



CITY OF LAKE FOREST PARK

CITY COUNCIL

AGENDA COVER SHEET

Meeting Date	March 28, 2024
Originating Department	Community Development Department
Contact Person	Mark Hofman, Community Development Director
Title	Resolution 24-1946/Authorizing the Mayor to accept the Department of Commerce Climate Planning Grant

Legislative History

- First Presentation- March 7, 2024, Regular City Council Meeting
 - Second Presentation- March 28, 2024, Regular City Council Meeting
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Attachments:

1. Resolution 24-1946
 2. Growth Management Services Climate Planning Grant 24-63610-213 (revised)
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Executive Summary

The city has been awarded a grant by the Department of Commerce (“Commerce”) in an amount not to exceed \$500,000 (the “Grant”) to assist with the climate planning policies and development regulations work needed to comply with the climate planning requirements of legislation passed in 2023 (HB 1181). The legislation adds a climate goal to the Growth Management Act (GMA) and requires local comprehensive plans to have a climate element with resilience and greenhouse gas emissions mitigation sub-elements.

At its March 7, 2024 meeting, the City Council asked that the Administration discuss with Commerce amendments to the scope of work language that would allow consideration of thermal impacts and the value of tree canopy under the Grant. The subsequent discussion with Commerce has resulted in amendments to the scope of work for the Grant that are included in the revised Grant attached. Amendments to the Grant have also been made to include coordination of branding, license to use materials, and revisions to end dates in the Scope of Work. Edits to the original Grant are highlighted.

This climate planning work is distinct and separate from the ongoing periodic update of the Comprehensive Plan, due by December 2024. Under GMA, Lake Forest Park is required to complete

the climate planning work by 2029. However, due to grant funding award and opportunity, Lake Forest Park can move forward its obligation and begin the climate planning work at this time, through June 2025.

The funds provided by this grant will complement the city's limited funds available for this effort in the Community Development Department professional services budget.

The grant is effective from the date of execution through June 30, 2025, on a reimbursement basis.

Background

As part of the climate planning policies and development regulations update, several required deliverables were identified that fit within the timeline of the grant. Included in the Scope of Work for the grant is:

- Form a Climate Policy Advisory Team and engagement strategy that supports environmental justice;
- Explore climate impacts, identify community assets, and consider environmental justice;
- Audit existing plans and policies for climate gaps and opportunities;
- Assess vulnerability and risk;
- Pursue pathways to adapt/expand existing goals and identify policy co-benefits;
- Gather local greenhouse gas (GHG) emission and planning data;
- Inventory and estimate GHG emissions;
- Perform a vehicle mile travel (VMT) study;
- Establish emission reduction targets;
- Produce a final review draft of a climate element with resilience and greenhouse gas emissions goals and policies.

With grant funding awarded, and a grant contract with Commerce in place, the city would proceed with an advertised Request for Qualifications (RFQ) for professional consulting services to perform the climate planning scope of work, consistent with the budget, deliverables, and timelines.

Fiscal & Policy Implications

Acceptance of this grant would support the Community Development Department Professional Services budget, providing additional budget capacity.

Alternatives

<i>Options</i>	<i>Results</i>
<ul style="list-style-type: none">• Authorize the Mayor to accept the grant on behalf of the city.	Costs for the Climate Planning work will be supported by the \$500,000 grant.

- Do not accept the grant.

The full cost of the Climate Planning work will be funded by the city.

Staff Recommendation

The Interagency Agreement and scope of work were revised pursuant to comments received from the first presentation at City Council on March 7. Following a review of the attached revised grant document, staff recommends that the council pass Resolution 24-1946, authorizing the Mayor to accept the Department of Commerce Climate Planning grant.