic called the meeting to order at 7:00 PM
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17 **Land Acknowledgement:** Vice Chair Kaje read the land acknowledgement.
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19 **Approval of Agenda:** Cmr. Larson moved to approve the agenda. Cmr. Kleweno seconded, and the
20 motion to approve the agenda was carried unanimously.
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22 **Approval of Meeting Minutes:** Vice Chair Kaje made a motion to approve the August 12, 2025,
23 Meeting Minutes, Cmr. LaBonte seconded and the motion to approve the minutes was carried
24 unanimously.
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26 **Public Hearing:** None.
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28 **Next meeting:** The next meeting occurs on Tuesday, October 14, 2025.
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30 **Public Comment:** No public comments.
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32 **City Council Liaison Report:** No report.
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34 **Old Business:**

35 **Climate Element Comprehensive Plan Amendment discussion with Cascadia**

36 The Planning Commissioners reviewed the draft edits section by section of the Climate Element.
37 The Planning Commissioners discussed changes to the edits and prioritization of certain sections.
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39 The Planning Commissioners also discussed the comments sent in Councilmember Lebo's email
40 about edits in the Climate Element. Councilmember Liaison also gave suggestions to the Planning
41 Commissioners on how to best prepare the Climate Element to get ready for council approval.
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43 **Continued discussion for potential development regulation amendments- minimum street**
44 **frontage requirements**

45 Mr. Hofman gave a presentation on street frontage requirements. Mr. Hofman reviewed what street
46 frontage is and the current code, the Planning Commission process to review the municipal code

1 surrounding street frontage regulations, how to draft amendments, public hearing, and bringing the
2 recommendation to council.

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4 The Planning Commissioners discussed how to best approach amending street frontage
5 requirements and the unintended consequences of potential code changes.

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7 **New Business:**

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9 **Reports and Announcements:** No reports and announcements.

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11 **Agenda for Next Meeting:** Discussion on the Climate Element and minimum street frontage.

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13 **Adjournment:** Cmr. Larson made a motion to adjourn the meeting, Vice Chair Kaje seconded, and
14 the motion was carried unanimously. Chair Castic adjourned at 9:03 PM.

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16 APPROVED:

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19 Sam Castic, Planning Commission Chair